

No	Standard	Priority High/Medium/Low	Risk High/Medium/Low	Priority & risk rationale	Linkages	Key Priority Areas	Actions	Financial Position	Timescale	Lead	Progress	RAG
PHASE ONE - TO BEGIN 2012 - 2013												
3	Promoting positive behaviour and relationships	medium	high	Disruption rate reduced but more to do around children displaying the most difficult behaviour	Fostering Standards/ OFSTED safeguarding report	3.1 Children enjoy sound relationships with their foster family, interact positively with others and behave appropriately	3.1.1 Analysis of current internal placement disruptions from April 2012 Dec 2012	cost reduction	Jan-13	Menna Davies		completed
		medium	high		Fostering Standards/ OFSTED safeguarding report		3.1.2 Develop actions according to analysis including training needs	invest to save	Sep-13	Menna Davies	Pilot underway targeted training re managing behaviours for middle years children. A separate meeting has been held with external provider to explore proposals for targeted training with FCs who support teenagers or who could become carers of teenagers	on schedule
6	Promoting good health and wellbeing Underpinning Legislation:	medium	high	Variable practice - integration of SDQ, health assessments and therapeutic provision (Partnership funding)	OFSTED Fostering Report 2009/ OFSTED safeguarding report 2012	6.1 Children live in a healthy environment where their physical, emotional and psychological health is promoted and where they are able to access the services that meet their health needs	6.1.1 Coordinated strategic meeting Health partners to take place to look at process and planning to comply with SDQ assessments and timeliness of initial health assessments Including progress on designated nurse role	invest to save	May-13	Angela Yapp	22 April meeting arranged with Helen Smith, Sally Seymour, Jill Pugh, Fern Zhini to consider the results of initial assessment impacts. First of two meetings	on schedule
		medium	high		OFSTED Fostering Report 2009/ OFSTED safeguarding report 2011		6.1.2 SW grid to be circulated to identify SDQ's, last PEP and health assessments for each child	Cost Neutral	Mar-13	Menna Davies/ Kim Smith	Grid has been circulated. Collating information.	on schedule
		medium	high		OFSTED Fostering Report 2009/ OFSTED safeguarding report 2012		6.1.3 Reference of health needs to be recorded on supervision files to reflect discussions around health with carers	Cost Neutral	Apr-13	Menna Davies/ Kim Smith	Placement plan to address these issues. Plan circulated on the 6th Dec to the fostering team with request to implement	on schedule
		medium	high		OFSTED Fostering Report 2009/ OFSTED safeguarding report 2012		6.1.4 Discuss and implement pilot for Children scoring above 17 on the SDQ to be fast tracked for immediate support	invest to save	May-13	Angela Yapp	Meeting to be held 22 April 13	on schedule
		medium	high		OFSTED Fostering Report 2009/ OFSTED safeguarding report 2012		6.1.5 Implement the use of BAAF Health form	invest to save	Apr-13	Menna Davies/ Fern Zihni	Implemented first of January 2013. To be reviewed in April 2013	on schedule
7	Leisure activities	high	high	Ofsted Fostering Inspection 2013 recommendation Links with Standard 15	Ofsted Fostering Report 2013	7.4 Foster carers are supported to make reasonable and appropriate decisions within the authority delegated to them, without having to seek consent unnecessarily.	7.1 Clarify delegated authority and ensure all foster carers are provided with information.	Cost Neutral	Apr-13	Angela Yapp/ Kim Smith	Policy has been devised and is being piloted. Action 1 - evaluation of pilot. Action 2 - joint training foster carers, social workers, IROs in May 2013 to embed policy and practice. Action 3 - evaluation in Oct 2013.	on schedule
10	Providing a suitable physical environment for the foster child	high	high	Variable practice, most but not all unannounced visits take place within the year. Need more than one unannounced visit per year in order to be assessed as 'good' by Ofsted.	OFSTED Fostering Report 2013	10.5 The foster home is inspected annually, without appointment, by the fostering service to make sure that it continues to meet the needs of foster children.	10.1 Set up and implement system for scheduling and monitoring unannounced visits	Cost Neutral	Apr-13	Menna Davies/ Helen Smith	Audit of current unannounced visits underway. Revision of policy to enable two unannounced visits per annum and monthly monitoring against schedule in place from March 2013.	on schedule
12	Promoting independence and moves to adulthood and leaving care	medium	high	Require 'Staying Put' policy. Ensure all foster carers promote the development of independence	OFSTED safeguarding report 2012	12.1 Children are prepared for, and supported into, adulthood so that they can reach their full potential and achieve economic well-being	12.1.1 Needs assessment to convert Extended Care Policy into Staying Put Policy in line with the guidance	invest to save	Jun-13	Viv Mckay	Two meetings have taken place to consider future policy. Needs Analysis to be undertaken by commissioning	on schedule
		medium	high		OFSTED safeguarding report 2012		2) Financial implications and Equal opps statement to be completed for the Policy	invest to save	Jun-13	Viv Mckay		on schedule
		medium	high		OFSTED safeguarding report 2012		3) Draft Staying Put Policy to be completed and implemented	Cost Neutral	Sep-13	Angela Yapp/Richard Smith	Three meetings to be established to scope, agree the policy, signing off policy. Implementation Oct 2013	on schedule

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		medium	high		OFSTED safeguarding report 2012		4) Permanence panel to be established	Cost Neutral	Mar-13	Jo Britton		completed
13	Recruiting and assessing foster carers who can meet the needs of looked after children	medium	medium	Need to undertake audit of carers assessed by our own staff and address the deficits identified by audit of private providers	OFSTED safeguarding report 2012	13.1. The fostering service recruits, assesses and supports a range of foster carers meet the needs of children they provide care for and is proactive in assessing current and future needs of children.	13.1.1 Audit internal form F's and Form C's to establish whether essential information is contained in assessment reports	Cost Neutral	Feb-13	internal Audit	Forms compliant with requirements	completed
		medium	medium		OFSTED safeguarding report 2012		13.1.2. Carry out Social Work Choices Audit	Cost Neutral	Oct-12	internal Audit	Forms completed by previous provider not compliant with requirements - learning applied to internal processes	completed
		high	medium		OFSTED and children's outcomes		13.1.3 Increase capacity in recruitment by engaging a post graduate internship	invest to save	Aug-12 & ongoing	Angela Yapp	Improvements to Marketing arrangements made. Annual Foster carers conference successfully delivered	completed
					OFSTED Fostering Report 2013							

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14	Fostering panels and the fostering service's decision-maker	medium	medium	Need to be confident that actions identified by Panel are always followed up. Review induction pack for new members.	Panel Member Appraisal Feedback	14.1 The fostering panel and decision maker make timely, quality and appropriate recommendations/decisions in line with the over-riding objective to promote the welfare of children in foster care	14.1. 1 Annual appraisal of panel members	Cost Neutral	Mar-13	Menna Davies		completed
		medium	medium		Panel Member Appraisal Feedback		14.1.2 Review the induction packs for panel	Cost Neutral	Jun-13	Menna Davies		not started
		medium	medium		OFSTED Fostering Report 2009		14.1.3 All requirements and evidence of the suitability of Foster Carer members is kept on their files	Cost Neutral	Feb-13	Menna Davies		completed
15	Matching the child with a placement that meets their assessed needs	medium	medium	Disruption rate low, placement stability good...but need better recording of why placement/match is correct for a child	Fostering Standards	15.1 The responsible authority has information and support from the fostering service which it needs to facilitate an appropriate match between the carer and child, capable of meeting the child's needs and consistent with the wishes and feelings of the child, so maximising the likelihood of a stable placement	15.1.1 Implement Delegated Authority	Cost Neutral	Dec-12	Angela Yapp		completed
16	Statement of purpose and children's guide	low	medium/low	Documents reviewed October 2012. Distributed appropriately (staff, foster carers, OFSTED). Chk it is on website.	Fostering Standards	16.1 Children, their parents, foster carers, staff and the responsible authority/placing authority are clear about the aims and objectives of the fostering service and what services and facilities it provides	16.1 Write The statement of Purpose in accordance to T& W fostering services	Cost Neutral	Oct-12	Angela Yapp		completed
		low	medium/low		Fostering Standards		16.2. Develop a Foster Care Charter	Cost Neutral	Feb-13	Angela Yapp		completed
		low	medium/low		OFSTED Fostering Report 2009		16.3 Update the Children's Guide for both age groups and ensure that OFSTED contact details are included	Cost Neutral	Oct-12	Angela Yapp		completed
		high	medium	Ofsted Inspection recommendation	OFSTED Fostering Report 2013	16.4 The Children's Guide includes a summary of what the fostering service sets out to do for children, how they can find out their rights, how a child can contact their Independent Reviewing Officer, the Children's Rights Director, Ofsted if they wish to raise a concern with inspectors, and how to secure access to an independent advocate. Also relates to standard 1.5	16.4 send out information regarding Children's Rights Director to all children in care 16.5 Ensure information re. Children's Rights Director is included when Children's Guide is reprinted	Cost Neutral	Apr-13	Menna Davies	To be updated in next re-print of documents.	on schedule
17	Fitness to provide or manage the administration of a fostering service	low	medium/low	Registered manager in place and attending training. Employees have up to date CRB, JDs and references in place.	Fostering Standards	The fostering service is provided and managed by those who are suitable to work with children and have the appropriate skills, experience and qualifications to deliver an efficient service	Clarify team members tasks in order to avoid duplication of effort/resources and increase individuals' accountability for service delivery All employees are clear about their responsibilities for the duties that they are undertaking in relation to children in care and foster carers	Cost Neutral - additional resources to enable establishment team secured and in place	May-13	Menna Davies Kim Smith	Additional team established and reallocation of responsibilities ongoing	on schedule
18	Financial viability and changes affecting business continuity	medium/low	medium/low	Recruitment to Senior SW post on-going.	Fostering Standards	The fostering service has capacity to support kinship carers caring for children with the most complex needs	Senior Social Worker recruited	Cost Neutral - additional resources to enable establishment team secured and in place	Apr-13	Angela Yapp	This was achieved and became completed however the candidate has withdrawn so we are now recruiting again to fill this post.	behind schedule
		medium/low	medium/low		Fostering Standards	Where a service is to close or substantially change, there is advanced planning, to make the transition for children, foster carers and staff as smooth as possible	To be progressed as and when and if service changes are to be made changes in services	Cost Neutral	Dec-14	Angela Yapp		not started

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19	Suitability to work with children	low	medium/low	CRB checks up to date	Fostering Standards	There is careful selection of staff, fostering households, volunteers, and the central list of persons considered suitable to be members of a fostering panel, and there is monitoring of such people to help prevent unsuitable people from having the opportunity to harm children	File audit system established to ensure CRB documentation is held on file	Cost Neutral	Apr-13	Menna Davies Kim Smith	File audits ongoing	on schedule
20	Learning and development of foster carers	high	medium	Training programme in place, but need to consistently improve	OFSTED Safeguarding Report 2012	Foster carers receive the training and development they need to carry out their role effectively	1) Deliver training to foster carers to help them support educational attainment through PEP training	Cost Neutral	Sep-13	Jill Rallings	To be included in 2013-14 foster carers training plan	not started
		high	high		OFSTED Safeguarding Report 2012	A clear framework of training and development is in place and this is used as the basis for assessing foster carers' performance and identifying their training and development needs	2) Provide targeted training to Foster Carers focusing on prevention of placement disruption	Cost Neutral	Jun-13	Emma Willcock	A plan will be devised by the end of April 2013 with delivery in June 2013.	on schedule
		high	high		OFSTED Fostering Report 2013	20.3 Foster carers are able to evidence that the Training, Support and Development Standards have been attained within 12 months of approval (or within 18 months for family and friends foster carers) 20.8 Support and training is made available to foster carers, including hard to reach carers, to assist them in meeting the specific needs of the children they are caring for or are expected to care for. 20.4 Foster carers maintain an ongoing training and development portfolio which demonstrates how they are meeting the skills required of them by the fostering service.	Develop training log to monitor attendance at training and ensure all carers are accessing required training, and any additional training appropriate to the needs of the children they are caring for.	Cost Neutral	Apr-13	Emma Willcock	Action 1 - Audit has commence of existing foster carers attendance to training. Action 2 - policy is currently been rewritten on training requirement Action 3 - performance team are developing a framework to monitor foster carer's attendance to training with learning and development. Action 4 - monthly overview report to be provided to the SDM for fostering.	on schedule
		high	high									
21	Supervision and support of foster carers	medium/low	medium/low	Audit completed...needs writing up	OFSTED Fostering Report 2009	Foster carers receive the support and supervision they need in order to care properly for children placed with them	Review Foster Carers Guide and consult with Foster Carers ensuring that OFSTED contact info is included	Cost Neutral	Apr-13	Menna Davies	The Foster Carers guide is completed in draft. Draft went out for consultation with comments being fed back to the chair of the Foster Carer's Association. The document amended and finalised for print at the end of April.	on schedule
		high	medium	Ofsted Fostering Inspection 2013 recommendation	OFSTED Fostering Report 2013	21.8 Ensure supervision meetings have a clear purpose and provide the opportunity to supervise the foster carer's work, ensure the foster carer is meeting the child's needs, taking into account the child's wishes and feelings, and offer support and a framework to assess the carer's performance and develop their competencies and skills.	Develop proforma for supervision records to ensure that clear actions and targets are agreed and monitored.	Cost Neutral	May-13	Menna Davies	Review of fostering format for supervision and further training of fostering staff in delivering supervision to foster carers.	on schedule
22	Handling allegations and suspicions of harm	medium	high		OFSTED Fostering Report 2009	Allegations and suspicions of	1) Cause for concern processes to be discussed with other authorities	Cost Neutral	Feb-13	Menna Davies		completed

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		medium	high	Policy review date Dec 2012	OFSTED Fostering Report 2009	harm are handled in a way that provides effective protection and support for children and the person making the allegation, and at the same time supports the person who is the subject of the allegation	2) Bring together data on allegations and complaints in a joint record	Cost Neutral	May-13	Menna Davies		completed
		medium	high		OFSTED Fostering Report 2009		3) Develop localised cause for concerns policy	Cost Neutral	May-13	Menna Davies		completed
23	Learning, development and qualifications of staff	medium	medium	ASWP in place. Ongoing recruitment to SW. SW don't have child case management accountability experience. Piloting secondment opportunity. Need coherent offer for experienced staff.	OFSTED Safeguarding Report 2012	Children and foster carers receive a service from staff, volunteers and panel members and decision makers who have the competence to meet their needs	Ensure needs of Family Placement staff are addressed in the council workforce planning and development strategy for children's services	Cost Neutral	Apr-13	Angela Yapp	Key gaps and priorities for workforce planning and development strategy agreed at Safeguarding Management Team - Dec 2012.	on schedule
24	Staff support and supervision	medium	medium	Regular team meetings in place. Require audit of staff supervision access.		Staff and volunteers are supported and guided to fulfil their roles and provide a high quality service to children	Contribute to Safeguarding audit of the quality of supervision	Cost Neutral	Mar-13	Angela Yapp		completed
25	Managing effectively and efficiently and monitoring the service	medium	medium	Monthly performance dashboards. Used to inform marketing strategy, change the way recruitment is undertaken, how first visits are completed. Need to better understand/monitor work load - require a suite of management information e.g. unannounced visits.	OFSTED and children's outcomes	The fostering service is managed ethically, effectively and efficiently, delivering a service which meets the needs of its users	Identify Priorities for services and teams	Cost Neutral	Dec-12	Menna Davies Kim Smith		completed
		medium	medium	Clear roles and responsibilities need to be agreed between teams in Child and Family Service		Front line staff are clear about their roles and responsibilities and those of colleagues in other teams	Review protocols between fostering and other children's services teams to ensure roles and responsibilities are defined	Cost Neutral	Apr-13	Tilly Heigh	Meeting to be scheduled with SDMS	on schedule
		high	high	Ofsted Fostering Inspection 2013 recommendation	OFSTED Fostering Report 2013	25.7 The executive side of the local authority or the independent foster service's provider/trustees, board members or management committee members: a. receive written reports on the management, outcomes and financial state of the fostering service every 3 months; b. monitor the management and outcomes of the services in order to satisfy themselves that the service is effective and is achieving good outcomes for children; c. satisfy themselves that the provider is complying with the conditions of registration.	Agree reporting system re. Fostering action plan	Cost Neutral	Apr-13	Angela Yapp/Menna Davies	Report being prepared for April 2013.	on schedule
		high	high				1) Review specific form Fs undertaken by Social work choices	Cost Neutral	Feb-13	Menna Davies		completed
		high	high				2) Audit findings to be disseminated to support improved practice in appropriate file keeping. Themes that are being picked up need to be disseminated staff to inform improvements	Cost Neutral	Apr-13	Menna Davies/ Kim Smith	Audits have been carried out by Sheila James. The findings from the audits need to be disseminated to the staff, Workforce development workshop session to be organised with workforce development team for mandatory attendance for end February to be organised by Alison Toolson)	on schedule

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26	Records	high	high	File audits completed (Rob Young & Sheila James). Findings need to be disseminated. But significant challenges remain.	OFSTED	Records are clear, up to date, stored securely and contribute to an understanding of the child's life	3) Agree what needs to be recorded on a file & where the file needs to be kept (3 current systems in place)	Cost Neutral	01/062013	Jon Power/Angela Yapp/ Helen Smith	A task and finish group has been established to drive our continuous improvement in record management in the Family Placement Service. Meeting involving key stakeholders took place on the 17th December 2012 action plan to resolve these issues has been developed. Agreed that the overall objective to improve record management was to migrate all records on to Protocol. Based on 'regulated reporting' requirements identified current recording process and the desired recording practice for each one. Further meetings scheduled to map out the key actions to deliver the desired outcome for each 'reporting requirement'. Jon Power will be the temporary lead for this operational plan	on schedule
		high	high				4) Implement the lite audit tool in supervision with an overview of audit recorded by the team leader in supervision	Cost Neutral	Apr-13	Menna Davies/ Kim Smith	This process has been introduced and SW staff have begun to use the audit tool for their own files. They are identifying and rectifying issues as they are auditing, and then discussing with managers in supervision. Team leaders need to introduce a process of overview recording during the supervision and identifying any themes that are being picked up to share at management teams. Reminders emails to be sent to all staff prior to supervisions	on schedule
		high	high				5) Review recording on Protocol and record unannounced visits, medicals and CRBs	Cost Neutral	Mar-12	Menna Davies/ Kim Smith	Current audit being undertaken with a view to developing revised systems to monitor.	on schedule
27	Fitness of premises for use as fostering service	low	medium/low	Needs of service taken into account re refurbishment of Darby House		Ensure that the new premises for fostering service is fit for purpose	Engage with staff to understand the needs of the premises and ensure that feedback from staff is included in the design for the premises	invest to save	Oct-12	Angela Yapp		completed
28	Payment to carers	medium/low	medium	Allowances increase approved. Work to review fee structure is partially completed.	OFSTED and children's outcomes	Payments to foster carers are fair and paid in a timely way	Review the foster carer allowances	invest to save	Aug-12	Angela Yapp		completed
			medium				OFSTED and children's outcomes	Foster carers are clear about the fostering service's payment and the payments due to them	implement new changes to allowances with consultation with Foster Carer's	invest to save	Oct-12	Angela Yapp
							Consultation with Foster Carer's needs to take place to consider the fee model	invest to save	Apr-13	Angela Yapp	Consultation with Fosters carers has taken place in Oct 2012. The model is currently under-development to potentially be implemented in April 2013	on schedule
29	Notification of Significant Events	medium	high	Reported but need to collate and learn and chk LADO meeting went ahead.	OFSTED	All significant events relating to the health and protection of children fostered by the service are notified by the registered person to the appropriate authorities	3) Annual Thematic action planning meeting with LADO, actions to be implemented and recorded to improve policy and practice	Cost Neutral	Jan-13	Menna Davies/Tina Knight		completed
30	Family and friends as foster carers	medium	high	Support is good but review of viability process is not yet complete.	OFSTED and children's outcomes	Family and friends foster carers receive the support they require to meet the needs of children placed with them	1) New viability process to be implemented as a pilot	Cost Neutral	Dec-12	Kim Smith		completed
		medium	high				2) Mid point review of pilot to be completed by end of Jan and recommendations implemented after the review	Cost Neutral	Apr-13	Kim Smith	Review completed, report to be written up and shared with SDM for fostering.	on schedule

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		medium	high				3) Review of pilot to be completed with intention for full implementation to be adopted fully	Cost Neutral	Apr-13	Kim Smith	Meeting arranged in April with Kelly Tarrto reiew forms completed as part of the pilot	not started
		medium	high				Improve the quality and capacity of family and friends assessments	invest to save	Nov-12	Angela Yapp		completed
31	Placement Plan and Review	medium	high	Needs replacing with a document that delivers delegated authority.	OFSTED and financial OFSTED Fostering Report 2009	Children are cared for in line with their placement Plan/Short Break Care Plan The fostering service takes action to chase up outstanding reviews or visits from the responsible authority, contributes to those reviews and assists the child to contribute to their views	1) New BAAF placement plan and the delegated authority tool form to be piloted	Cost Neutral	Dec-12	Angela Yapp	Will require review in 6 months including seeking feedback from foster carers and children -see below	completed
		medium	high				2) Mid point Review piloted BAAF form	Cost Neutral	Apr-13	Angela Yapp		on schedule
		medium	high				3) Review pilot June and implement recommendations from review	Cost Neutral	Jun-13	Angela Yapp		on schedule
		medium	high				4) Form to be added to protocol	invest to save	May-13	la Yapp/Helen Smith		not started
		medium	medium					OFSTED and children's outcomes		Promote the recruitment of foster carers with Partners at strategic borough wide partnership meetings for buy in	Cost Neutral	Nov-12
		medium	medium		OFSTED and children's outcomes		utilise social media to promote recruitment of foster carers	Cost Neutral	May-12	Shirley Wilson		completed
Service Planning	improving costs	high	high	Deliver savings in line with strategic planning	Cost Improvement Plan	Deliver the recommendations in the cost improvement plan	Reducing the number of babies fostered through development of a process via the 'fostering for adoption' plan	Cost Neutral	Jun-13	Menna Davies/Maria White	Initial discussions with Maria White have started	on schedule
		high	high				Needs analysis of the admissions of those children 14+ accommodated in external placements	invest to save	Feb-13	Viv McKay/Angela Yapp		completed
		high	high				Prioritise assessment for prospective foster carers interested in fostering teenagers	Cost Neutral	Mar-13	Menna Davies	This is part of the current assessment process and will be reviewed in March 2013	on schedule
		high	high				Targeted marketing activity to recruit full time mainstream foster carers	invest to save	Mar-13	Menna Davies	Fostering Fridays, Face to Face, promoted via all marketing material (local target) To be reviewed in March to include numbers recruited via targeted marketing	on schedule
Private Fostering	Private Fostering	high	high	This is a safeguarding issues affecting the most vulnerable children particularly under 4's or teenagers who are in vulnerable situations and are staying with family friends for more than 28 days	Private Fostering action plan	Maintain service level	Deliver the private fostering action plan and identify any further actions	Cost Neutral	Mar-13	Kim Smith	Continue to improve awareness amongst target group as to what Private Fostering is. Appropriately Support these placements. Identify any key challenges to be monitored in the private fostering action plan	on schedule

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PHASE 2 - TO BE PROGRESSED DURING 2013 - 14												
1	The child's wishes and feelings and the views of those significant to them	high	medium	Variable practice in family placements but supported by statutory review process	Fostering Standards Ofsted Fostering Inspection Report 2013	Children know that their views, wishes and feelings are taken into account in all aspects of their care; are helped to understand why it may not be possible to act upon their wishes in all cases; and know how to obtain support and make a complaint	Implement annual questionnaire to Children in Care using Ofsted proforma		Jun-13	Angela Yapp		not started
		medium	medium/low		Fostering Standards	The views of others with an important relationship to the child are gathered and taken into account		Cost Neutral	May-13	Menna Davies/Kim Smith/IROs/Case Managers		not started
2	Promoting a positive identity, potential and valuing diversity through individualised care.	medium	medium	Some good practice on the ground but inconsistent	Fostering Standards/ OFSTED safeguarding report 2012	Children have a positive self view, emotional resilience and knowledge and understanding of their background	Audit and supervision and workshops to facilitate learning and service improvements and consistency. Quarterly review report to be provided to the SDM	Cost Neutral	Apr-13	Menna Davies/Kim Smith/ FPT/ ASWP		on schedule
4	Safeguarding Children	medium/low	medium/low	Children say they feel safe	Fostering Standards	4.1 Children feel safe and are safe, Children understand how to protect themselves and are protected from significant harm, including neglect, abuse and accident	4.1.1 To review the service provision for disabled children in mainstream placements in relation to roles, responsibilities, resources and respite carer. With the aim to developing an integrated policy and procedure for those placed in fostering	invest to save	Sep-13	Diane Partridge	Aplicable to Standard 2,4, and 6. 8, 10	on schedule
5	Children Missing from Care	medium/low	medium/low	Low numbers and foster carers have been well briefed	Fostering Standards	5.1. Children rarely go missing and if they do, they return quickly	5.1.1 Written records are kept by the fostering service where a child goes missing, detail action taken by carers, the circumstances of the child's return, reasons given by the child running away, actions are taken in light of those reasons Children who go missing from care are protected as far as possible and responded to positively on their return	Cost Neutral				completed
		medium/low	medium/low		Fostering Standards	5.2 Children who do go missing are protected as far as possible and responded to positively return home						completed
7	Leisure activities	medium/low	medium/low	Good practice	Fostering Standards	7. 1 Children are able to enjoy their interests, develop confidence in their skills and are supported and encouraged to engage in leisure activities						completed
		medium/low	medium/low		Fostering Standards	7.2. Children are able to make a positive contribution to the foster home and their wider community	Review current engagement of Yps in a variety of activities.		Jun-13	la Yapp/Jill Rawlings		not started

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8	Promoting educational attainment	medium	medium	Audit being undertaken	Fostering Standards/ OFSTED safeguarding report 2012	8.1 The education and achievement of children is actively promoted as valuable in itself and as part of their preparation for adulthood. Children are supported to achieve their educational potential	8.1.1 Central record of PEPs, available to all key staff on secure, shared network drive	Cost Neutral	May-13	Helen Smith	Discussions are underway between the corporate parenting team and safeguarding team to ensure that the process after the PEP has been completed is reviewed. The completed paper PEP should be passed to Safeguarding to be recorded on the child's file to ensure all key staff have access to it as required.	on schedule
		medium	medium		Fostering Standards/ OFSTED safeguarding report 2012		8.1.2 CPT to monitor PEPs to ensure they are completed within statutory timescales and to challenge lead officer where this isn't the case	Cost Neutral	May-13	Damien Madine	This action will be discussed as part of the action 8.1.1. PEP returns from Business Support Team are analysed by CPT. Nov and Dec 2012 analysis available. Results are circulated to all SW Team Leaders who follow up with their team members. CPT staff are visiting SW Teams again this term to update staff training and to take suggestions from SW.	on schedule
		medium	medium		Fostering Standards/ OFSTED safeguarding report 2012		8.1.3 All PEPs to be recorded on Protocol with 10 working days of PEP review meeting	Cost Neutral	May-13	Helen Smith	This action will be discussed as part of the action 8.1.1.	on schedule
		medium	medium		Fostering Standards/ OFSTED safeguarding report 2012		8.1.4 Review quality of PEPs to ensure they have SMART objectives and to provide training for lead officers where this isn't the case	Cost Neutral	May-13	Damien Madine	More frequent participation by CPT staff in PEPs supports improved information around attainment, both in terms of records and planning for the future.	not started