

## Appendix 2

### Consequent Changes to the Scrutiny Handbook

The detail of how the changes to the Constitution will affect Scrutiny processes and procedures and will be set out in amendments to the Scrutiny Handbook:

The Regulations following the Localism Act also give members of Overview & Scrutiny Committees additional rights to request the Executive to make available any material relating to past decisions. The requested information must be provided by no later than 10 clear days after the request is made. Confidential/Exempt information does not need to be provided by the Executive unless it relates to the Scrutiny work programme or to a decision that is being scrutinised.

If the Cabinet have taken a decision that was not treated as key, but in the opinion of Overview & Scrutiny should have been treated as a key decision, there is provision for Overview & Scrutiny to require the Cabinet to submit a report to full Council to explain why that decision was not a key decision.

If the HOSC or Joint HOSC intends to make a referral to the Secretary of State all Members of Council will be informed prior to a referral being made. Where it is possible to inform members at a meeting of Full Council this will take place. If it is not possible to inform Members at a meeting of Full Council all members will be notified, this may be by email.

The Scrutiny Handbook will also set out the arrangements to agree the timescales with local NHS organisations for the referral of any proposed change to the Secretary of State.