

**STANDARDS COMMITTEE WORK PROGRAMME****MAY 2010 – APRIL 2011**

|    | <b>Action</b>   | <b>Who is responsible</b>   | <b>Completion Date</b>  |
|----|---|---|---|
| 1. | Undertaking local assessment of Code of Conduct complaints received by the Standards Committee                                    | Monitoring Officer and Deputy Monitoring Officer  | On-going responsibility   |
| 2. | Review of Member Officer protocol   | Standards Committee and Monitoring Officer  | April 2011  |
| 3. | Attendance at Standards Board Assembly  | Chair of Standards Committee, Monitoring Officer, Deputy Monitoring Officers            | The next annual Assembly of Standards Committees is currently scheduled to take place in October 2010                                     |
| 4. | Ensuring provision of Code of Conduct training for all Telford & Wrekin Members and all Parish/Town Council Members               | Standards Committee assisted by Monitoring Officer and Deputy Monitoring Officer        | This depends on the outcome of the government review of the Standards regime. Officers will report back to the committee when appropriate |
| 5. | Review/update of Members Register of Interest forms for both Telford & Wrekin Council and all Parish/Town Councils in the Borough | Standards Committee, Monitoring Officer, Deputy Monitoring Officer, Democratic Services | 30 November 2010  |

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| 6.  | Training for Independent Members of Standards Committee in relation to chairing Standards Sub-Committees | Monitoring Officer and Deputy Monitoring Officer  | November 2010                  |
| 7.  | Review of MO Protocol and Assessment and Review Criteria   | Standards Committee, Monitoring Officer, Deputy Monitoring Officer  | October 2010                   |
| 8.  | Review of the Terms of Reference of the Standards Committee  | Standards Committee assisted by Monitoring Officer and Deputy Monitoring Officer                                  | June 2010                      |
| 9.  | Review of local investigation and local hearing procedures   | Standards Committee, Monitoring Officer and Deputy Monitoring Officer   | October 2010                   |
| 10. | Review of Plans Board protocol – guidance for Members of Plans Board                                     | Standards Committee assisted by Monitoring Officer and Deputy Monitoring Officer in consultation with Plans Board | 31 <sup>st</sup> December 2010 |
| 11. | Annual report on the work of the Standards Committee for submission to full Council                      | Chair of Standards Committee, Monitoring Officer, Deputy Monitoring Officer                                       | June 2010                      |