

**PERSONNEL BOARD**

**Minutes of a meeting of the Personnel Board held on Tuesday 13th  
December 2011 at 1.00 pm at the Civic Offices, Telford**

**PRESENT:** Councillors K.S. Sahota (Chair), R.C. Evans, W.A.M. McClements, R.A. Overton and C.F. Smith.

**PEB-23      MINUTES**

**RESOLVED** – that the minutes of the meeting of the Personnel Board held on 7th December 2011 be confirmed and signed by the Chairman.

**PEB-24      APOLOGIES FOR ABSENCE**

Councillors A.J. Eade and A. Lawrence

**PEB-25      DECLARATIONS OF INTEREST**

None

**PEB-26      EXCLUSION OF PUBLIC AND PRESS**

**RESOLVED** – that the public and press be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972

**PEB-27      APPOINTMENT OF MANAGING DIRECTOR**

At its meeting on 7 December 2011, the Board had resolved to short-list one candidate for the final interview process. The application details of the candidate, together with a copy of the job description and person specification for the post had previously been circulated to the Board Members.

The Board examined all the application documents and conducted the final interview with the candidate. Following full consideration of all the available information, including the results of assessments, the content of written tests, feedback from presentations and role play activities, and the performance of the candidate during the interview process, it was unanimously

**RESOLVED** – TO RECOMMEND TO COUNCIL that the post of Managing Director, including appointment to the positions of Head of Paid Service; Electoral Registration Officer (in accordance with Section 8(2) of the Representation of the People Act 1983); and Returning Officer (in accordance with Section 35(1) of the Representation of the People Act 1983), be offered to Mr Richard Partington.

Chair.....

Date.....