

## **Community Impact Assessment**

It is intended that you complete this form if you have identified a high negative impact to our communities and employees.

Sections 1 & 2 should be completed early in policy development and before any consultation/engagement activity takes place

Sections 3 & 4 should be completed before policy approval.

**You will find the information from this assessment useful for the Equality Implications section of any report you are completing.**

### **Section 1 – Overview**

1. What is the title of the policy?

Review of the Council's Street Trading Policy & Conditions.

2. What are the objectives of the policy? For example, what are we aiming to achieve? Please provide a brief description

The objective is to consider and consult with partners, the community and existing street traders on:

1. The reviewing the Policy & Conditions applicable to street trading consents.

3. This policy affects

- Existing Street Traders and those applicants who are considering applications.
- People who use street trading units.
- Residents and Businesses that are near street trading operators.

4. What period does the policy cover?

The consultation will commence on 25 March 2015 and will be undertaken over a eight week period.

5. Your contact details:

Name of person completing impact assessment and their post	Carl Phillips, Licensing Technical Officer
Telephone	01952 383267
Date	25 <sup>th</sup> February 2015

## Section 2 – Impact Assessment

### a) Community Impact

1. Will the policy contribute to specific Priority Plan objective(s)?

Yes (go to Q2)

2. The Policy contributes to the following [Priority Plan objectives](#)

1. 'Business Supporting, Business Winning Council'

Ensure Compliance – Business

3. Will this policy have a significant impact on any of the following groups of people? Please mark all boxes indicating whether an impact has occurred, this could be **positive** or **negative**. Mark **None** if there is no impact. Help boxes are available to assist.

People of different ages

[Helpbox - Age](#)

People with ill health or people with a disability

[Helpbox - Disability](#)

People of different gender

[Helpbox - Gender \(Sex\)](#)

People who are transgender

[Helpbox - Transgender](#)

Different racial groups

[Helpbox - Race](#)

People with different religion or beliefs

[Helpbox - Religion or Beliefs](#)

People of different sexual orientation

[Helpbox - Sexual Orientation](#)

Women who are pregnant or breast-feeding

[Helpbox -Pregnancy and Maternity](#)

People that are married or in a civil partnership

[Helpbox - Marriage or Civil Partnership](#)

People affected by deprivation

[Helpbox - people affected by deprivation](#)

Impact (X)		
Positive	Negative	None
		X
		X
		x
		X
		X
		X
		X
		X
		X

4. What is the expected impact?

**Whilst the Licensing Service believe that there will be no significant impact on the above groups, we are aware of the possible environmental impact. Additional street traders could result in greater impact on the surrounding environment with more litter. The Licensing Service have addressed these concerns by ensuring a set of robust conditions are in place to tackle the effects of litter.**

5. What engagement and consultation have you already carried out?

A full consultation exercise will be undertaken from 25<sup>th</sup> March 2015 with the street traders, partner organisations, Councillors, Town & Parish Councils, Residents Associations, Community Associations. The consultation will finish on 25<sup>th</sup> May 2015. In addition the consultation will be published on the Council's website and copies were also placed in libraries within the borough.

You can contact the Community Engagement team for support – 82131

**You are at the end of Section 2 - have you completed all questions in this section?**

**Please ensure all questions are answered and then send your information to;**  
[Equalityanddiversity@telford.gov.uk](mailto:Equalityanddiversity@telford.gov.uk)

The Equality and Diversity Team will help you address/respond to any issues in  
**Section 3 – Mitigating Actions**

### **Section 3 – Mitigating Actions**

1. For any significant **negative** impacts identified in Section 2 (Questions 3 & 4), what action have you taken or will you be taking to reduce/manage these impacts?

Any negative impact (environmental impact) will be addressed by way of ensuring robust conditions are put in place to address matters such as littering.

2. For any significant positive impacts you identified in Section 2 (Questions 3 & 4) what action have you taken or will you be taking to maximise the opportunity?

The introduction of day street trading consents will benefit businesses who want to trade within Telford & Wrekin Council. In association with Neighbourhood & Leisure Services, we intend to promote the open spaces of the Borough and encourage street traders who wish to apply for sites within the parks. This could result in greater access to our parks and offer the users of the parks more catering facilities.

- 4..The policy contributes to the following aims of the General Equality Duty;
  - **advance equality of opportunity**

### **Section 4 – Review and Monitoring**

1. From what date will this policy be implemented?

Any amendments to the policy and conditions resulting from this consultation exercise will be implemented at a date to be determined by the Chair of the Licensing Committee in discussions with the Principal Licensing Officer. Any adverse comments to the consultation will result in the matter being referred back to Members of the Licensing Committee.

2. When will the actual impacts of the policy be monitored and reviewed?

The Licensing Service will collate comments from the consultees and any feedback from the consultation will be reviewed by the Chair of the Licensing Committee and Principal Licensing Officer (and Licensing Committee if appropriate).

3. How will the actual impact of the policy be monitored and reviewed?

Any changes to the Council's Policy & Conditions of licence resulting will be monitored by the Licensing Service on a regular basis. If any concerns come to light after the introduction of the new Policy & Conditions, every effort will be made to address such matters, and if necessary a further report to Members of the Licensing Committee can be instigated.

## Appendix D

Ensure that appropriate confirmation has been given by your line manager.

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## Appendix D

### **Line Manager/Head of Service Agreement**

Community Impact Assessments will be published online and available on request. This will include the subject document, equality analysis, data sources and consultation evidence.

Please make sure that your Line Manager/Head of Service has been made aware of the content of the impact assessment and that they agree with it.

Arrange for your Line Manager/Head of Service to e-mail confirmation of agreement to; [equalityanddiversity@telford.gov.uk](mailto:equalityanddiversity@telford.gov.uk)

The Equality and Diversity team will create a summary for ease of access, please make sure that you forward any relevant documentation you have referred to with the e-mail.

**Thank you conducting this Community Impact Assessment, should you have any questions please contact 01952 382104 or e-mail [equalityanddiversity@telford.gov.uk](mailto:equalityanddiversity@telford.gov.uk)**