

Local Government (Miscellaneous Provisions) Act 1982

Street Trading Consent

Guidance Notes

New Applications

With reference to the above and in accordance with conditions adopted by Telford & Wrekin Council all persons who wish to trade on the highway must obtain consent from this Authority.

This information pack has been compiled by Telford and Wrekin Council, Licensing Service to simplify your application, and has been set out as a step by step guide for new applicants and a separate section for renewal of an existing street trading consent.

Before it grants a Street Trading Consent, the Council will wish to verify that your vehicle/stall complies with the conditions set out in the application pack.

Applicants are advised to telephone the Licensing Service on 01952 383264

Step 1

Submit your fully completed application form and the fee of £300 to Public Protection, Darby House, Lawn Central, Telford, TF3 4JA

Submit your fully completed application form for Registration of a Food Business to Public Protection as above. An Environmental Health Officer will contact you to arrange inspection of your food van/trailer.

Step 2

The Council will inform local Councillors, Parish Councils, Police, Planning and other interested parties of the application.

Step 3

Providing there has been no objections from interest parties, the application will be granted.

The Council will now issue a Street Trading Consent subject to the standard conditions and also any special conditions deemed appropriate.

The consent will be in the form of a laminated A4 document that must be displayed in a prominent position on the vehicle/stall whilst trading.

You may now commence trading on the approved site and between the times specified on the Consent.

Step 4

In the event of the vehicle/stall failing inspection by Environmental Health Officer, any faults listed must be rectified and a re-inspection carried out. Trading is not permitted during this time. Once the vehicle/stall has been re-inspected and certified fit for use the guidelines as in **Step 3** will be followed.



Telford & Wrekin
C O U N C I L

Renewals

A Street Trading Consent is renewable every Twelve Months.

It is the responsibility of the holder of the Street Trading Consent to re-apply for a new consent, and have their vehicle/stall re-inspected by Environmental Health.

This must be carried out one calendar month before the expiry of the current Street Trading Consent.

Step 1

Submit your application and fee to the Council's Licensing Service, Telford & Wrekin Council, Darby House, Lawn Central, Telford TF3 4JA. Email Licensing@telford.gov.uk.

Step 2

After the application has been submitted, it is the responsibility of the applicant to contact the Environmental Health Department of Telford and Wrekin Council on 01952 381818 to make an appointment with them to have an inspection carried out on the vehicle/stall intended for street trading.

Step 3

If the vehicle/stall passes inspection the Environmental Health section will inform the Licensing Service.

The Council will now re-issue the Street Trading Consent.

The consent will be in the form of a laminated A4 document that must be displayed in a prominent position on the vehicle/stall whilst trading.

You may now continue trading on the approved site and between the times specified on the Consent.

Step 4

In the event of the vehicle/stall failing inspection by Environmental Health Officer, any faults listed must be rectified and a re-inspection carried out. Once the vehicle/stall has been re-inspected and certified fit for use the guidelines as in **Step 3** will be followed.

Failure to renew your Street Trading Consent may lead to the loss of the Consent holder's specified location. Any further trading will be without Consent.