

Community Impact Assessment

It is intended that you complete this form if you have identified a high negative impact to our communities and employees.

Sections 1 & 2 should be completed early in policy development and before any consultation/engagement activity takes place

Sections 3 & 4 should be completed before policy approval.

You will find the information from this assessment useful for the Equality Implications section of any report you are completing.

Section 1 – Overview

1. What is the title of the policy?

Review of the Council's Licensing Policy for Hackney Carriage and Private Hire and to amend the conditions applicable to licensed driver tests.

2. What are the objectives of the policy? For example, what are we aiming to achieve? Please provide a brief description

The objective is to consider and consult with partners, the community and the hackney carriage and private hire trade on:

1. The review of the current provision for undertaking a Driving Standards Agency Test and in its place to allow such a Test to be conducted by the Road Safety Transport Team

3. This policy affects

- Customers (licensed drivers, proprietors and operators)
- People who use licensed vehicles
- Partners

4. What period does the policy cover?

The consultation will commence on July 1st and last for a period of 4 weeks. Any amendments to conditions of licence resulting from this consultation exercise will be implemented at a date to be determined by the Chair of the Licensing Committee and the Principal Licensing Officer.

5. Your contact details:

Name of person completing impact assessment and their post	Carl Phillips, Licensing Technical Officer
Telephone	01952 383267
Date	10 th June 2013

Section 2 – Impact Assessment

a) Community Impact

- 1. Will the policy contribute to specific Priority Plan objective(s)?
Yes (go to Q2)
- 2. The Policy contributes to the following [Priority Plan objectives](#)
 - 1. protect and create jobs as a 'Business Supporting, Business Winning Council'
 - 2. improve local people's prospects through education and skills training
 - 3. protect and support our vulnerable children and adults

Ensure Compliance – Business

3. Will this policy have a significant impact on any of the following groups of people? Please mark all boxes indicating whether an impact has occurred, this could be **positive** or **negative**. Mark **None** if there is no impact. Help boxes are available to assist.

People of different ages
[Helpbox - Age](#)

People with ill health or people with a disability
[Helpbox - Disability](#)

People of different gender
[Helpbox - Gender \(Sex\)](#)

People who are transgender
[Helpbox - Transgender](#)

Different racial groups
[Helpbox - Race](#)

People with different religion or beliefs
[Helpbox - Religion or Beliefs](#)

People of different sexual orientation
[Helpbox - Sexual Orientation](#)

Women who are pregnant or breast-feeding
[Helpbox -Pregnancy and Maternity](#)

People that are married or in a civil partnership
[Helpbox - Marriage or Civil Partnership](#)

People affected by deprivation
[Helpbox - people affected by deprivation](#)

	Impact (X)		
	Positive	Negative	None
People of different ages Helpbox - Age			X
People with ill health or people with a disability Helpbox - Disability			X
People of different gender Helpbox - Gender (Sex)	X		
People who are transgender Helpbox - Transgender			X
Different racial groups Helpbox - Race			X
People with different religion or beliefs Helpbox - Religion or Beliefs			X
People of different sexual orientation Helpbox - Sexual Orientation			X
Women who are pregnant or breast-feeding Helpbox -Pregnancy and Maternity			X
People that are married or in a civil partnership Helpbox - Marriage or Civil Partnership			X
People affected by deprivation Helpbox - people affected by deprivation			X

4. What is the expected impact?

People of different gender

This policy will have a positive impact on young females who according to the Department for Transport Best Practice Guidance on Taxi and Private Hire Vehicle Licensing, are one of the largest groups of users of taxis and private hire vehicles as it is likely that there will be an increase in the numbers of drivers applying for licences..

The equality data collected by the Licensing Service shows that 97% of licensed drivers are male and therefore, those licence holders who are the only income earner in households will not have to wait up to ten weeks to take a Driving Test which is an integral part of the licence application process and will also have a lower test fee to pay.

I have no evidence which indicates that this policy will impact on the following characteristics:

People of different ages

People with ill health or people with a disability

People who are transgender.

People with different religion or beliefs

People of different sexual orientation

Women who are pregnant or breastfeeding

People that are married or in a civil partnership

People affected by deprivation.

5. What engagement and consultation have you already carried out?

A full consultation exercise will be undertaken from 1st July 2013 with the taxi trade, partner organisations, Councillors, Town & Parish Councils, Residents Associations, Community Associations and Disability Forums. The consultation will finish on 31st July 2013. In addition the consultation will be published on the Council's website and copies were also placed in libraries within the borough.

You can contact the Community Engagement team for support – 82131

You are at the end of Section 2 - have you completed all questions in this section?

Please ensure all questions are answered and then send your information to;
Equalityanddiversity@telford.gov.uk

The Equality and Diversity Team will help you address/respond to any issues in
Section 3 – Mitigating Actions

Section 3 – Mitigating Actions

1. For any significant **negative** impacts identified in Section 2 (Questions 3 & 4), what action have you taken or will you be taking to reduce/manage these impacts?
2. For any significant positive impacts you identified in Section 2 (Questions 3 & 4) what action have you taken or will you be taking to maximise the opportunity?

The Road Safety and Sustainable Transport Team will undertake an assessment of a driver's practical driving skills. This practical assessment has been specifically designed for taxi and private hire drivers. If the proposed changes to driver conditions relating to training are implemented at the end of the consultation, then each driver will be informed of changes by letter, email or SMS Text

- 4..The policy contributes to the following aims of the General Equality Duty;
 - **advance equality of opportunity**
 - **foster good relations between different groups**

Section 4 – Review and Monitoring

1. From what date will this policy be implemented?

Any amendments to conditions of licence resulting from this consultation exercise will be implemented at a date to be determined by the Chair of the Licensing Committee in discussions with the Principal Licensing Officer
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2. When will the actual impacts of the policy be monitored and reviewed?

The Licensing Service will collate comments from the consultees and any feedback from the consultation will be reviewed by the Chair of the Licensing Committee and Principal Licensing Officer

3. How will the actual impact of the policy be monitored and reviewed?

Any changes to the Council's conditions of licence resulting from this policy will be monitored by the Licensing Service in relation to data retained on licensed drivers and licensed vehicles on the Council's Licensing databases. This will include the numbers of drivers/vehicles licenced, the number and nature of complaints from service users relating to drivers and/or vehicles.

Ensure that appropriate confirmation has been given by your line manager.

Appendix F

Line Manager/Head of Service Agreement

Community Impact Assessments will be published online and available on request. This will include the subject document, equality analysis, data sources and consultation evidence.

Please make sure that your Line Manager/Head of Service has been made aware of the content of the impact assessment and that they agree with it.

Arrange for your Line Manager/Head of Service to e-mail confirmation of agreement to; equalityanddiversity@telford.gov.uk

The Equality and Diversity team will create a summary for ease of access, please make sure that you forward any relevant documentation you have referred to with the e-mail.

Thank you conducting this Community Impact Assessment, should you have any questions please contact 01952 382104 or e-mail equalityanddiversity@telford.gov.uk