

Appendix 1

Telford and Wrekin Health and Wellbeing Board Development Session

11 October 2012

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1. LGA HWB DEVELOPMENT TOOL GROUP DISCUSSION NOTES

a. Strategy, Purpose and Vision

Positives:

- Co-terminous LA and CCG
- Agreed HWB priorities based on JSNA and consultation with stakeholders
- Level of consultation good (LINK ; Stakeholders) but still room for improvement
- HWB priorities agreed through consultation defined via JSNA

Opportunities for Improvement:

- Refresh our overarching vision for HWB in T&W
- Horizon scanning and evolving/new priorities – looking further into the future
- JHWS not formally developed and agreed
- Resources – ever reducing
- Review TOR and Vision
- Impact on benefit changes on wider determinants of health.

b. Leadership, Culture and Values

Positives:

- Councillor Member input
- Development and Procurement of Healthwatch
- CCG & LA share the same values and are co-terminous

Opportunities for Improvement:

- No code of conduct agreed with the board and its members
- New culture of working to be developed – perhaps visioning jointly for LA and CCG
- CCG forming and LA changing – opportunities to work together during this transition for future benefit

c. Governance and Performance

Positives:

- Common view on accountability to our population
- HWB meetings in Public
- Currently decisions to be taken through to Council Cabinet and CCG Cluster Board
- Executive Group meeting established – monthly with representative from Scrutiny/CCG/LA

Opportunities for Improvement:

- NHS CB – LAT representative required at Board and agree their role
- Governance structures need to be agreed
- Agenda setting for development
- Internal Council Governance links with Full Council, Cabinet, Scrutiny (Mapping)
- Mechanism for engaging with providers and service users - how do we hear their voices – Sub structure?
- Comms. opportunity to raise awareness with public re LA & CCG responsibilities careful not to raise expectations
- Common culture in the Board
- Determining Governance with scrutiny and responsibilities of HWB/HOSC
- Need session with Full Council to understand the responsibilities and Full Committee (HWB)
- Representation on HWB – Providers and other stakeholders to be agreed
- Need to develop performance framework based on priorities
- Wider health and social care performance
- Dashboard approach to performance
- JHWS outcomes of work – performance management
- Agenda setting to be governed by strategy
- Agree accountability with other strategic boards and task forces e.g. LSP, CYFB, Safer Cohesive Board, Safeguarding Boards, Economy and Skills, etc.
- Further alignment/wider links with voluntary sector, scrutiny, Shropshire

d. Roles and Contributions

Positives:

- Each Board member understands their own role and who they represent

Opportunities for Improvement:

- Role of the Executive group to deliver and feed into the Board and set and facilitate agenda setting
- New name to be considered for Executive Group – Advisory Group?
- Perhaps need an MOU/Code of Conduct to agree the roles of members of the Board

- Ability to understand obligations of Board members – this is an opportunity
- Roles and responsibilities for Board members needs to be clarified and understood
- PH Transition opportunity to understand new roles and build relationships day to day
- Workshop to share roles and responsibilities to improve understanding
- Unions represented at Board?
- Board members need to understand each others organisations and priorities in order to collectively agree roles and contributions

2. RELATIONSHIPS AND WAYS OF WORKING – PROVIDERS AND STAKEHOLDERS

Opportunities for Improvement:

- Board needs to clear about its priorities in order to decide the engagement with the providers/stakeholders required
- Mechanism for hearing the voice of providers/users at the Board
- Definitions of Providers/stakeholders
- Terms of engagement with providers needs to be developed and agreed.
- Provider map for HWB needed
- Review of current partnerships groups/forums – how effective are they/what is their purpose – how will they feed into HWB
- Architecture/support around HWB for providers and users
- Build on/rationalise existing forums/Relationships and keep commissioning focus for the board or create new overarching bodies for both..... presence on Board
- Resources to support partnership groups/providers
- Voluntary sector engagement needs to increase
- Increase resources to support volunteers and infrastructure
- Map existing arrangements and links provided by existing board members – who are providers? If we take this model – still some rationalisation/joining up/ support with less resources
- If it takes this model – still some rationalisation so can join up/support with less resource.
- Map wider stakeholders and what existing forums/links to Board.....can be part of understanding roles and responsibilities Board members carry
- Do partnership boards help bring providers/users together
- How do we manage disagreements at Board?
- Holding to account at Board – particularly providers...so can't sit on Board

3. AGREED FUTURE SESSIONS/NEXT STEPS WITH LGA

- **Effectiveness of our Board** – Board development session
- **Strategy Development** – Board development session
- **Stakeholders/Providers Event** to launch our Strategy and agree a mechanism for future working in early in the New Year

Also agreed:

- **Improvement Action Plan for Board:** Board Members to review Toolkit and add any further statements against the areas
- **Coms and Engagement Strategy** - further development required