

Pay Grade	Task	Time Taken	Total Number of Licences	Duration of Licence	Actual In mins	Rounded up to nearest 30 mins	Staff Rate	Staff cost	Overhead	TOTAL	
Grade 4	Administration of Scrap Metal Dealer New Application	70 mins									
			9	3yrs	70	90	21.18	£31.77	£114.70	£146.47	1318.23
Grade 4	Administration of Scrap Metal Dealer Renewal Application	45 mins									
				3yrs	45	60	21.18	£21.18	£76.47	£97.65	0
Grade 4	Variation to Licence Administration of New Scrap Metal Dealer Application	45 mins			45	60	21.18	£21.18	£76.47	£97.65	0
S01	Administration of Scrap Metal Dealer Renewal Application	30 mins			30	30	29.1	£14.55	£52.53	£67.08	0
S01	Administration to vary a licence including an inspection if appropriate	60 mins			60	60	29.1	£29.10	£105.06	£134.16	0
PO3	Administration of Scrap Metal Dealer New Application (including time spent preparing for and attending a hearing)	120 mins									
					120	120	35.16	£70.32	£253.88	£324.20	0

Licence	Minutes	Fee	20% Fee (if above %age of O'head charged)
New Application	240	£537.75	£200.86
Renewal Application	90	£164.73	£61.53
Variation Application	120	£231.81	£86.59