



Telford & Wrekin

C O U N C I L

FORWARD PLAN

93rd Edition

Published on 14th May 2009

Effective from 1st June 2009

Covering the period

June 2009 to September 2009



**DEMOCRATIC
SERVICES**

TELFORD & WREKIN COUNCIL
93rd EDITION FORWARD PLAN
June 2009 TO SEPTEMBER 2009

EFFECTIVE FROM 1st June 2009

- **This Plan is a list of the Key Decisions likely to be taken over the coming 4 months. The list is not exhaustive as not all decisions are known that far in advance. The Plan is re-published monthly and the next Plan will be published on 16th June 2009 and effective from 1st July 2009.**
- **The contents of the Plan are subject to change each month. When the Plan is re-published the items identified in each month will be reviewed and depending on circumstances the timescale for some decisions may change. Attached to this Plan is the list of Key Decisions due to be taken in May 2009. Any Key Decisions not taken by the end of May 2009 will automatically be rolled forward into June 2009.**
- **Each key decision in the Plan will be the subject of a written report and that report will be published and available for public inspection 5 working days prior to the decision being taken.**

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If you would like free help to understand this document in your own language, please phone the Borough of Telford & Wrekin on 01952 382121.

This information can also be made available in alternative formats including large print, Braille and audio tape.

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STANDARD ITEMS

The following are Standard Items for decisions relating to each Portfolio/Service which may be taken as and when necessary.

Title	Budget Strategy / Service & Financial Planning Process	
Exempt		If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Andrew Eade / Cllr Adrian Lawrence Resources	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name	Designation
	Paul Clifford	Head of Finance
	Telephone No	Email
	01952 383700	paul.clifford@telford.gov.uk

Title	Capital Strategy and Capital Programme Decisions within the agreed Capital Programme	
Exempt	Refer to Specific Reports	If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	All Cabinet Members All Portfolios	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name	Designation
	Paul Clifford	Head of Finance
	Telephone No	Email
	01952 383700	paul.clifford@telford.gov.uk

Title	Community Safety / Community Development / Social Inclusion Issues	
Exempt		If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Adrian Lawrence Community Services	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As required	
Contact	Name	Designation
	Angie Astley	Head of Customer Services & Business Transformation
	Telephone No	Email
	01952 382400	angie.astley@telford.gov.uk

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Title	Community Strategy / Local Area Agreement (LAA)	
Exempt	Refer to specific reports	If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Andrew Eade Leader	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name Richard Partington	Designation Head of Policy, Performance & Partnership
	Telephone No 01952 380131	Email richard.partington@telford.gov.uk

Title	Comprehensive Performance Assessment (CPA) and External Inspection	
Exempt		If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Andrew Eade Leader	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name Richard Partington	Designation Head of Policy, Performance and Partnership
	Telephone No 01952 380131	Email richard.partington@telford.gov.uk

Title	Consultation Strategy and Activities	
Exempt		If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Andrew Eade Leader	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name Richard Partington	Designation Head of Policy, Performance and Partnership
	Telephone No 01952 380131	Email richard.partington@telford.gov.uk

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Title	Corporate Property Amendments	
Exempt	Refer to Specific Reports	If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Eric Carter Environment & Regeneration	
Decision Maker	Cabinet and/or Head of Asset & Property Management	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name David Sidaway	Designation Head of Asset & Property Management
	Telephone No 01952 384300	Email david.sidaway@telford.gov.uk

Title	Customer Strategy & E-Government	
Exempt	Refer to Specific Reports	If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Adrian Lawrence Resources	
Decision Maker	Cabinet / Corporate Director: Community Services	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name Angie Astley	Designation Head of Customer Strategy & Business Transformation
	Telephone No 01952 382400	Email angie.astley@telford.gov.uk

Title	Development of a Regeneration Strategy for Telford & Wrekin	
Exempt		If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Eric Carter Environment & Regeneration	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name Mark Donovan	Designation Head of Strategic Regeneration
	Telephone No 01952 384700	Email mark.donovan@telford.gov.uk

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Title	Financial Monitoring and Financial Updates	
Exempt	No	If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Adrian Lawrence Resources/All Portfolios	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name Pauline Harris	Designation Corporate Finance Manager
	Telephone No 01952 383701	Email pauline.harris@telford.gov.uk

Title	Improved Customer Service – Transforming the Business to Deliver the Vision	
Exempt		If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Adrian Lawrence Resources	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name Angie Astley	Designation Head of Customer Strategy & Business Transformation
	Telephone No 01952 383000 01952 382900	Email victor.brownlees@telford.gov.uk angie.astley@telford.gov.uk

Title	Local Development Framework	
Exempt	Refer to specific reports	If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Steve Bentley Environment & Regeneration	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name Matthew Wedderburn	Designation Principal Planning Officer (Policy Information)
	Telephone No 01952 384246	Email matthew.wedderburn@telford.gov.uk

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Title	Overview of Service and Financial Outturns	
Exempt	No	If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Adrian Lawrence Resources/All Portfolios	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name	Designation
	Pauline Harris Hilary Knight	Corporate Finance Manager Corporate Performance Manager
	Telephone No	Email
	01952 383701 01952 380134	pauline.harris@telford.gov.uk hilary.knight@telford.gov.uk

Title	Performance Management, Value-for-Money and Best Value	
Exempt		If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Andrew Eade Leader	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name	Designation
	Richard Partington	Head of Policy, Performance and Partnership
	Telephone No	Email
	01952 380131	richard.partington@telford.gov.uk

Title	Property Investment Portfolio	
Exempt	Yes	If yes please state Paragraph Number(s) under which item is exempt:
		3
Lead Cabinet Member and Portfolio Area	Cllr Eric Carter Environment & Regeneration	
Decision Maker	Cabinet/Head of Asset & Property Management	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name	Designation
	David Sidaway	Head of Asset & Property Management
	Telephone No	Email
	01952 384300	david.sidaway@telford.gov.uk

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Title	School Organisation/Capital Financing	
Exempt		If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Stephen Burrell Children & Young People	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name Clive Jones	Designation Head of Policy, Resources & Social Regeneration
	Telephone No 01952 380900	Email clive.jones@telford.gov.uk

Title	Scrutiny Commission/Scrutiny Management Board Reports	
Exempt	Please refer to individual reports	If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Please refer to individual reports	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name Ken Clarke	Designation Head of Audit & Democracy
	Telephone No 01952 383100	Email ken.clarke@telford.gov.uk

Title	Telford & Wrekin Partnership / Partnership Bid Applications and Projects	
Exempt	Refer to Specific Reports	If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	All Cabinet Members All Portfolios	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name Please refer to individual reports	Designation Not applicable
	Telephone No Not applicable	Email Not applicable

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Title	Telford Railfreight Terminal	
Exempt		If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Steve Bentley Environment & Regeneration	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name Graham Fairhurst	Designation Special Projects Manager
	Telephone No 01952 384590	Email graham.fairhurst@telford.gov.uk

Title	Telford Town Centre	
Exempt		If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Eric Carter Environment & Regeneration	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name David Sidaway	Designation Head of Asset & Property Management
	Telephone No 01952 384300	Email david.sidaway@telford.gov.uk

Title	Woodside Regeneration	
Exempt		If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Eric Carter Environment & Regeneration	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	As appropriate	
Contact	Name Will Scofield	Designation Strategic Regeneration Officer
	Telephone No 01952 384700	Email mark.donovan@telford.gov.uk

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JUNE 2009

Title	Private Sector Housing Strategy and Home Assistance Policy	
Exempt		If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Jacqui Seymour Adult & Consumer Care	
Why this is a Key Decision	Borough-wide implications	
Purpose	Approval for an updated Housing Renewal Strategy and Home Assistance Policy Endorsement of a formal application to join the West Midlands Kick-Start Partnership	
Recommendation	That the Housing Renewal Strategy and Home Assistance Policy be approved That the Council's application to become a member of the West Midlands Kick-Start partnership be approved	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	9 th June 2009	
Proposed Consultation		
Contact	Name Neil Brookes	Designation Business Manager: Housing Quality and Renewal
	Telephone No 01952 381886	Email neil.brookes@telford.gov.uk

Title	Adult Social Services Complaints Procedure	
Exempt	No	If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Jacqui Seymour Adult & Consumer Care	
Why this is a Key Decision	Borough-wide implications	
Purpose	To inform Cabinet of the new policy and procedure for dealing with Adult Social Services Complaints, in line with the new national regulations which come into effect on 1 April.	
Recommendation	That Cabinet approve the new policy and procedure.	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	9 June 2009	
Proposed Consultation		
Contact	Name Karen Kalinowski Dave Robson	Designation Head of Performance & Standards Service Standards Manager
	Telephone No 01952 381011 01952 381101	Email karen.kalinowski@telford.gov.uk dave.robson@telford.gov.uk

Title	Parenting Orders Functions – delegated powers	
Exempt (ie Not for Publication)	YES / NO * Delete as appropriate	Paragraph Number(s) (Section 12A LGA 1972)
Lead Cabinet Member and Portfolio Area	Cllr Jacqui Seymour – Adult and Consumer Care	
Why this is a Key Decision	Borough-wide	
Purpose	To seek approval for delegation of certain powers relating to parenting orders to Officers. This is required to enable the postholder(s) to carry out their duties on behalf of the Council.	
Recommendation	That Members approve the scheme of delegated powers at Appendix 1	
Decision Maker (if officer specify whom)	Cabinet	
Target Cabinet/Date of Decision	9 June	
Proposed Consultation		
Contact	Name John Gregory	Designation Principal Anti-Social Behaviour Officer
	Telephone No 01952 382107	Email john.gregory@telford.gov.uk

Title	Physical Activity Initiatives – Leisure Services	
Exempt ? (i.e not for publication)	No	Paragraph Number(s)
Lead Cabinet Member and Portfolio Area	Cllr Miles Hosken	Leisure, Arts & Culture, Libraries & Sport
Purpose	To inform Members of a number of physical activity initiatives programmed for commencement in 2009/10. To seek delegated authority to the Head of Leisure & Culture, following consultation with the respective Cabinet Member, to enter into service level agreements with the Primary Care Trust in respect of the delivery of a number of physical activity initiatives	
Recommendation	That delegated authority be given to the Head of Leisure & Culture, following consultation with the respective Cabinet Member, to enter into service level agreements with the Primary Care Trust in respect of the delivery of the Fit for Life, Gym to Slim and Free Swimming initiatives	
Why this is a Key Decision ?	Borough wide implications to delivery of services	
Decision Maker	Cabinet	
Target Cabinet / Date of Decision	9 June 2009	
Proposed Consultation		
Contact	Name Stuart Davidson	Designation Leisure & Physical Activity Manager
	Telephone No 01952 382601	Email stuart.davidson@telford.gov.uk

Title	Revised Local Development Scheme	
Exempt ? (i.e not for publication)	No	Paragraph Number(s) (Section 12A LGA 1972)
Lead Cabinet Member and Portfolio Area	Councillor Stephen Bentley	
Purpose	For Members to consider proposed revision of the Council's programme for planning policy preparation.	
Recommendation	To approve a revised Telford and Wrekin Council Local Development Scheme for submission to the Secretary of State.	
Why this is a Key Decision ?	The Local Development Scheme is a Local Development Framework Document and as such it is a function of Cabinet to approve. It is also significant in terms of the effects of the overall planning policy preparation programme it contains on communities living or working in the Borough, significant in terms of the delivery of the Council's agreed policies and in terms of its public interest.	
Decision Maker (if officer specify whom)		
Target Cabinet / Date of Decision	23 rd June 2009	
Proposed Consultation	Members: Development Plans Steering Group, Officers: Local Development Framework Project Board	
Contact	Name: Matt Wedderburn	Designation: Team Leader Development Plans
	Telephone No: (01952 3)84246	Email: matthew.wedderburn@telford.gov.uk

Title	Stoneyhill Landfill Position Statement & Management Plan	
Exempt ? (i.e not for publication)	Yes	Paragraph Number(s) (Section 12A LGA 1972)
Lead Cabinet Member and Portfolio Area	Stephen Bentley	
Purpose	To inform Members of budget pressures and future management of the Stoneyhill landfill site.	
Recommendation	Endorse and resource the recommendations of the plan.	
Why this is a Key Decision ?	Financial implications above threshold.	
Decision Maker (if officer specify whom)	Cabinet	
Target Cabinet / Date of Decision	9 th June 2009	
Proposed Consultation	Not applicable	
Contact	Name: Chris Butler	Designation: Business Unit Manager
	Telephone No: 01952 384855	Email: chris.butler@telford.gov.uk

Title	Transport Service Review	
Exempt (ie Not for Publication)	NO	Paragraph Number(s) (Section 12A LGA 1972)
Lead Cabinet Member and Portfolio Area	Cllr A.Lawrence - Resources	
Why this is a Key Decision	Borough Wide implications and is in the public interest	
Purpose	To share the recommendations made as part of the Transport Service Review. This is the first of a number of Fundamental Service Reviews that will be carried out across the Authority and are intended to identify the potential for significant cost savings, whilst maintaining or improving upon current customer service levels.	
Recommendation	That the recommendations are approved and the Authority moves towards implementation	
Decision Maker (if officer specify whom)	Cabinet	
Target Cabinet/Date of Decision	23 rd June 2009	
Proposed Consultation		
Contact	Name Angie Astley Telephone No 01952 382007	Designation Head of Service Email angie.astley@telford.gov.uk

Title	Equality and Diversity Policy	
Exempt (ie Not for Publication)	NO * Delete as appropriate	Paragraph Number(s) (Section 12A LGA 1972)
Lead Cabinet Member and Portfolio Area	Cllr A.J.Eade	
Why this is a Key Decision	Significant in terms of the decisions/effects on the communities living or working in an area comprising two or more wards in the Council's area, in terms of the delivery of the Council's agreed policy or terms of its public interest.	
Purpose	The purpose of this report is to present to Cabinet the Council's new Equality and Diversity Policy.	
Recommendation	Members are recommended to approve the Equality and Diversity Policy.	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	9 th June 2009	
Proposed Consultation	This policy has been through an extensive consultation exercise: Internally – employee networks and focus groups, management meetings equality meetings, articles in internal bulletins and on council's intranet system. Externally – access to the policy via the Council's website, copies to statutory bodies, community and voluntary organisations and partners, parish and town councillors and elected members.	
Contact	Name Hilda Bertie Telephone No 382124	Designation Equality and Diversity manager Email Hilda.Bertie@telford.gov.uk

Title	Future provision of CRC sites.	
Exempt (i.e. Not for Publication)	YES * Delete as appropriate	Paragraph Number(s) 3 and 4 (Section 12A LGA 1972)
Lead Cabinet Member and Portfolio Area	Stephen Bentley, E&R	
Why this is a Key Decision	Potential for significant improvement in waste service provision. Potential impact resulting from the requirement to terminate the contract for the management of the Granville CRC site if alternative provision is not made.	
Purpose	To seek approval for: 1. amending the Council's Community Recycling Centre (CRC) service 2. to roll on the current Granville CRC site contract as an interim arrangement until alternative capacity has been provided; 3. entering into informal discussions to discuss operating the new infrastructure. 4. in principal, the development of a commercial waste CRC site subject to external funding being secured.	
Recommendation	1. To approve the strategy to improve the performance at the Boroughs CRC sites by provision of significantly enhanced facilities at one new site and improvements to another, along with improved contractor performance. 2. Evaluate the potential for co-location of the new site alongside other new Council waste management facilities. 3. Evaluate the potential to provide a commercial waste CRC for use by local business adjacent to the new CRC facility. 4. To manage the existing Granville CRC contract	
Decision Maker (if officer specify whom)	Cabinet	
Target Cabinet/Date of Decision	23 June 2009	
Proposed Consultation	Will follow the 'in principle' decision that would be made as a result of this report.	
Contact	Name	Designation
	Sally Hall	Acting business Unit Manager DP&S
	Telephone No	Email
	384202	sally.hall@telford.gov.uk

Title	Partnership Commitment to Delivering Sutton Hill Phase 1	
Exempt (ie Not for Publication)	YES	Paragraph Number(s) (Section 12A LGA 1972)
Lead Cabinet Member and Portfolio Area	Cllr Eric Carter, E&R	
Why this is a Key Decision	Involves expenditure over £500K and level of community interest	
Purpose	<p>To update members on the establishment of the Housing & Regeneration Partnership with Homes & Communities Agency</p> <p>To seek approval to receive matched funding from HCA to support delivery of Phase 1 Sutton Hill regeneration</p> <p>To establish a protocol for the assessment and approval of a programme of small works on the Sutton Hill estate</p>	
Recommendation	<p>Endorsement of the Partnership's establishment</p> <p>Approval to receive funds from HCA</p> <p>Delegate authority to negotiate the terms of the Funding Agreement</p> <p>Approve protocol for implementation of small works programme</p> <p>Approve budget for small works programme</p> <p>Delegate authority to assess and implement small works as part of the programme</p> <p>Delegate authority to enter into negotiations with the owners of suitable properties in Sutton Hill with a view to future acquisition</p>	
Decision Maker (if officer specify whom)	Cabinet	
Target Cabinet/Date of Decision	9 th June 2009	
Proposed Consultation		
Contact	Name	Designation
	K Kynaston	Head of Integrated Housing Project
	Telephone No	Email
	384021	Katherine.kynaston@telford.gov.uk

JULY 2009

Title	Consultation on home to school transport policy; main emphasis - provision of transport assistance on faith grounds	
Exempt	No	If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Stephen Burrell Children & Young People	
Why this is a Key Decision	The decision may have Borough-wide implications.	
Purpose	To receive views on a proposal to amend the Council's policy on the provision of transport assistance for travel between home and school on faith grounds.	
Recommendation	To consider consultation responses	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	7 July 2009	
Proposed Consultation		
Contact	Name Clive Jones Telephone No 01952 380900	Designation Head of BSF, Resources & Social Regeneration Email clive.jones@telford.gov.uk

Title	Small Sites – Affordable Housing Programme	
Exempt (ie Not for Publication)	YES / Delete as appropriate	Paragraph Number(s) (Section 12A LGA 1972)
Lead Cabinet Member and Portfolio Area	Eric Carter – E&R	
Why this is a Key Decision	Impact on more than one ward. Financial value	
Purpose	Endorsement and approval for delivery in partnership with HCA of a programme of small sites across the borough for a range of affordable housing tenure.	
Recommendation	Approve inclusion of sites and/or delegation to Head of A&P to agree inclusion Agree to procurement of development partner with HCA	
Decision Maker (if officer specify whom)	Cabinet	
Target Cabinet/Date of Decision	7 th July	
Proposed Consultation		
Contact	Name K Kynaston Telephone No 384021	Designation Head of Integrated Housing Project Email Katherine.kynaston@telford.gov.uk

Title	Planning of School Places: Co-location of Three Oaks Primary and Stirchley Primary Schools to form a new Primary School at Stirchley District Centre	
Exempt (ie Not for Publication)	YES / NO * Delete as appropriate	Paragraph Number(s) (Section 12A LGA 1972)
Lead Cabinet Member and Portfolio Area	Stephen Burrell Children & Young People	
Why this is a Key Decision	Decisions are likely to incur expenditure greater than £500,000 and will impact on people in more than one Ward within the Borough.	
Purpose	To report on the consultation process regarding proposals to co-locate Three Oaks Primary and Stirchley Primary to form a new primary school at Lord Silkin Learning Community, as part of wider proposals for Campus Telford & Wrekin. To seek approval from Cabinet to publish statutory proposals to merge the schools September 2010.	
Recommendation	To approve the recommendation in the report requesting permission to consult on these proposals.	
Decision Maker (if officer specify whom)	Cabinet	
Target Cabinet/Date of Decision	21 st July 2009	
Proposed Consultation Contact	Wider community, members and any other interested parties	
	Name Mal Yale	Designation Capital & Facilities Manager
	Telephone No 01952 380931	Email mal.yale@telford.gov.uk

Title	Surface Water Drainage: Managing and Improving Water Quality Supplementary Planning Document	
Exempt ? (i.e not for publication)	No	Paragraph Number(s) (Section 12A LGA 1972)
Lead Cabinet Member and Portfolio Area	Councillor Stephen Bentley Environment and Regeneration	
Purpose	To consider approval for consultation of a document seeking to provide guidance to developers, planning agents and the public on managing surface water in new developments.	
Recommendation	To approve the Surface Water Drainage Supplementary Planning Document for a public engagement exercise.	
Why this is a Key Decision ?	The completed document will form part of the Council's policy framework. It is significant in terms of the effects on communities living or working in an area comprising two or more wards, and significant in terms of its public interest.	
Decision Maker (if officer specify whom)		
Target Cabinet / Date of Decision	Cabinet 21 July	
Proposed Consultation	Members: Development Plans Steering Group, Officers: Local Development Framework Project Board	
Contact	Name: Matt Wedderburn	Designation: Team Leader Development Plans
	Telephone No: (01952 3)84246	Email: matthew.wedderburn@telford.gov.uk

AUGUST 2009

No Specific Reports

SEPTEMBER 2009

Title	Draft Telford and Wrekin Economic Strategy (2010-2026)	
Exempt (ie Not for Publication)	NO	Paragraph Number(s) (Section 12A LGA 1972)
Lead Cabinet Member and Portfolio Area	Councillor Eric Carter, Regeneration	
Why this is a Key Decision	The Borough Economic Strategy sets key priorities for the economic development and regeneration of the Borough up to 2026. The report seeks Council endorsement to these priorities prior to seeking wider partner endorsement	
Purpose	To seek Cabinet endorsement of a draft Borough Economic Strategy, prior to the launch of the Strategy at the State of the Borough Conference in October 2009.	
Recommendation	Cabinet is recommended to endorse the draft Telford and Wrekin Economic Strategy (2010-2026)	
Decision Maker (if officer specify whom)	Cabinet	
Target Cabinet/Date of Decision	15 th September 2009	
Proposed Consultation	Telford and Wrekin Partnership (June 2009); Telford Economic Development partnership (May 2009); other agencies and business networks	
Contact	Name Peter Smith	Designation Head of Economic Development and Housing
	Telephone No 01952 384700	Email peter.smith@telford.gov.uk

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MAY 2009

Title	Charging Policy for Home Care and Other Non-Residential Social Services	
Exempt		If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Jacqui Seymour Adult and Consumer Care	
Why this is a Key Decision	Borough-wide implications	
Purpose	To implement changes to the Home Care and other non-Residential Social Services Charging Policy following Equalities Impact Assessment and Review	
Recommendation	That Members approve the changes to the Charging Policy	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	11 May 2009	
Proposed Consultation		
Contact	Name Karen Kalinowski Telephone No 01952 381011	Designation Head of Performance and Standards Email karen.kalinowski@telford.gov.uk

Title	Putting People First Proposed Model	
Exempt		If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Jacqui Seymour Adult & Consumer Care	
Why this is a Key Decision	Borough-wide implications	
Purpose	To inform Cabinet of proposals for the development of person centred approaches as part of the Social Care Transformation initiative through Putting People First. This will involve fundamental changes in the way services are provided in the future so that people using those services are able to exercise choice and control in the use of resources.	
Recommendation	That Cabinet approve the principles of the Target Operating Model and agree to further work that will enable the changes in approach to be introduced within available resources.	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	11 May 2009	
Proposed Consultation		
Contact	Name Paul Donohue Telephone No 01952 381100	Designation Head of Service Development Email paul.donohue@telford.gov.uk

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Title	Sustainable Procurement Policy	
Exempt		If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Miles Hosken Environment & Regeneration	Cllr Adrian Lawrence Resources
Why this is a Key Decision	Borough-wide implications	
Purpose	To seek approval of the Sustainable Procurement Policy which will provide a framework within which Officers will be expected to make best efforts to operate.	
Recommendation	To approve the Sustainable Procurement Policy	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	11 May 2009	
Proposed Consultation		
Contact	Name Harjot Rayet Telephone No 01952 384219	Designation Environmental Policy Officer Email harjot.rayet@telford.gov.uk

Title	TSLEC – Commercial Viability	
Exempt	YES	Paragraph Number(s) (Section 12A LGA 1972)
Lead Cabinet Member and Portfolio Area	Cllr Andrew Eade Chief Executive	
Why this is a Key Decision	Significant public interest	
Purpose	To consider the business case and commercial viability of TSLEC and a submission of the Sport England bid on 15 May.	
Recommendation	To consider the recommendations as outlined in the report	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	11 May 2009 (and on to Council)	
Proposed Consultation		
Contact	Name Mark Donovan Telephone No 01952 380118	Designation Special Programmes & External Funding Manager Email Mark.donovan@telford.gov.uk

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Title	Shop Fronts and Signage Design Guidance in Conservation Areas	
Exempt	No	If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Miles Hosken Environment & Regeneration	
Why this is a Key Decision	The decision affects more than one Ward in the Borough and is likely to be of significant public interest.	
Purpose	To consider approval for consultation of a document seeking to provide guidance to developers, planning agents and the public on appropriate design of shop fronts and signage in conservation areas.	
Recommendation	To approve the Shop Fronts and Signage Design in Conservation Areas Supplementary Planning Document for a public engagement exercise.	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	20 April 2009	
Proposed Consultation		
Contact	Name Matt Wedderburn Telephone No 01952 384246	Designation Team Leader Development Plans Email matthew.wedderburn@telford.gov.uk

Title	Telecommunications Development	
Exempt	No	If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Miles Hosken Environment & Regeneration	
Why this is a Key Decision	The decision affects more than one Ward in the Borough and is likely to be of significant public interest.	
Purpose	To consider adoption of a document setting out detailed guidance on the consideration of planning applications for telecommunications development	
Recommendation	To adopt the Telecommunications Development Supplementary Planning Document.	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	20 April 2009	
Proposed Consultation		
Contact	Name Matt Wedderburn Telephone No 01952 384246	Designation Team Leader Development Plans Email matthew.wedderburn@telford.gov.uk

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Title	West Midlands Biodiversity Pledge	
Exempt		If yes please state Paragraph Number(s) under which item is exempt:
Lead Cabinet Member and Portfolio Area	Cllr Miles Hosken Environment & Regeneration	Cllr Adrian Lawrence Resources
Why this is a Key Decision	Borough-wide implications	
Purpose	To receive a report on the implications of the Council signing the West Midlands Biodiversity Pledge detailing: <ol style="list-style-type: none"> 1. How the council is currently meeting certain requirements of the Pledge 2. What further work needs to be completed 3. Implications of this work (resources, legal compliance, meeting corporate priorities, national indicator, etc.) 	
Recommendation	That Cabinet approve signing the Pledge in time for a West Midlands Biodiversity Event on 23rd April when all signatories will be announced	
Decision Maker	Cabinet	
Target Cabinet/Date of Decision	6 April 2009	
Proposed Consultation		
Contact	Name Rachel Taylor Caroline Last Telephone No 01952 384220	Designation Environmental Projects Team Leader Planning Ecologist Email rachel.taylor@telford.gov.uk

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