

## **Community Impact Assessment**

It is intended that you complete this form if you have identified a high negative impact to our communities and employees.

Sections 1 & 2 should be completed early in policy development and before any consultation/engagement activity takes place

Sections 3 & 4 should be completed before policy approval.

**You will find the information from this assessment useful for the Equality Implications section of any report you are completing.**

### **Section 1 – Overview**

1. What is the title of the policy?

Statement of Licensing Policy

2. What are the objectives of the policy? For example, what are we aiming to achieve? Please provide a brief description

The Licensing Act 2003 requires the Licensing Authority to review, consult, determine and publish a Statement of Licensing Policy every five years detailing how it will exercise its licensing functions under the 2003 Act. The current Statement of Licensing Policy issued by this Licensing Authority came into effect on 7<sup>th</sup> January 2011 and must now be reviewed again.

3. This policy affects

- Customers/service-users
- Licence holders

4. What period does the policy cover?

This policy must come into effect on 7<sup>th</sup> January 2016. Once implemented this policy may be reviewed at anytime. At the time of the review all statutory consultees, interested parties, partners and stakeholders will again be consulted.

5. Your contact details:

Name of person completing impact assessment and their post	Helen Owen Licensing Technical Officer
Telephone	01952 381818
Date	

## Section 2 – Impact Assessment

1. Will this policy have a significant impact on any of the following groups of people with regard to the General Equality Duty?

Positive and negative impacts should be assessed with regard to the General Equality Duty;

- eliminate unlawful discrimination, harassment and victimisation
- advance equality of opportunity
- foster good relations between different groups

Please mark all boxes indicating whether an impact has occurred, this could be **positive** or **negative**. Mark **None** if there is no impact. Help boxes are available to assist.

People of different ages

[Helpbox - Age](#)

People with ill health or people with a disability

[Helpbox - Disability](#)

People of different gender

[Helpbox - Gender \(Sex\)](#)

People who are transgender

[Helpbox - Transgender](#)

Different racial groups

[Helpbox - Race](#)

People with different religion or beliefs

[Helpbox - Religion or Beliefs](#)

People of different sexual orientation

[Helpbox - Sexual Orientation](#)

Women who are pregnant or breast-feeding

[Helpbox - Pregnancy and Maternity](#)

People that are married or in a civil partnership

[Helpbox - Marriage or Civil Partnership](#)

People affected by deprivation

[Helpbox - people affected by deprivation](#)

	Impact (X)		
	Positive	Negative	None
People of different ages <a href="#">Helpbox - Age</a>	X		
People with ill health or people with a disability <a href="#">Helpbox - Disability</a>			X
People of different gender <a href="#">Helpbox - Gender (Sex)</a>			X
People who are transgender <a href="#">Helpbox - Transgender</a>			X
Different racial groups <a href="#">Helpbox - Race</a>			X
People with different religion or beliefs <a href="#">Helpbox - Religion or Beliefs</a>			X
People of different sexual orientation <a href="#">Helpbox - Sexual Orientation</a>			X
Women who are pregnant or breast-feeding <a href="#">Helpbox - Pregnancy and Maternity</a>			X
People that are married or in a civil partnership <a href="#">Helpbox - Marriage or Civil Partnership</a>			X
People affected by deprivation <a href="#">Helpbox - people affected by deprivation</a>			X

2. What is the expected impact?

**People of Different Ages**

The policy will have a positive impact on people of all ages. People of all ages use premises which have been licensed for regulated entertainment or the sale or supply of alcohol and late night refreshment, whether it is a public concert at a school or theatre, a community venue or premises licensed to sell alcohol for a family party or get together, or a premises which contributes to the night-time economy and is used by people of all ages for a meal or social night out. This policy lays out what the Licensing authority expects from Licensed Premises in respect of their statutory duty to promote the four licensing objectives of;

the prevention of crime and disorder;  
public safety;  
the prevention of public nuisance; and  
the protection of children from harm.

**People with ill health or people with a disability**

I have no evidence which indicates that this policy will impact on this characteristic.

**People of different gender**

I have no evidence which indicates that this policy will impact on this characteristic.

**People who are transgender**

I have no evidence which indicates that this policy will impact on this characteristic.

**Different racial groups**

I have no evidence which indicates that this policy will impact on this characteristic.

**People with different religion or beliefs**

I have no evidence which indicates that this policy will impact on this characteristic.

**People of different sexual orientation.**

I have no evidence which indicates that this policy will impact on this characteristic.

**Women who are pregnant or breastfeeding.**

I have no evidence which indicates that this policy will impact on this characteristic.

**People that are married or in a civil partnership**

I have no evidence which indicates that this policy will impact on this characteristic.

**People affected by deprivation.**

I have no evidence which indicates that this policy will impact on this characteristic.

3. What engagement and consultation have you already carried out?

The Licensing Act 2003 requires the Licensing Authority to review, consult, determine and publish a Statement of Licensing Policy every five years. The revised Statement of Licensing Policy was put before the Licensing Committee who resolved that it should go out for a 12 week public consultation between 9<sup>th</sup> June 2015 and 14<sup>th</sup> September 2015 with minor changes requested by the Licensing Committee. This consultation has now been completed and a full list of those who were consulted with is attached to the Statement of Licensing Policy at Appendix C. No comments were received in response to the consultation and so the revised Licensing Policy is now being put before the Licensing Committee for approval before it must be approved by Full Council on 26<sup>th</sup> November 2015. The Statement of Licensing must be approved by Full Council before it comes into force on 7<sup>th</sup> January 2015.

4. Please give brief details of any further engagement/consultation you plan to carry out with any of the above groups, particularly where you feel you don't have sufficient information.

This Statement of Licensing Policy must be approved by Full Council so that it can come into force on 7<sup>th</sup> January 2016 as laid down in the legislation. No further consultation will therefore be undertaken in relation to this Statement of Licensing Policy. The Policy may be kept under review before the next statutory review in 5 years' time. If the need arises to undertake a formal review of the Policy, then a full consultation will be carried out.

**You are at the end of Section 2 - have you completed all questions in this section?**

**Please ensure all questions are answered and then send your information to;**  
[Equalityanddiversity@telford.gov.uk](mailto:Equalityanddiversity@telford.gov.uk)

The Equality and Diversity Team will help you address/respond to any issues in  
**Section 3 – Mitigating Actions**

### **Section 3 – Mitigating Actions**

1. For any significant **negative** impacts identified in Section 2 (Questions 3 & 4), what action have you taken or will you be taking to reduce/manage these impacts?

Not applicable

2. For any significant positive impacts you identified in Section 2 (Questions 3 & 4) what action have you taken or will you be taking to maximise the opportunity?

Having a Statement of Licensing Policy in place is a statutory requirement, but the content of the Policy will have a positive impact on all members of the community because it will help promote all four of the licensing objectives which in turn promote the interests of the community and allow them to have a say in the effects that licensed premises have on their local area.

3. How do any of the above actions contribute to aims of the General Equality Duty;

- **advance equality of opportunity**
- **foster good relations between different groups**

It will allow equality of opportunity because people who wish to apply for a licence under the Licensing Act 2003, and persons who have concerns about a licensed premises or licence holder all have the same information about the expectations of the Licensing Authority. It fosters good relations between all parties because it sets out to promote the licensing objectives in a way that allows licence holders to run their business in a responsible manner, and people who live or work in the vicinity of the premises to know that the premises should be run in a way that does not significantly impact on their daily life, and that they have a way to review the premises licence if it does.

### **Section 4 – Review and Monitoring**

1. From what date will this policy be implemented?

7<sup>th</sup> January 2016

2. How will the actual impact of the policy be monitored and reviewed?

The Council continuously undertake a risk based and intelligence led enforcement programme which will highlight areas where the Statement of Licensing Policy is having a positive impact and will show those areas where a review may be required.

## **Line Manager/Head of Service Agreement**

Community Impact Assessments will be published online and available on request. This will include the subject document, equality analysis, data sources and consultation evidence.

Please make sure that your Line Manager/Head of Service has been made aware of the content of the impact assessment and that they agree with it.

Arrange for your Line Manager/Head of Service to e-mail confirmation of agreement to; [equalityanddiversity@telford.gov.uk](mailto:equalityanddiversity@telford.gov.uk)

The Equality and Diversity team will create a summary for ease of access, please make sure that you forward any relevant documentation you have referred to with the e-mail, or a link to the appropriate web page.

**Thank you conducting this Community Impact Assessment, should you have any questions please contact 01952 382104 or e-mail [equalityanddiversity@telford.gov.uk](mailto:equalityanddiversity@telford.gov.uk)**