

TELFORD & WREKIN COUNCIL

COUNCIL CONSTITUTION COMMITTEE – 25 APRIL 2016

UPDATE TO THE CONSTITUTION

**REPORT OF THE ASSISTANT DIRECTOR: GOVERNANCE,
PROCUREMENT AND COMMISSIONING**

1. SUMMARY OF MAIN PROPOSALS

The Committee is asked to consider the revised and updated constitution.

2. RECOMMENDATIONS

- 2.1 That the Committee consider the revised Constitution attached to this report and make any recommendations as appropriate.

3. SUMMARY IMPACT ASSESSMENT

COMMUNITY IMPACT	Do these proposals contribute to specific Co-Operative Council priority objective(s)?	
	Yes	The new version of the constitution is more accessible and easier to follow. The Constitution sets the framework to facilitate the Council's work to meet corporate objectives.
	Will the proposals impact on specific groups of people?	
	No	
TARGET COMPLETION/DELIVERY DATE	The new constitution will be placed for consideration of full Council on 25 May 2016.	
FINANCIAL/VALUE FOR MONEY IMPACT	No	The Constitution is the Council's "internal rule book" and includes the arrangements for decision making, delegations, roles and responsibilities of members and officers, the budget procedure rules, financial regulations and contract procedure rules. The Constitution is therefore fundamental to how the Council operates and ensures that appropriate governance

		arrangements are in place including for how financial commitments are entered in to by the Council. There are no direct financial consequences arising from this review that will not be accommodated from within existing budgets.
LEGAL ISSUES	Yes	The Local Government Act 2000 requires the Council to have a Constitution. This Committee has been established to review the Constitution and to provide advice and guidance to the Council on any proposed changes. The Council is required to follow the terms of the Constitution in order to act lawfully and reduce the risk of successful legal challenges.
OTHER IMPACTS, RISKS & OPPORTUNITIES	Yes	The new constitution has provided an opportunity to review processes and decision-making, ensure all procedures are up to date and reflect current changes in the organisation.
IMPACT ON SPECIFIC WARDS	No	Borough-wide impact

4. INFORMATION

- 2.1 Work has been ongoing to undertake a full review of the Council's constitution. The aim of the review is to make the constitution more accessible and to make oversight and review more efficient. During the review officers and some councillors have been consulted. This has been an involved process and a considerable amount of time has been spent preparing the new version.
- 2.2 Attached to this report is the new draft constitution in its entirety for consideration by the Committee. Officers are aware that this is a lengthy document that requires some consideration and accordingly a further meeting of this Committee has been set up on 11th May to give further time to consider the document. Comments are welcome from the Committee on the new version attached.
- 2.3 The proposal is that the new constitution will be put to full Council for adoption at the meeting on 25 May 2016 and come into effect thereafter.

5. IMPACT ASSESSMENT – ADDITIONAL INFORMATION

No additional information required.

6. PREVIOUS MINUTES

Full Council – 2 May 2013, 92

Council Constitution Committee – 16 April 2013, CCC – 15,
15 and 17 November 2013, 7 July 2014

7. BACKGROUND PAPERS

None

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