

SCRUTINY MANAGEMENT BOARD

Minutes of the meeting of the Scrutiny Management Board held on Friday, 14th March 2014 at 11.00am in Meeting Room 7, Darby House, Telford

PRESENT: Councillors S. Reynolds (Chair part meeting), D. White (Chair part meeting), A. McClements, C. Turley.

IN ATTENDANCE: Cllr. S. Davies, Cabinet Member Neighbourhood Services, Employment and Skills; J. Rowe, Assistant Director, Neighbourhood and Leisure Services; S. Hollins, Group Manager Engineering Services; S. Marston, Skills Service Delivery Manager; F. Bottrill, Scrutiny Group Specialist; S. Jones, Scrutiny Officer.

SMB – 13 APPOINTMENT OF CHAIR

In the absence of the Chair it was agreed by the Members present that the start of the meeting should be delayed until 11.10 at which time it was proposed by Cllr. McClements, seconded by Cllr. Turley, that Cllr. Reynolds should open the meeting as Chair.

RESOLVED – That Cllr. Reynolds should open the meeting as Chair.

SMB-14 MINUTES OF THE LAST MEETING

RESOLVED – that the minutes of the meetings of the Scrutiny Management Board held on the 15th November 2013 be confirmed and signed by the Chairman.

SMB-15 APOLOGIES FOR ABSENCE

Cllr. S. Bentley, V. Fletcher, M. Ion.

SMB-16 DECLARATIONS OF INTEREST

None

SMB-17 HOLDING THE EXECUTIVE TO ACCOUNT

The Chair welcomed Cllr. Davies to the meeting. She asked him to explain what has worked well and what had been his main successes since becoming Cabinet Member for Neighbourhood Services, Employment and Skills.

Cllr. Davies responded that he had a wide area within his remit and he

introduced the officers who had attended the meeting with him who would be able to answer any operational questions the Board may have as Jonathan Rowe, Assistant Director Neighbourhood and Leisure Services and Sue Marston, Skills Service Delivery Manager.

He set out that the Council's budget for 2013/14 recognised the importance of these issues with an investment of £1.3m for tackling youth unemployment and youth skills, and capital and revenue investments totalling £10 million for Pride in Your Community (PIC). His area of responsibility also included Community Centres, the Voluntary Sector and working with Town and Parish Councils.

Cllr. Davies identified the Parish Environmental Teams (PETs) as a particular success in addressing both environmental issues and tackling youth unemployment. The number of apprentices employed by the Council had increased from 28 in 2008 to 166 in 2014, including 10 employed in neighbourhood services by Town and Parish Councils through Pride In Your Community. The relationship with Town and Parish Councils was working well – they contributed £25k funding to PETs and the amount was topped up by the Council. The PET teams focussed on environmental hot spots not covered under the TWS contract and he was particularly proud of this achievement.

The Chair commented that the PET had made a big difference in her ward and that the number of complaints had reduced.

Cllr. McClements said that Wellington did not have a PET and asked how the Cabinet Member could work with Town and Parish Councils without one.

Cllr. Davies said that he had had conversations with most of the Town and Parish Councils and some were not interested. One size does not fit all and the package offered could be varied to meet the needs of individual parishes and encourage participation, for example the PET did not have to be for the full 5 years and the Town or Parish Council did not have to fully fund it. There were different arrangements in place. Two more PETs would be announced the following week. The option of a multi-area PET was being considered as a model for rural areas. He explained that when the Town and Parish Councillors and Clerks understand how a PET can work in their area it 'sells itself.'

The Chair clarified that the specific arrangements with each Town and Parish Council can be discussed so it reflects what they want.

Cllr. Davies said that historically the Town and Parish Councils had focussed on the town centres but the PETs were trying to get out into streets in other areas. The apprentice posts would be renewed every year so there would be 10 new apprenticeships every year and the success rate of getting the apprentices into full time work was good. Some go on to employment within the Council, others have been employed by different organisations and all of them have experience they can include on their CV.

The Chair asked Cllr. Davies about the challenges in his area of responsibility.

Cllr. Davies responded that youth unemployment is a key issue and he felt progress in this area had been too slow but the skills team had now moved from education services to business related services within the Council to link into business-facing staff. This move has worked well and the service had geared up to help people apply for jobs. He said it was frustrating that the Government did not see what Telford & Wrekin Council was doing over and above its statutory duties, and frustrating that the Council was not eligible for the grant funding for apprentices because of its size and the fact that the Council already employed apprentices when the scheme was introduced, when the grant could have been invested to help more young people. As a Council, Telford & Wrekin has a statutory responsibility for 16-19 year olds but provides services for 16-24 year olds which goes beyond its statutory duty and is doing things beyond the programmes provided by other organisations. The Job Junctions are helping people who have not been helped by Jobcentre Plus or by the work programme provider. He said if the government would match fund the Council's funding, or pay the Council by results, he would be happy.

The Chair gave an example of someone who had been out of work for 15 years and had accessed work through a TCAT employer-led training programme and she suggested these examples should be promoted as case studies.

Cllr. Davies said that it would be easy for the Council only to meet its statutory duty but it had to do more because that was the right thing to do.

Cllr. McClements asked how many people were being directed to the Job Junctions. The Skills Manager said the Job Junctions were doing a good job if people knew about them and they had identified the need for a timetable and for local publicity. Uptake had increased – there used to be 6 or 7 people attending but now there were 20 or more. There were currently 8 Job Junctions with plans to roll out to 15 or 16. The Cabinet Member said the aim was to have a Job Junction within walking distance for unemployed people in areas of high unemployment. Word of mouth worked well and there was a balance between the amount of money spent on marketing and money spent on providing the service. Jobcentre Plus were sending clients to the Job Junction. There should be a system of payment by results.

Cllr. White apologised for arriving after the start of the meeting and took the Chair.

Cllr. McClements asked about the main challenges around the Pride in Your Community project. Cllr. Davies explained that he did not want Pride in the Community to be a “project” but for it to be “part of the day job”. The funding was in three parts:

- £1 million allocated to regeneration in Hollinswood. This would not be enough on its own but the Council was also talking to partners including Parish Councils, the NHS and Housing Associations to get them involved.
- £1 million community fund for smaller projects for example £5,000 is a large amount to a community centre. There would be £500,000 for small grants and £500,000 for large grants.
- The bulk of the money would be used for environmental work to address issues such as maintenance of foot paths, hedgerows, tree-cutting,

fly-tipping etc. which may seem like small issues but they are important for local people. 50% of complaints to the Council are about these sorts of issues. This is part of the legacy of being a New Town – Telford Development Corporation planted trees expecting 50% of them to fail – but this was not the case. Fly tipping is also a huge problem.

The Chair commented that he liked the flexibility of Pride in Your Community as every community is different. This can help the community help itself. The community fund could make a difference and he gave the example of the tool library and paint library. It is important to get the message out – the website has been used but we must use different ways to communicate. Without the support of the people in the communities as a Council we cannot do it by ourself.

Cllr. Davies said that this was an important message to get out, that the Council cannot do everything by itself. The Council can facilitate e.g. where there is a litter problem, the Council can provide bags and equipment so local people can pick the litter and the Council will collect the rubbish afterwards, and the community don't always want the Council to do everything. The Council can also help local people to encourage other people to do the right thing - £18 for collecting bulk waste is a lot to a person on job seekers allowance or someone working part time and they should be encouraged not to fly tip.

Cllr. McClements commended the work of the Street Champions. There were 5 or 6 in her ward who did a lot of work such as bulb planting and she wanted to know how Cabinet recognised their work and thanked them.

Cllr. Davies responded that he meets them on his Ward Walks and he had written to all the Street Champions to thank them. He thought there should be an event for the Street Champions and Snow Wardens to celebrate their success and thank them. He said they were inspiring and they helped reduce pressure on officers in Jonathan Rowe's team.

Cllr. White said that in Woodside when there was a representative from each street this made consultation much easier.

Cllr. Turley thanked the Cabinet Member for his work in the ward. He welcomed the funds from Pride in Your Community which had enabled trees and shrubs to be cleared from an area around some shops which had become full of rubbish and prepared for grassing which he felt was a good start. One person had complained. The Friends of Telford Town Park were looking for funding to train young unemployed people (NEETs) in the Town Park. He had visited the Job Junction in Randley - he had been there for 2 minutes and a young person came in.

The Chair said it is important that we do not promise what we cannot deliver. It is important to spread good news and good ideas and he agreed that shrub beds are litter traps and need to be taken out. They were a way of filling space in Telford Development Corporation days.

Cllr. Davies said the shrub bed had hit the press but the neighbours around the

shrub bed had not complained, only people living further away. It helped when people understood that the shrubs were not just being ripped out and area left – it was being grassed over. The Cabinet Member agreed that it is important to manage expectations and he had discussed this with Cabinet the previous day.

Cllr. Reynolds said that following the press coverage the complaints had come from people who lived further away and that there was a record of complaints going back 3 years from the people who lived near to the shrubs. She also said that one resident had congratulated the Council new Report It Ap – they had used it and some rubbish had been cleared the next day. She also asked what the future plans were for the Job Junction.

Cllr. Davies replied that the number of Job Junctions was doubling from 8 to 16 which was great. This programme worked but it was not the only answer. He had written to all Town and Parish Councils to ask them to consider funding a Job Junction which cost around £4,000 a year. St. Georges had committed to the first year and possibly a second, Malinslee and Dawley had committed for one year. The Job Junctions were run in conjunction with TCAT. They were resource intensive and the use of volunteers was being considered. There were ways to expand but they needed to make sure that they were effective. The aim was to have a Job Junction within walking distance for unemployed people in areas of high unemployment.

Cllr. Reynolds said that she did not know that the Cabinet Member had written to all Town and Parish Councils. This had not been communicated to the councillors on her Parish Council and she would chase it up. The Skills Manager said that the Job Junctions would be monitored so they could take a view of how well they were working and adapt if necessary.

The Chair asked how many Town and Parish Council's have taken on apprentices.

Cllr. Davies replied that there were 7 apprentices on the Parish Environmental Teams. Dawley Town Council has 3 apprentices – 2 in the Parish Environmental Team and one who works in an administration role. He said the calibre of applicants was exceptional. There had been 80 applicants for the administration role. He added that there is also an apprentice who works in the Leader's Office. The apprentices have been in the town centre talking to other young people about apprenticeships. The apprentices brought a different feel to the Council and he said they had been good at talking to older people. It had not been promoted widely but around 5 of the apprentices were care leavers and as corporate parents the Council should do all it could to encourage care leavers to apply for apprenticeships.

Cllr. McClements said that some areas of the borough needed more work than others and asked how the Pride in Your Community funding would be targeted.

Cllr. Davies responded that there are 6 priority intervention areas each with a Lead Officer and lead Member and Ward Members would be consulted. Work would happen in Hollinswood because of the regeneration but every ward would benefit from Pride in Your Community.

The Chair commented that since the recession the area has been struggling and this was a real chance to make environmental improvements and to get the community ready to help themselves.

Cllr. Davies said that each ward Member had been given a pack about Pride in Your Community and he asked members of the Board to help promote it. He also gave members some information about the Jobs Fair that was being held on the 27th March at the Telford International Conference Centre and asked everyone to promote it for example using social media. The work on youth unemployment would also be considering transport issues.

Cllr. Reynolds asked if there had been any feedback on successes where people had gained employment.

The Skills Manager replied that they had seen 45 people who had been referred by Jobcentre Plus who had already been through the mandatory work programme (i.e. 12 months unemployed, and 2 years on the work programme) who were still unemployed. There had been 12 outcomes and 9 had got a job. They tried to track progression but some people were difficult to track. It had been difficult to track people going into cleaning or care work but they did do progression surveys.

Cllr. Reynolds said that one in five people getting a job was a very good result and the Chair confirmed he thought this was an excellent outcome. The Skills Manager also said that unemployment figures did not always give the full picture - Jobcentre Plus only count young people over 18 who are signing on whereas the Council tries to count people who are unemployed but not signing on

The Chair said he had been disappointed by the negative response to the Wellington project and Cllr. McClements said that she had been one of the Councillors involved in the partnership work and it had been a shame.

The Chair thanked the Cabinet Member for attending the meeting.

SMB-18 FLOOD AND WATER MANAGEMENT

The Chair welcomed officers attending for this item. The item was for the Board to receive an update on the Council's flood and water management activity as the Local Lead Flood Authority, particularly the flood alleviation work during the recent storms. He invited the Assistant Director, Neighbourhood and Leisure Services and the Group Manager Engineering Services to present a report.

The Group Manager presented some photographs showing how the deployment of the flood barrier in Ironbridge Gorge had prevented flooding of houses and businesses during the recent storms, and examples of sustainable drainage systems incorporated in urban areas and new developments. A diagram showing the structure of the Strategic Flood Risk Management Board

and the Operational Board, and a flow chart illustrating the interaction between the Boards were tabled.

The Group Manager gave a verbal report making the following points:

- Some key facts about the recent storms were:
 - 30cm of rain had fallen in the recent period of storms
 - The flood barriers had prevented major flooding but 27 homes along the Severn had been affected and additional prevention measures were being looked at for these properties.
 - 10 businesses had been affected around the Wharfage including Queenie's Cupcakes, but the good news was that trial barriers had worked and protected businesses around Dale End like the Deli-Dale.
 - 2000 sandbags had been distributed over a 5 week period.
- With regard to the Council's responsibilities under the Flood & Water Management Act as Local Lead Flood Authority, changes had been made to the Strategic Flood Risk Management Board which was now chaired by Cllr. Richard Overton. The Board had met on 8th March to consider the draft Flood and Water Management Strategy which it was hoped would be finalised and presented to Cabinet by mid-year. The strategy would consider how to deal with flooding and at water quality issues.
- Changes had been made to planning legislation so that in future applicants would be required to submit planning applications to a Sustainable Urban Drainage Systems (SUDS) board for technical approval. As the Local Lead Flood Authority the Council was required adapt and put the new arrangements in place. The aim of the change was to protect houses on new developments from flooding. These were massive changes and it was likely that they would stop building on flood plains. There were fees attached to the planning application which would be paid to the Group Manager's team as the SUDS approval board. The arrangements were being set up and would be ready by October 2014 and new national standards would be introduced later in the year. This was a fundamental change. Telford & Wrekin was playing a national role working with DEFRA and sitting on the national standards panel.

There was then a discussion and questions during which the following points were made:

- Cllr. Reynolds asked how the new legislation would impact on business planning applications. The Group Manager said the application for SUDS approval would mirror the existing planning timeframe so would not slow things down but developers may see it as a hurdle.
- The Chair asked about the impact of flood prevention in the borough increasing flooding further downstream. The Group Manager said that the new planning application requirements would reduce the amount of water running downstream and there should be no detriment to authorities downstream. The Assistant Director said the key is to find ways of holding the water so it could be released slowly and flow in the right places.
- The Chair asked whether the legislation would allow for flooding of flood

plains above areas of population to alleviate overflow of rivers downstream. The Group Manager said the legislation was not in place yet, but Telford & Wrekin had been using this method of water management for years and had been designing drainage systems to cope with “one in a hundred year events” by allowing water to be held and drain away slowly. There had been big changes in the principles of sustainable drainage, but Telford & Wrekin was well set up because they had been doing it for years and were well ahead of the game nationally.

- In terms of funding the Council received £147,000 per year for 3 years from DEFRA but the expectation was that the authority would be self-funding after that. Around £80k per year was currently generated from planning applications and it was felt that the service could be self-funding and sustainable within 3 years so there would be no cost to the Council.
- In terms of highways drainage, the Group Manager said the capital budget was £160k and the revenue budget was £155k. This was to identify and remedy flooding of roads. There were 150,000 gullies in the borough and it would take 2.5 years to clear all the gullies but the work was prioritised.
- The Chair asked about sub-contract arrangements for gully cleaning as he was concerned that the number of companies in the supply chain would add cost to the Council. He wondered whether there was an argument for taking the work in-house. The Group Manager explained that gully cleaning is contracted out to TWS as part of an environmental services contract. The contract was let in 2001 and would be retendered in 2019. The contract was monitored and would be reviewed to inform any new contract arrangements. The Chair said this was still 5 years away and that pressure needed to be put on the contractor now. The Group Manager replied that the cost to the authority for cleaning gullies is set in the contract and remains the same regardless of who or how many sub-contractors TWS employs – the cost to the Council does not change. The Chair commented that it would be the person doing the job who would be affected.
- The Group Manager informed members that Telford & Wrekin was a member of the Regional Flood and Coastal Committee. Cllr. Richard Overton sits on the committee and the Group Manager also attends meetings. All the authorities contribute DEFRA funding to a central pot to increase its value and the authorities then bid into the pot for flood schemes. Telford & Wrekin had made many successful bids:
 - £90k to protect 23 properties in Old Hall Close
 - £10k secured for Dale Road investigations
 - £55k secured to supplement a combined £7m scheme with Severn Trent Water for drainage in Ketley Town / Rock Road
 - A bid had been made for £167k to provide properties in the Gorge with flood doors and valves for internal flood protectionTelford & Wrekin contributed £47k and had secured £250k so it more than paid for itself. The Assistant Director said Telford & Wrekin had good officers who understand the issues and had put in good bids which meant that the borough got good value for money and they would continue efforts to secure money.

- The Scrutiny Manager explained that following the flooding in 2007 the Pitt Review recommended that local government scrutiny should be given certain powers regarding scrutiny of Flood Authorities. In response to this, scrutiny has been given the power to scrutinise the Flood Risk Management Authorities. She asked whether there were any issues that Scrutiny should consider further or whether support from the Board, as the local scrutiny committee with these powers, would be helpful in making funding applications. The Assistant Director replied that they would consider this and come back to the Board if any such areas were identified.
- The Chair asked how much rain had fallen during winter 2013/14 in the Telford and Wrekin area and whether Telford and Wrekin been lucky to avoid the flooding seen in Somerset. The Group Manager replied that Telford and Wrekin had seen 30cm of rainfall but Somerset had seen over 1m of rain over the same period.
- The Chair asked how well prepared Telford and Wrekin would be to respond to a severe should a flooding event such as seen in Somerset. The Group Manager said emergency planning was done by the Civil Resilience team which planned for various scenarios. There had been an exercise to deal with a simulated severe flooding episode in Trench Pool. All key agencies were involved – the Council, the NHS, the Police, Fire and Rescue, the Armed Services etc. and it was felt that the borough was well prepared for different types of emergencies, not just flooding. The Assistant Director said the discipline of planning for emergencies in the Gorge had helped make the borough well prepared.
- The Chair said that a few years ago scrutiny members had been involved in an emergency planning exercise for a simulated slippage in the Gorge which had been very worthwhile and had brought out some lateral thinking. He urged officers to involve Cabinet members in these kinds of exercises so they understand who should be involved and the risks to the public. The Assistant Director said he would feed this back to the Civil Resilience team.

The Chair thanked the officers for their report and they left the meeting.

SMB -19 PLANNING THE SCRUTINY WORK PROGRAMME 2014/15

Scrutiny Group Specialist summarised the key points and recommendation in the report on Planning the Scrutiny Work Programme circulated as Appendix C.

Following previous discussions with the scrutiny chairs the proposal was to carry out a refresh the current two year work programme to extend it until May 2015 instead of carrying out a full work programme setting process as set out in the Scrutiny Handbook. This was a pragmatic approach to allow for continuity of existing work into the next municipal year and for the current workload to be completed in the relatively short period before the election in May 2015.

The refresh would follow the following process:

- Assistant Directors had already made and were finalising suggestions for scrutiny for 2014/15 based on the priorities of the service areas.
- The topics suggested for the work programme would be discussed at a meeting of the Local Strategic Partnership to raise awareness with key partners and seek their views on where they feel scrutiny could add most value or identify any major omissions or areas of duplication
- The Scrutiny Management Board would consider the existing topics, and the new suggestions, at the May meeting and make recommendations about the priorities to the Scrutiny Committees
- Each scrutiny committee would then agree topics for their work programme at the start of the new municipal year.

The Scrutiny Group Specialist asked the Board to consider the report and recommendation which was then agreed.

RESOLVED – that the process for agreeing the Scrutiny Work Programme for 2014/15 be agreed as set out in Appendix C.

SMB-20 CHAIRS' UPDATES

The Chair updated the Board on the work of the Health and Adult Care Scrutiny Committee:

- Meals on Wheels Service: There have been very productive discussions with the Cabinet Members. The Chair said that as a co-operative Council it is important the Council continues to work with the Royal Volunteers Service (RVS) who have up to 250 volunteers locally. They also have an excellent IT system. The review looks at other ways that the service can be provided and how the Council can work with the RVS to develop a Good Neighbours Service. The Scrutiny report recommended that hot meals are still provided but in a different way.
- Continuing Health Care – there have been ongoing discussions. The report to the Scrutiny Committee will be deferred until June / July.
- West Midlands Scrutiny Network – Cllr. Derek White will continue was Chair of the West midlands Scrutiny Network for 2014/15. This network is looking at how to link Local Government Scrutiny to the work of Parliamentary Select Committees.
- Joint Health Scrutiny Committee with Shropshire: the Joint HOSC continues to scrutinise the Future Fit Programme on the future of acute and community hospital services in Telford and Wrekin and Shropshire. He reminded the Board that 4 years ago there had been a proposal to build a new hospital between Telford and Shrewsbury. However, the recent proposals for an Emergency Centre are a new opportunity. Currently neither site is coping with the demand for services and neither could cope if the other site closed. If either site were to be developed there is also the risk that some patients would go else where. If the emergency centre were developed in Telford Welsh patients may go else where. If the emergency centre were in

Shrewsbury patients in the West of the county may go to Wolverhampton. He said that that this is an early stage in the process but there is a vision for the future services. Cllr. McClements said that this proposal does raise many questions. The Chair said that there is a lot of work to do and that funding has not been agreed. He said there is a real opportunity to get the best health services for the County.

Cllr. Turley provided an update on the work of the Housing Economy and Infrastructure Scrutiny Committee:

- 1st November – Committee meeting with Cllr. Charles Smith and officers to gather evidence for review of Empty Properties and Private Landlords.
- 15th November 2013 – informal briefing from Veolia on the new waste service.
- 15th November 2013 – Committee meeting with Cllr. Charles Smith and officers to consider the Shaping Places consultation process. A response was agreed and fed into process.
- 16th November 2013 – working group with housing officer from Sandwell Council to gather evidence for review of Empty Properties.
- 29th January 2014 – Working group with Chair and Clerk of Ketley Parish Council to gather evidence for review of Empty Properties.
- 30th January 2014 – working group with Chair and Clerk of Madeley Town Council to gather evidence for review of Empty Properties.
- 18th February 2014 – Committee meeting with Cllr. Charles Smith and officers to follow-up on consultation process for Shaping Places.
- Future items in the work programme include Destination Telford, Marches Local Transport Body, CIL/S106, Transport Review.

Cllr. S. Reynolds provided an update on the work of the Budget and Finance Scrutiny Committee:

The focus of the work of the Budget and Finance Scrutiny Committee during January and February has been budget scrutiny. This year the main opposition group put forward alternative budget proposals and in accordance with the Council's Constitution this was considered by the Budget & Finance Scrutiny Committee. Cllr. Reynolds highlighted 3 issues following this work:

- Reflections on the budget scrutiny process
The budget process worked well this year and Members will be aware of the comments that were reported to Cabinet and Council. The decision to consider the budget proposals separately largely extent avoided politicising the process and the Committee concluded that the alternative proposals were a part of a strong democratic process.
- Issues that were identified by the Budget and Finance Scrutiny Committee for the 2014/15 work programme
 - Monitoring the Adult Care budget
 - Development of a monitoring framework for the Adult Services budget
 - Income generation
 - Fraud and debt recovery
 - Working with partner organisations

- Starting to think about the budget scrutiny process for next year. It might be helpful to take some time at an the informal Scrutiny Management Board meeting to reflect on the process and start planning for next year.

Cllr. McClements updated the Board on the work of the Co-operative and Community Scrutiny Committee:

- The report on the review of Employee Commission and Co-operative Values had been presented to the Senior Management Team who had provided a written response to the recommendations. This would be publicised in Staff News next week. Cllr. McClements hoped staff would read the report. Members had spoken to staff across the organisation. She said meeting with and communicating with employees was so important. The committee had also recommended that as part of all scrutiny reviews, Scrutiny Committees should talk to front line staff.
- Review of the Management of Community Centres: Cllr. McClements reported that this has been a great piece of work. Cabinet had taken the recommendations seriously. People were now working in community centres and people were going back to use them. She reported that she had seen a big difference in the Watling Centre in Arleston and would be visiting the community centre in Sutton Hill the following week to receive a progress report on the implementation of scrutiny's recommendations.
- The committee would be looking at the full year impact of the welfare benefit reforms later in April with Budget & Finance and this would include looking at the impact of the government decision to withdraw Crisis Assistance funding from April 2015. The committee would be considering other issues relating to debt provision and support for adults who have had their benefit sanctioned. Partner organisations the CAB, credit union and crisis assistance would be invited to take part.

The Chair thanked the Members for their updates.

SMB-21 SCRUTINY MANAGEMENT BOARD WORK PROGRAMME

It was confirmed that the next meeting would be held on the 16th May 2014. The agenda items for this meeting would be:

- Holding to Account Session: Cllr. Richard Overton will attend in his capacity as Deputy Leader, Cabinet Member for Public Health and Public Protection and as Chair of the Health and Wellbeing Board.
- Domestic Violence: to update the Board on the Domestic Violence Strategy
- Police and Crime Commissioner budgets

The meeting ended at 12.55pm.

Chairman:

Date: