

## **Appendix D - Community Impact Assessment**

It is intended that you complete this form if you have identified a high negative impact to our communities and employees.

Sections 1 & 2 should be completed early in policy development and before any consultation/engagement activity takes place

Sections 3 & 4 should be completed before policy approval.

**You will find the information from this assessment useful for the Equality Implications section of any report you are completing.**

### **Section 1 – Overview**

1. What is the title of the policy?

Review of Hackney Carriage, Private Hire Driver and Private Hire Vehicle Conditions of Licence.
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2. What are the objectives of the policy? For example, what are we aiming to achieve? Please provide a brief description

The objective is to consider and consult with partners, the community and the hackney carriage and private hire trade on:
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| <ol style="list-style-type: none"><li>1. The Council's Hackney Carriage Condition of Licence covering the types of vehicle that can be licensed in Telford &amp; Wrekin as a Hackney Carriage. When licensing Hackney Carriage Vehicles, Telford &amp; Wrekin Council follow the Conditions of Fitness set by the London Carriage Office and will license purpose built hackney carriage vehicles and the Mercedes Vito. The Mercedes must have an adapted turning circle on the rear axle to allow it to be licensed. The Council is now considering whether it is more appropriate to have a wider choice of purpose built vehicles which may be licensed as Hackney Carriages in the Borough.</li><li>2. the Council's Private Hire Vehicle Driver and Dual Driver Conditions of Licence in relation to qualifications and training. The review of conditions are based on Telford &amp; Wrekin Council's continued commitment to the safety and the quality of its Private Hire Service and consequently the professional development of its licensed drivers. It is proposed to develop the current conditions attached to Private Hire Driver and Dual Driver Licences by introducing the Driving Standards Agency test for Private Hire Drivers and a recognised vocational qualification in transporting passengers for all existing drivers.</li><li>3. the Council's Private Hire Vehicle condition of licence relating to the age limits on minibuses. The Council's conditions of licence place an age limit on minibuses of six years, after which the vehicle can no longer be licensed. The Council has received a representation from a Private Hire Operator to increase the age limit to eight years.</li></ol> |
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3. This policy affects

- Customers/service-users
- Partners

4. What period does the policy cover?

The consultation commenced on 8<sup>th</sup> March 2011 and ends on 21<sup>st</sup> June 2011.  
[http://www.telford.gov.uk/site/scripts/documents\\_info.aspx?documentID=1103](http://www.telford.gov.uk/site/scripts/documents_info.aspx?documentID=1103)

Any amendments to conditions of licences resulting from this consultation exercise will be implemented at a future date to be determined by the Members of the Licensing Committee but will not be before July 2011

5. Your contact details:

Name of person completing impact assessment and their post	Suzanne Fisher, Public Protection Team Leader
Telephone	01952 383261
Date	29 <sup>th</sup> March 2011

## Section 2 – Impact Assessment

### a) Community Impact

1. Will the policy contribute to specific Priority Plan objective(s)?

Yes (go to Q2)

2. The Policy contributes to the following [Priority Plan objectives](#)

#### 1. Creating a safer community

#### (b) Safeguard health and safety of the community

Ensure Compliance – Business/Landlord/Individual

3. Will this policy have a significant impact on any of the following groups of people? Please mark all boxes indicating whether an impact has occurred, this could be **positive** or **negative**. Mark **None** if there is no impact. Help boxes are available to assist.

People of different ages

[Helpbox - Age](#)

People with ill health or people with a disability

[Helpbox - Disability](#)

People of different gender

[Helpbox - Gender \(Sex\)](#)

People who are transgender

[Helpbox - Transgender](#)

Different racial groups

[Helpbox - Race](#)

People with different religion or beliefs

[Helpbox - Religion or Beliefs](#)

People of different sexual orientation

[Helpbox - Sexual Orientation](#)

Women who are pregnant or breast-feeding

[Helpbox -Pregnancy and Maternity](#)

People that are married or in a civil partnership

[Helpbox - Marriage or Civil Partnership](#)

People affected by deprivation

[Helpbox - people affected by deprivation](#)

	Impact (X)		
	Positive	Negative	None
People of different ages <a href="#">Helpbox - Age</a>	X		
People with ill health or people with a disability <a href="#">Helpbox - Disability</a>	X		
People of different gender <a href="#">Helpbox - Gender (Sex)</a>	X	X	
People who are transgender <a href="#">Helpbox - Transgender</a>			X
Different racial groups <a href="#">Helpbox - Race</a>			X
People with different religion or beliefs <a href="#">Helpbox - Religion or Beliefs</a>			X
People of different sexual orientation <a href="#">Helpbox - Sexual Orientation</a>			X
Women who are pregnant or breast-feeding <a href="#">Helpbox -Pregnancy and Maternity</a>			X
People that are married or in a civil partnership <a href="#">Helpbox - Marriage or Civil Partnership</a>			X
People affected by deprivation <a href="#">Helpbox - people affected by deprivation</a>	X		

4. What is the expected impact?

**People of different ages**

This policy will have a positive impact on young females who according to the Department for Transport Best Practice Guidance on Taxi and Private Hire Vehicle Licensing, are one of the largest groups of users of taxis and private hire vehicles. The review of conditions are based on Telford & Wrekin Council's continued commitment to the safety and the quality of its Private Hire Service.

**People with ill health or people with a disability**

The policy will have a positive impact on people with ill health or people with a disability as the review will look to improve the type of vehicle which the Council licence as a Hackney Carriage and therefore will provide a wider choice of accessible taxis to the community.

**People of different gender**

This policy will have a positive impact on young females who according to the Department for Transport Best Practice Guidance on Taxi and Private Hire Vehicle Licensing, are one of the largest groups of users of taxis and private hire vehicles. The review of conditions are based on Telford & Wrekin Council's continued commitment to the safety and the quality of its Private Hire Service.

The equality data collected by the Licensing Service shows that 97% of licensed drivers are male and therefore, those licence holders who are the only income earner in households are able to comment on whether they wish the age limit of minibuses to be extended so that they do not have to spend higher sums of money on purchasing newer and more expensive vehicles.

It will at the same time have a negative impact on this same group of licence holders as they will have to pay a fee for a Driving Standards Agency Test and any driver who fails to pass the test and/or fails to complete a qualification in transporting passengers will face the possibility of their licence being reviewed to consider whether they should remain licensed as a Private Hire Driver.

I have no evidence which indicates that this policy will impact on the following characteristics.

**People who are transgender.**

**People with different religion or beliefs**

**People of different sexual orientation**

**Women who are pregnant or breastfeeding**

**People that are married or in a civil partnership**

**People affected by deprivation.**

This policy will have a positive impact on low-income young females who according to the Department for Transport Best Practice Guidance on Taxi and Private Hire Vehicle Licensing, are one of the largest groups of users of taxis and private hire vehicles. The review of conditions are based on Telford & Wrekin Council's continued commitment to the safety and the quality of its Private Hire Service.

5. What engagement and consultation have you already carried out?

The Council's Licensing Committee considered reports on the proposed review of the Hackney Carriage, Private Hire Driver/Dual

Driver conditions of licence at a public meeting on 29<sup>th</sup> March 2010. The reports were published on the Council's website and can be viewed at <http://www.telford.gov.uk/apps/demservice/agenda.asp?reference=784>.

Members of the Licensing Committee considered a report on the proposed review of the Private Hire Vehicle Condition of Licence at a public meeting on 17<sup>th</sup> February 2011. The reports were published on the Council's website and can be viewed at <http://www.telford.gov.uk/apps/demservice/agenda.asp?reference=883>

The consultation document is available on the Council's website at [http://www.telford.gov.uk/site/scripts/documents\\_info.aspx?documentID=1103](http://www.telford.gov.uk/site/scripts/documents_info.aspx?documentID=1103), at Civic Offices and Darby House receptions and in the Borough's public libraries. Consultees were written to on 8<sup>th</sup> March 2011 and these included members of the trade, and other interested parties ranging from User Groups, Community Groups, Consumers, Chambers of Trade, Retail Owners, other transport providers, Parish Councils, Equality Groups, the Disability Forum and other relevant consultees.

You can contact the Community Engagement team for support – 82131
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**You are at the end of Section 2 - have you completed all questions in this section?**

**Please ensure all questions are answered and then send your information to; [Equalityanddiversity@telford.gov.uk](mailto:Equalityanddiversity@telford.gov.uk)**

The Equality and Diversity Team will help you address/respond to any issues in **Section 3 – Mitigating Actions**

### **Section 3 – Mitigating Actions**

1. For any significant **negative** impacts identified in Section 2 (Questions 3 & 4), what action have you taken or will you be taking to reduce/manage these impacts?

If the proposed changes to driver conditions relating to training are implemented at the end of the consultation period, it is proposed that drivers will have two years in which to complete the training. Each driver will be informed of changes to their conditions of licence by letter.

2. For any significant positive impacts you identified in Section 2 (Questions 3 & 4) what action have you taken or will you be taking to maximise the opportunity?

If the conditions regarding the training of drivers is implemented, it will provide the drivers with a nationally recognised qualification. The Transporting Passengers by Taxi and Private Hire qualification is designed to support and enhance the knowledge of existing or prospective drivers who wish to develop or begin a career in transporting passengers. The Transporting Passengers by Taxi and Private Hire qualification provides opportunities for personnel in the road passenger transport industry to receive a vocationally specific, nationally recognised Level 2 qualification. It provides the knowledge, understanding and skills necessary for learners to provide an effective road passenger transport service; driving towards a national standard. The Driving Standards Agency driving test is an assessment of a driver's practical driving skills. This practical assessment is specifically designed for taxi and private hire drivers and is a nationally recognised safety and service delivery appraisal.

If the proposed change to the condition relating to the type of vehicle which the Council will licence as a Hackney Carriage is implemented, more drivers will be trained in relation to their responsibilities under the Equality Act 2010.

- 4..The policy contributes to the following aims of the General Equality Duty;
  - **advance equality of opportunity**
  - **foster good relations between different groups**

### **Section 4 – Review and Monitoring**

1. From what date will this policy be implemented?

Any amendments to conditions of licences resulting from this consultation exercise will be implemented at a future date to be determined by the Members of the Licensing Committee but will not be before July 2011.
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2. When will the actual impacts of the policy be monitored and reviewed?

The impacts of the consultation will be reviewed at the end of the consultation period, ie, 21<sup>st</sup> June 2011. The Licensing Service will collate comments from the consultees and a further report referring to the feedback from the consultation will be prepared and presented to the Council's Licensing Committee at a date to be confirmed. Members of the Council's Licensing Committee will consider the comments from consultees before they make a decision whether or not to introduce the proposed changes to the conditions of licence...

3. How will the actual impact of the policy be monitored and reviewed?

Any changes to the Council's conditions of licence resulting from this policy will be monitored by the Licensing Service in relation to data retained on licensed drivers and licensed vehicles on the Council's Licensing databases. This will include the numbers of drivers/vehicles licenced, the numbers of drivers gaining the qualifications and the number and nature of complaints from service users relating to drivers and/or vehicles.

Ensure that appropriate confirmation has been given by your line manager.

## **Line Manager/Head of Service Agreement**

Community Impact Assessments will be published online and available on request. This will include the subject document, equality analysis, data sources and consultation evidence.

Please make sure that your Line Manager/Head of Service has been made aware of the content of the impact assessment and that they agree with it.

Arrange for your Line Manager/Head of Service to e-mail confirmation of agreement to; [equalityanddiversity@telford.gov.uk](mailto:equalityanddiversity@telford.gov.uk)

The Equality and Diversity team will create a summary for ease of access, please make sure that you forward any relevant documentation you have referred to with the e-mail.

**Thank you conducting this Community Impact Assessment, should you have any questions please contact 01952 382104 or e-mail [equalityanddiversity@telford.gov.uk](mailto:equalityanddiversity@telford.gov.uk)**