

Children & Young People Scrutiny Committee Work Programme 2016/17

1. Meeting schedule

Date of Meeting	Items	Type of Meeting	Attendees	Outcomes
1 November 2016	<p>Education Attainment Primary School Performance Update on changes to the education assessment framework at Key Stage 2 and 4 SEND reforms – how the Council is meeting duties under the reforms</p> <p>Work programme To agree future items for the work programme</p>	Committee	Cllr Gilly Reynolds Cllr Paul Watling Clive Jones Jim Collins Michelle Parker Andy Cooke Simon Wellman Sue Dyson	<p>Committee updated for further reports to February meeting.</p> <p>Committee updated for further monitoring in February.</p>
5 January 2017	<p>Scrutiny Review of Multi-Agency Working Against Child Sexual Exploitation To review an interim update on the implementation of recommendations</p> <p>Ofsted single inspection of children's services To review the Action Plan in response to Ofsted's recommendations</p>	Committee	Andrew Mason Cllr Paul Watling Clive Jones Jo Britton Sarah Constable Tina Knight Tilly Heigh	
8 February 2017	<p>Education Attainment GCSE results</p> <p>Academisation and Educational Support Grant</p> <p>Children missing from education, safeguarding in education, school admissions and attendance</p> <p>Issues identified in Ofsted Action Plan</p>	Committee	TBC Cllr Gilly Reynolds Cllr Paul Watling Jim Collins Michelle Parker Tim Davis Tracey Smart Liz Smith Cathy Hobbs Sue Dyson	

4 April 2017	TBC Scrutiny Review of Multi-Agency Working Against Child Sexual Exploitation To receive the report on the implementation of recommendations 12 months on	Committee	TBC Cllr Paul Watling, Chair of LSCB Clive Jones	
	LSCB Annual Report Finalised in the autumn term.	Health and Wellbeing Board Circulate to committee for noting		

2. Forward Plan

Item	Issues	Comments	Cabinet / SMT
Educational attainment in the borough	Standing annual report on education results in the borough. The committee may also explore what and how far the Council's School improvement service is supporting improvements in educational standards.	1 November 2016 8 February 2017	
Educational progress of children from troubled families compared to progress of children in long term foster placements	Published research suggests children with long term foster families make better progress at school compared to those 'in need' i.e. those from troubled families who remain with their birth family. The committee could look at the impact of Pupil Premium funding on progress of looked after children, attendance and exclusion data, the difference between these pupils and peers and what is being done to support them.	Explore as part of education attainment	Cllr Paul Watling Clive Jones Jim Collins

Disparity of attainment and levels of progress of pupils between Primary and Secondary level education	Most primary schools achieve above 85% of expected levels of progress while at secondary level the average is around 50% - 60% (Thomas Telford being an exception). It is particularly concerning when there are skills gap in the local labour market and local businesses have difficulty recruiting with many relying on new employees from outside the Borough.	Explore as part of education attainment	
Ofsted Inspection of services for children in need of help and protection, children looked after and care leavers 2016	To consider the Ofsted Action Plan to implement Ofsted's recommendations and how services will get to 'Good'. Areas suggested by Ofsted: <ul style="list-style-type: none"> • Care leavers accommodation (other suggestion to review Care Leavers Grant) • Child protection policy and practice • Engagement with children in case and care leavers 	5 January 2017 Monitor recommendations in review of Children in Care Placement Strategy	
Youth unemployment and NEETS	A review of youth unemployment took place in 2014.		Cllr Gilly Reynolds Clive Jones
Children in Care (CiC) Performance Dashboard	On-going monitoring of performance and costs of services for children in care		
LSCB Annual Report			
SEND Reforms	To consider how the authority is meeting its duties to children with special educational needs and disability under the SEND reforms. Issues to follow-up from 1 November: Update on progress to transfer to EHC plans	1 November 2016	

Customer, Community & Partnership Scrutiny Committee – Work Programme 2016/17

1. Meeting schedule

Date of Meeting	Items	Type of Meeting	Attendees	Outcomes
13 June 2016	Customer services My Telford testing	Working group	Helen Wood Jamie Fletcher	Test results and ideas fed into development of application pre-launch
4 July 2016	Channel Shift / Customer services <ul style="list-style-type: none"> • Update on performance of CCC • Feedback from My Telford testing • Saturday closure of SW1 Traffic signals <ul style="list-style-type: none"> • Impact of MOVA/SCOOT technology • Part-time signals at Randlay • Update to changes on 6 roundabouts funded by LEP 	Committee	Cllr Angela McClements Angie Astley Lee Higgins Helen Wood Karen Webb Dom Proud	<ul style="list-style-type: none"> • Improved performance noted • Specific issues relating to CCC response, fly tipping web form and road safety picked up by officers to investigate
<i>September 2016</i>	<i>HRC and waste transfer station visit</i> <i>Member visit HRC and transfer station in Hortonwood</i>	<i>Arranged by service area/Veolia</i>		<i>To visit the facilities head of the scrutiny meeting</i>
4 October 2016	Waste management services <ol style="list-style-type: none"> a) Overview of Veolia/TWS service b) Performance /customer satisfaction c) Recycling rates / impact on landfill d) Update on HRCs Work programme To agree items for the work programme	Committee	Cllr Angela McClements Angie Astley Debbie Germany Sadie Roberts Catherine Slayter, Communications Manager – Veolia Midlands	<ul style="list-style-type: none"> • Improved performance of waste contract commended • Visits arranged to Four Ashes to see how waste from Telford is processed • Re-engagement by Veolia with Harper Adams • Recycling collection service offered to Harper Adams • Size of HRC signage verified with highways • Items agreed for work programme

10 November 2016	Civil Parking Enforcement To consider the option for the Council to develop a business case for CPE	Finance & Enterprise Scrutiny Committee (joint scrutiny)	Cllr Angela McClements Jonathan Rowe Angie Astley Dom Proud	Further information requested to come back to scrutiny
November/December	Waste management services Optional visit to Veolia's MRF and ERF facilities at Four Ashes.	Veolia hosted site visits for members and parishes		
5 December 2016	Housing needs and Homelessness Update on the Homelessness Strategy Houses in Multiple Occupation (HMOs) Report on data collection and options to address issues Flood & Water Management Update on drainage and flood management	Committee	Angie Astley Fliss Mercer Toni Guest Damion Clayton Nicky Minshall Dave Fletcher Steve Hollins	
January 2017	Enforcement of HMOs – business case for Selective Licensing – <u>provisional</u> Draft Homelessness Strategy – <u>provisional</u>			
20 February 2017	Grounds and cleansing service contract procurement	Committee		
20 March 2017	Community Safety Partnership	Committee		
15 May 2017				

2. Forward Plan

Item	Issue	When	Cabinet / SMT Lead
Items agreed 05.12.16			
HMOs / enforcement	Review of business case for Selective Licensing		
Homelessness	Feed into the draft Homelessness Strategy Homeless data for last 5 years and comparisons with other LAs		
Items agreed on 4 October			
Grounds and Cleansing service contract	Oversight of procurement process and specification for the Grounds and Cleansing service contract. Links to maintenance of open spaces.	20 February 2017 (on-going)	Cllr Angela McClements Angie Astley
Community Safety Partnership	How the partnership is taking an evidence based approach to targeting activity and resources and enforcement around HMOs.	20 March 2017	Cllr Hilda Rhodes Jonathan Rowe
Definitive Map for Rights of Way	How the system for checking planning applications for rights of way is working and progress on updating of the Definitive Map.	TBC	Cllr Liz Clare Katherine Kynaston
Business support and inward investment	The impact of changes to business rates on the Growth Hub	TBC	Cllrs Shaun Davies / Gilly Reynolds / Lee Carter Katherine Kynaston / Ken Clarke
Other items remaining on the Forward Plan			
Channel shift / customer services	Update on impact of Channel Shift and performance of contact centre. Include uptake of direct debits for Council Tax.		Cllr Angela McClements Angie Astley
Management of Community Centres	To follow up on previous scrutiny recommendations about the management of Council run community centres by partners.		Cllr Paul Watling Richard Partington Rachael Jones
Community access to leisure facilities in BSF schools	How access is being negotiated in community access agreements.		Cllr Paul Watling (BSF) Jim Collins/Fliss Mercer
Marches LEP	The Marches Joint Enterprise Committee (MJEC) is accountable to the CCP Scrutiny Committee.		Cllr Shaun Davies Katherine Kynaston
Community Capacity Building and Volunteering	How is the Council working with local communities to build capacity and the volunteering strategy supports services which may be impacted by budget cuts		
Partnerships	How the Council is continuing to build relationships with partners		
Waste management services	Options for the food waste collection	2017/18	Cllr Angela McClements Angie Astley

Finance & Enterprise Scrutiny Committee Work Programme 2016/17

1. Meeting schedule

Date of Meeting	Items	Type of Meeting	Attendees	Outcomes
10 November 2016	<p>Civil Parking Enforcement To consider the option for the Council to develop a business case for CPE</p> <p>Work programme To agree future items for the work programme</p>	Committee	Cllr Angela McClements Jonathan Rowe Angie Astley Dom Proud	Further information agreed to come back to future meeting
12 January 2017	<p>Service & Financial Planning Strategy 2016/17 To consider the draft budget strategy and savings proposals and to identify items for further scrutiny.</p> <p>Work programme</p>	Committee	Cllr Lee Carter Ken Clarke	
18 January 2017	(budget)			
24 or 26 January 2017	(budget)			
1 February 2017	(budget)			

2. Forward Plan

Item	Issues	Comments	Cabinet / SMT lead
Service & Financial Planning Strategy (budget proposals)	To scrutinise the budget proposals. Specific suggestions: <ul style="list-style-type: none"> • Adult care budget • Income generation • NHS Independent Complaints and Advocacy Service (how the service is commissioned by the LA and the level of funding) 	Co-ordinate with Health & Adult Care Scrutiny Committee or other committees as relevant	
Alternative budget proposals		Consider during budget scrutiny	
Civil Parking Enforcement	To consider whether the Council should commit to developing a business case with a view to applying for CPE powers	On-going joint with Customer, Community & Partnership Scrutiny Committee	Cllr A McClements Jonathan Rowe Angie Astley

Health & Adult Care Scrutiny Committee – Work Programme 2016/17

1. Meeting schedule

Date of Meeting	Items	Type of Meeting	Attendees	Outcomes
26 July 2016	<ul style="list-style-type: none"> • Adult Social Care Peer Challenge • Adult Social Care: Performance, Budget and Savings • NHS Continuing Healthcare • Mental Health Commissioning update • Work Programme 	Committee meeting	Jonathan Eatough, AD Governance , Procurement & Commissioning Clare Hall-Salter, Service Improvement & Efficiency SDM Anna Hammond, CCG Frances Sutherland, CCG	
11 October 2016	<ul style="list-style-type: none"> • Adult Social Care: Performance, Budget and Savings 	Committee meeting	Clive Jones, Director of Children’s and Adult Services Jonathan Eatough, AD Governance, Procurement & Commissioning Tracey Smart, Finance Manager	Received an update on the Early Help and Support Budget and agreed format for future reports. Received demonstration of Adult Care financial modelling. Agreed to focus on the STP Neighbourhood Working and Adult Care consultation.
12 October 2016	Holding the Executive to Account Sessions with the Cabinet Members for Adult Social Care & Older People and Children, Young People & Communities	Scrutiny Management Board	Members of Health & Adult Care Scrutiny Committee are invited to attend.	Transparency of decision making through Cabinet Member being held to account.

6 December 2016	<ul style="list-style-type: none"> • Adult Social Care: Performance, Budget and Savings including CHC update • STP Neighbourhood Working Update • Town Centre GP services and NHS walk-in centres 	Committee meeting	<ul style="list-style-type: none"> • Clive Jones, Director of Children's and Adult Services Jonathan Eatough, AD Governance, Procurement & Commissioning Tracey Smart, Finance Manager • Louise Mills Anna Hammond • Nicky Wild (CCG) 	
13 February 2017	<ul style="list-style-type: none"> • Adult Care Performance, Budget & Savings including CHC update • Adult Safeguarding Board Report • Joint Mental Health Commissioning Strategy • STP Neighbourhood Working Update / Meeting Patient Forum 	Committee meeting	<ul style="list-style-type: none"> • Clive Jones, Director of Children's and Adult Services Jonathan Eatough, AD Governance, Procurement & Commissioning Tracey Smart, Finance Manager • Andrew Mason, Chair Adult Safeguarding Board Jo Winborne, Organisational Delivery and Development • Frances Sutherland (CCG) Steph Wain 	
11 April 2017	<ul style="list-style-type: none"> • Adult Care Performance, Budget & Savings including CHC update 	Committee meeting	<ul style="list-style-type: none"> • Clive Jones, Director of Children's and Adult Services Jonathan Eatough, AD Governance, Procurement & Commissioning Tracey Smart, Finance Manager 	

2. Forward Plan

Item	Issues	Timing
Adult Care Performance, Budget & Savings	<ul style="list-style-type: none"> • Updated ASCOF including 2015/16 benchmarking data • Measures of Success – for the committee to agree • Financial monitoring data • CIP – include issues identified by Peer Review? 	Ongoing
NHS Continuing Healthcare	Continued monitoring of level of CHC funded cases post independent review Update on scrutiny recommendations re training, awareness, advocacy	Ongoing as part of Adult Care Performance, Budget & Savings
Adult Safeguarding Board Report	Andrew Mason	February
Joint Mental Health Commissioning Strategy	Frances Sutherland can provide an update when requested for members to identify issues for discussion at a meeting	February
Town Centre GP services and NHS walk-in centres	Outcome of the consultation on options was presented to the CCG governance board in July	December
Quality Accounts	SaTH South Staffs and Shropshire Healthcare NHS Foundation Trust (Mental Health) WMAS Community Trust	March-May
Growing isolation of older people	Suggestion from Senior Citizens' Forum - Reducing isolation (not just for older people) is a broad area and an important one. One of the Health & Wellbeing Board's priorities is about improving community resilience and community based support and this will include actions to address social isolation. Careful scoping would be needed in order to avoid duplication with the work of the HWB.	Scoping required
NHS Independent Complaints and Advocacy Service	How the service is commissioned by the LA and the level of funding, joint with Finance & Enterprise SC	
Support for carers in a social economy	Possibly revisit old scrutiny review	
West Midlands Ambulance	Performance issues	

Service		
Results of Carer's Survey		
CQC Consultation 20 December 2016 – 14 February 2017	<p>'Our next phase of regulation: A more targeted, responsive and collaborative approach', follows our strategy for 2016 to 2021[1], published in May 2016, which sets out an ambitious vision for a more targeted, responsive and collaborative approach to regulation, so that more people get high-quality care.</p> <p>We want your views on a number of proposals for implementing our five-year strategy.</p> <p>A further consultation, which will focus on how we will regulate adult social care and primary medical services and further detail of changes we want to make to how we register providers, will take place in Spring 2017.</p>	

Shropshire and Telford & Wrekin Joint Health Overview and Scrutiny Committee – Work Programme 2016/17

1. Meeting schedule

Date of Meeting	Items	Type of Meeting	Attendees	Outcomes
13 June 2016	<p>Chairs to update members in recent briefings</p> <p>Consider written response to questions from Joint HOSC</p> <p>To agree supplementary questions to be submitted to the NHS and written responses provided for July committee meeting</p> <p>To agree agenda for July Joint HOSC meeting</p>	Informal planning meeting for Committee Members	Joint HOSC Members and supporting officers	<p>Agenda agreed</p> <p>Supplementary to be drafted and circulated to Committee for comment before being sent to NHS colleagues.</p>
5 July 2016	<p>Review of the terms of reference for the Telford and Wrekin Joint Health Overview and Scrutiny Committee</p> <p>Progress of the Future Fit Programme, submission of the NHS Sustainability and Transformation Plan</p>	Committee	<p>F Bottrill</p> <p>Mr David Evans, Future Fit Accountable Officer and Telford and Wrekin CCG Chief Officer and Shropshire CCG Accountable Officer, Simon Wright, Chief Executive of the Shrewsbury and Telford Hospitals NHS Trust and Chair of the STP Board</p>	<p>Term of reference endorsed</p> <p>Progress of the STP and Future Fit Programme was noted</p> <p>Agreed that Committee Members would visit Urgent Care Centres</p> <p>Further questions to be agreed by Committee members and sent to NHS prior to next Committee meeting</p>

	<p>Update on the consultation and engagement on the procurement of the Child and Adolescent Mental Health Services for Telford and Wrekin and Shropshire</p> <p>Chairs Update</p>		<p>Anna Hammond, Deputy Executive for Commissioning and Planning (Integrated Care) Telford and Wrekin CCG</p> <p>Chairs to update Committee on work of HASCS and to report on changes to stroke services. Simon Wright, Chief Executive of SaTH invited to update Committee</p>	<p>Letter from Joint HOSC Chairs was circulated to Committee members for comment and send to Commissioners</p> <p>Comments / recommendations from Committee informed the service specification and tendering information.</p> <p>Joint HOSC Chairs to be briefed on preferred provider and Committee to meet with provider in 2017</p> <p>Committee assured that closure of stroke rehabilitation services at RSH would be temporary.</p> <p>SaTH chief executive apologies that Committee had not been notified in advance</p> <p>Members assured that recruitment was underway to enable the rehabilitation service to re-open at RSH.</p>
30 August 2016	<p>Briefing on proposals for ED and UCCs</p> <p>Consider responses to questions from Joint HOSC</p> <p>Consider key line of enquiry for visit to UCCs</p> <p>Agenda and questions for Joint HOSC meeting in October.</p>	<p>Informal briefing meeting for Committee Members</p>	<p>Mark Cheetham, consultant at SaTH, Kate Shaw, Programme Director SaTH</p>	<p>Key lines of inquiry agreed</p>

<p>9 September 2016</p>	<p>Visit to UCCs at Runcorn and Widnes and meeting with Halton Borough Council Health Scrutiny Committee Members</p>	<p>Visit</p>	<p>Committee Members Mr. Kumran Subramanian ED Consultant at SaTH Officers from Halton Borough Council and NHS commissioners and providers Halton Borough Council Health Scrutiny Committee Members Deb Moseley Fiona Bottrill</p>	<p>Notes of visit circulated with agenda for October Committee Meeting</p>
<p>18 October 2016</p>	<p>Joint HOSC Visit to Widnes and Runcorn Urgent Care Centres and Responses to Interim Questions</p> <p>Future Fit and Sustainability and Transformation Plan (STP)</p> <p>Consultation Programme for the Future Fit Programme</p>	<p>Committee Meeting</p>	<p>Mr David Evans, Future Fit Accountable Officer and Telford and Wrekin CCG Chief Officer and Shropshire CCG Accountable Officer, Simon Wright, Chief Executive of the Shrewsbury and Telford Hospitals NHS Trust and Chair of the STP Board</p> <p>Bharti Patel-Smith, Governance Director at CHT and Comms and Engagement Lead for Future Fit Programme</p>	<p>For information</p> <p>Chairs to be briefed on sustainability of A&E and Critical care</p> <p>Committee to be sent copy of NHS response to concerns raised by Telford & Wrekin Council</p> <p>Committee requested further information about neighbourhood working / community fit / Rural Urgent Care is included in consultation document</p> <p>The Committee recommended that the consultation document provides clear information about the services available in the proposed UCCs.</p> <p>Role of Joint CCG Board discussed.</p>

	<p>Next Steps for Joint HOSC</p> <p>Joint HOSC Work Programme</p> <p>Chairs' update</p>		<p>Committee</p> <p>Letter re: cuts to community pharmacy services</p> <p>Letter re cystic fibrosis services.</p>	<p>Visit to blue light only ED Further information from WMAS Information requested: Clinical Senate report, Integrated Impact Assessment, Documents from Non-Financial Option Appraisal workshop.</p> <p>Follow up work on emotional health and wellbeing service</p> <p>Members requested that the provider for Adult Mental Health Services is invited to attend to update on capacity issues identified in 2014.</p> <p>Letter to be circulated to Committee. Letter to be drafted and sent to Committee for comment regarding cuts to community pharmacy services. FB to contact LPC to find out who to send letter to.</p> <p>Letter to be circulated to Committee. FB to request data on number of patients in Shropshire and Telford and Wrekin who will be affected by changes to cystic fibrosis services and draft letter to respond.</p>
30 November 2016	Joint HOSC chairs briefing on Emotional Health and Wellbeing Service for 0-25 year olds.	Chairs Briefing Meeting	Anna Hammond	
2 December 2016	Update on sustainability of Services at the Shrewsbury and Telford Hospitals NHs Trust	Committee Meeting	Simon Wright, Chief Executive of the Shrewsbury and Telford Hospitals NHS Trust and Chair of the STP Board	

	<p>Sustainability and Transformation Plans and Future Fit</p> <p>Funding for Community Pharmacy Services</p>		<p>Vicki Taylor, Locality Director NHSE; Simon Wright, Chief Executive of the Shrewsbury and Telford Hospitals NHS Trust and Chair of the STP Board; Vicki Taylor, Locality Director NHSE; Dave Evans Telford and Wrekin CCG; Simon Freeman Shropshire CCG;</p> <p>Representative of Shropshire Local Pharmaceutical Committee</p>	
TBC	Draft Future Fit consultation Document			
January / February 2017	Joint HOSC meeting with provider for Emotional Health and Wellbeing Service for 0-25 year olds.			
20 th February 2017 (Provisional)		Committee meeting		

2. Forward Plan

Item	Issues and comments	Organisation / Officer
Adult Mental Health Services – to update the committee on how the Trust has addressed the issues identified by the Committee in 2014. (see minutes of meeting and letter)	Previously considered by Committee: Consultation on modernisation of mental health 2011 Committee scrutinised the implementation of the reconfiguration and visited the Redwood Centre. Telford and Wrekin HACSC has scrutinised the local review of commissioning of mental health services.	Provider: South Staffordshire health care Trust Commissioners: Telford and Wrekin CCG, Shropshire CCG Telford & Wrekin Council, Shropshire Council.
Visit to blue light only Emergency Department	Discussed at Joint HOSC meeting on 18 th October	
Scrutinise implications of proposals on West Midlands Ambulance Service	Discussed at Joint HOSC meeting on 18 th October	
Joint HOSC Committee meeting to receive Future Fit Consultation document	Committee to undertake statutory duty to respond to consultation on substantial variation in service. At the meeting Members will consider the consultation document and proposals Agree any further work the Committee wants to undertake to inform the Committee's response Agree when the Committee's response will be submitted	
Joint HOSC Chairs to respond to letter re cystic fibrosis.	Fran Beck to provide details on number of local patients affected by proposals.	