

TELFORD & WREKIN COUNCIL HEALTH AND WELLBEING BOARD

DATE OF BOARD: 12 MARCH 2014

**HEALTH AND WELLBEING BOARD: SUPPORT/DELIVERY
ARRANGEMENT UPDATE**

REPORT BY:

**CLIVE JONES, ASSISTANT DIRECTOR: FAMILY, COHESION &
COMMISSIONING, FRAN BECK, EXECUTIVE LEAD FOR
COMMISSIONING, TELFORD & WREKIN CLINICAL COMMISSIONING
GROUP AND LIZ NOAKES, ASSISTANT DIRECTOR: HEALTH,
WELLBEING AND PUBLIC PROTECTION, TELFORD & WREKIN
COUNCIL**

PART A) – SUMMARY REPORT

1. SUMMARY OF MAIN PROPOSALS

- 1.1. This report outlines proposed changes in the groups that support the Health and Wellbeing Board to ensure that its strategic priorities are delivered. This includes the creation of a Strategic Commissioning Group that will drive partnership working through better integration between NHS England, Clinical Commissioning Group and Telford & Wrekin Council.
- 1.2. Please refer to Appendix 1 for the draft terms of reference for the Health and Wellbeing Strategic Commissioning Group.

2. RECOMMENDATIONS

That the Health and Wellbeing Board agrees:

- a) the changes in support/delivery arrangements outlined in this report; and
- b) the proposal for a quarterly report to the Health and Wellbeing Board from the Strategic Commissioning Group.

3. IMPACT OF ACTION - (How it is intended that action will make a difference)

By establishing the Strategic Commissioning Group of the Health and Wellbeing Board it will ensure that commissioning by the key partners is integrated and evidence based to ensure efficiency and effectiveness in the delivery of the Health and Wellbeing priorities.

4. SUMMARY IMPACT ASSESSMENT

COMMUNITY IMPACT	Do these proposals contribute to a specific HWB Priority	
	No	They cover all priorities.
	Do these proposals contribute to specific Co-Operative Council priority objective(s)?	
	Yes	<p>Improve the health and wellbeing of our communities and address health inequalities.</p> <p>Protect and support our vulnerable children and adults.</p>
	Will the proposals impact on specific groups of people?	
	No	
TARGET COMPLETION/DELIVERY DATE	An update of the performance will be provided at the May 2014 meeting and will include the year end (2013/14) figures.	
FINANCIAL/VALUE FOR MONEY IMPACT	No	
LEGAL ISSUES	Yes	<p>The roles of the groups outlined in this report will assist the Health and Wellbeing Board in meeting some of its key responsibilities that are set out in the Council's constitution (Part 4 Health and Wellbeing Board Terms of Reference):-</p> <p><i>"The HWB is responsible for guiding and overseeing:</i> <i>The establishment of sound joint commissioning arrangements"</i></p> <p>The Health and Wellbeing Board Advisory Group, Health and Wellbeing Board Strategic Commissioning Group and the Better Care Fund Project Management Group are proposed as working groups to support the Health and</p>

		Wellbeing Board. The groups will have no delegated powers and their responsibilities will be to advise, recommend and inform. The operational process for commissioning/procurement of services will still need to comply with the Council's procurement rules and will be subject to obtaining the appropriate approvals and delegated powers from Cabinet/Council as appropriate.
EQUALITY & DIVERSITY	No	
IMPACT ON SPECIFIC WARDS	No	
PATIENTS & PUBLIC ENGAGEMENT	No	
OTHER IMPACTS, RISKS & OPPORTUNITIES	No	

PART B) – ADDITIONAL INFORMATION

This report outlines proposed changes to the groups which support the Health and Wellbeing Board.

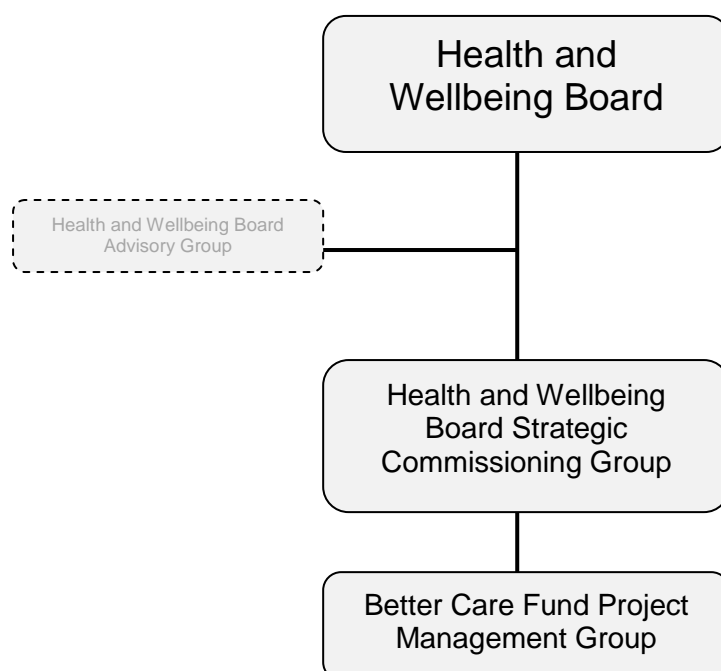


Diagram 1: The proposed support and delivery arrangements of the Health and Wellbeing Board

Health and Wellbeing Board Strategic Commissioning Group

- 5.1. In November 2013 members of Telford & Wrekin Council, the Clinical Commissioning Group and NHS England acknowledged that the Better Care Fund, previously known as the Integrated Transformation Fund, was the initial step in integrating the commissioning of health and social care services.
- 5.2. In the context of the expected sign off of the Better Care Fund on 12th February 2014 they have reviewed the groups that support the Health and Wellbeing Board; this included the proposed creation of the Strategic Commissioning Group to ensure that robust joint commissioning arrangements are in place and are based upon intelligence from the joint strategic needs assessment.
- 5.3. The aim of this group is to ensure that the commissioning process delivers the council and partner's priorities, including improving health and wellbeing and reducing inequalities. This group will support the development of the JSNA to systematically inform partner's commissioning intentions; i.e. intelligence based commissioning.
- 5.4. The group will include officers of each of the statutory partners (Telford & Wrekin Council, Clinical Commissioning Group and NHS England) that have a lead for commissioning within their organisation and will provide quarterly commissioning reports to the Health and Wellbeing Board, as well as other relevant governing bodies. Please refer to Appendix 1 for a list of the membership and terms of reference.
- 5.5. The Strategic Commissioning Group will establish operational groups to look at specific areas of commissioning; the first group is the Better Care Project Management Group. This group will support the Strategic Commissioning Group to oversee the implementation of specific projects and developing commissioning as a strategic function; to enable a better understanding of the relationship between need, demand and outcomes for service users within the Borough.

Health and Wellbeing Board Advisory Group

- 5.6. The aim of this group is to support the Health and Wellbeing Board in its role in guiding and overseeing:
 - driving integrated working between partners; and
 - supporting the operation of the Board.

B) BACKGROUND PAPERS

- Health and Wellbeing Board as a Statutory Committee of the Council – report to the 23 January 2013 meeting by Paul Taylor and Claire Hall-Salter.

Report prepared by Sarah Constable, Partnership and Planning Officer, telephone: 01952 380599.

Appendix 1

Health and Wellbeing Board Strategic Commissioning Group

TERMS OF REFERENCE

Aim:

To ensure that commissioning processes delivers the Health and Wellbeing Strategy's priorities.

Purpose of Strategic Commissioning Group:

- To support the Health and Wellbeing Board (HWB) in its duty to encourage integrated working between local health, social care and health related commissioners.
- To use the Joint Strategic Needs Assessment (JSNA) to inform partners commissioning intentions.
- To develop commissioning as a strategic function that uses system thinking, using agreed commissioning models to understand the relationship between need, demand and outcomes for service users.
- To recommend the scope of collaborative commissioning 'projects' prioritised by the Governing bodies and the Health and Wellbeing Board including proposals for the implementation of The Better Care Fund.
- To ensure that the Health and Wellbeing Board is supported in its performance management role.
- To steer the programme management to deliver the Health and Wellbeing Board priorities.
- To produce quarterly commissioning reports to relevant governing bodies and the Health and Wellbeing Board.

Membership

Members of the Health and Wellbeing Board Strategic Commissioning Group (HWBSCG) will comprise officer representatives from the Clinical Commissioning Group, NHS England and Telford & Wrekin Council. The members are:

Title	Agency
Commissioning Executive Lead (Joint Chair)	CCG

Assistant Director: Family, Cohesion & Commissioning (Joint Chair)	TW
GP CCG Board Member	CCG
Director of Children and Family Services	TW
Director of Commissioning	NHS England
Assistant Director: Health, Wellbeing and Public Protection	TW
Delivery and Planning Manager	TW
Interim Director of Care, Health and Wellbeing	TW

Other members may be invited to assist in certain areas when required.

Meetings

- Meetings will be held bi-monthly - dates and times of meetings will be agreed and set in advance in line with the HWB meetings. Additional meetings can be held if circumstances require it.
- The meeting will only be quorate if three people are present and at least one is from Telford & Wrekin CCG and one from Telford & Wrekin Council.
- Agendas and supporting papers will be issued in advance of each meeting by the Partnership and Planning Officer. This should be no later than three working days before the meeting.
- Action notes will be produced and distributed to members.

Reporting Mechanisms/Accountability

- The HWBSCG will provide a report to the HWB on a quarterly basis.
- The HWBSCG will review its structure, membership and activities in response to any further guidance and in any event as appropriate.