



TELFORD & WREKIN AUDIT COMMITTEE
OUTLINE OF BUSINESS FOR FUTURE MEETINGS 16/17 as at 31/05/16

DATE OF MEETING	ITEM	RESPONSIBLE OFFICER
Tuesday 28 th June 2016	<ol style="list-style-type: none">1. Minutes (including a verbal update from the Chair on progress in respect Adult Social Services)2. Review of TOR for the Committee3. KPMG Audit Plan 2015/164. KPMG Interim Report 2015/165. KPMG Fee letter 16/176. Treasury Management Outturn 2015/16 and Update 2016/177. Draft Statement of Accounts 2015/168. 2015/16 Annual Governance Statement9. 2015/16 Internal Audit Quarter 4 Update Report, Internal Audit Plan 2016/17 & 2016/17 IG Work Programme10. 2015/16 Annual Internal Audit, Information Governance Report and Caldicott Guardian Report11. 2015/16 Anti-Fraud & Corruption Annual report and updated Policy 2016/1712. Results of the Review of the Effectiveness of the Audit Committee13. Outline of Business 2016/17	Chair JM KPMG KPMG KPMG KC KC JM JM JM/RM/RS RM JM JM
Tuesday 20th Sept 2016	<ol style="list-style-type: none">1. Report to those Charged with Governance 2015/162. Audited Annual Statement of Accounts 2015/163. Annual Customer Feedback Report and assurance on lessons learnt 2015/164. Adult Social Services update5. Capital receipts update6. Strategic Risk Register7. Publication of Information on Councillors who Traded with the Council during 2015/168. Audit Committee Annual Report 2015/169. 2016/17 Internal Audit Activity Update Report April – June and IG Update report April – August10. External Auditor Procurement update?	KPMG KC AA/LH RS/CHS KK/JD RP/JP KC JM JM/RM KC/JM/MC
Tuesday 31st January 2017	<ol style="list-style-type: none">1. KPMG Annual Audit Letter 2015/162. Grants Report 2015/163. External Audit Plan 16/174. Draft Treasury Management Strategy 2017/18 and update 16/175. Internal Audit Activity Report July – December 16/17 and update to Internal Audit Charter 2017/186. Updated position of the AGS Action Plan 2015/16	KPMG KPMG KPMG KC JM/TD JM/MC
May/June 2017?	<ol style="list-style-type: none">1. Review of TOR for the Committee2. KPMG Interim Report 2016/173. KPMG Fee letter 17/18	JE KPMG KPMG

	4. Annual Customer Feedback Report and assurance on lessons learnt 2016/17 (or July 2017)	AA/LH
	5. 2016/17 Treasury Management Outturn and Update 2017/18	KC
	6. 2016/17 Draft Statement of Accounts	KC
	7. 2016/17 Internal Audit Quarter 4 16/17 Update Report and Internal Audit Plan 2017/18	RM/TD
	8. 2016/17 Annual Report - Internal Audit, Information Governance & Caldicott Guardian and IG Work Programme 2017/18	RM
	9. 2016/17 Annual Governance Statement	MC
	10. 2016/17 Anti-Fraud & Corruption Annual report and updated Policy 2017/18	RM
	11. Outline of Business 2017/18	RM

Training

Final accounts – prior to September 2016 meeting as audited accounts approved at September 2016 meeting.

Treasury Management – prior to January 2017 meeting as strategy presented to January 2017 meeting for comments prior to approval by Cabinet

Other to be confirmed