

TELFORD & WREKIN AUDIT COMMITTEE
OUTLINE OF BUSINESS FOR FUTURE MEETINGS 17/18 as at 31/05/17

DATE OF MEETING	ITEM	RESPONSIBLE OFFICER
Tuesday 27 th June 2017	<ol style="list-style-type: none"> 1. Review of TOR for the Committee 2. KPMG Interim Report 2016/17 3. KPMG Fee letter 17/18 4. Managing Director – update on gradings of reports 5. Treasury Management Outturn 2016/17 and Update 2017/18 6. Draft Statement of Accounts 2016/17 7. 2016/17 Annual Governance Statement 8. 2016/17 Internal Audit Quarter 4 Update Report, Internal Audit Plan 2017/18 & External Assessment against the PSIAS 9. 2016/17 Annual Internal Audit, Information Governance Report and Caldicott Guardian Report & IG Work programme 2017/18 10. 2016/17 Anti-Fraud & Corruption Annual report and updated Policy 2017/18 11. Outline of Business 2017/18 	JE KPMG KPMG RP KC KC JE/SD RM/TD RM/TD RM/RMunn RM/PH
Tuesday 19th Sept 2017	<ol style="list-style-type: none"> 1. Treasury Management - Update from Arling Close 2. Report to those Charged with Governance 2016/17 3. Audited Annual Statement of Accounts 2016/17 4. Publication of Information on Councillors who Traded with the Council during 2016/17 5. Annual Customer Feedback Report and assurance on lessons learnt 2016/17 6. Strategic Risk Register 7. Audit Committee Annual Report 2016/17 8. 2017/18 - Internal Audit Activity Update Report April – June and IG Update report April – August 9. External Auditor Procurement update 10. Capital receipts update (exempt item) 	Arling Close/ BM/PH KPMG KC KC/BM AA/LH RP/JP RM RM/TD KC/SD KK/JD Invite F&E Scrutiny
Tuesday 30th January 2018	<ol style="list-style-type: none"> 1. KPMG Annual Audit Letter 2016/17 2. Grants Report 2016/17 3. External Audit Plan 17/18 4. Draft Treasury Management Strategy 2018/19 and update 17/18 5. Internal Audit Activity Report July – December 17/18 and update to Internal Audit Charter 2018/19 6. Updated position of the AGS Action Plan 2016/17 	KPMG KPMG KPMG KC RM/TD SD
By 31 st May 2018	<ol style="list-style-type: none"> 1. Review of TOR for the Committee 2. KPMG Interim Report 2017/18 3. Fee letter 18/19 and (new) External Auditors 4. 2017/18 Treasury Management Outturn and Update 2018/19 5. 2017/18 Draft Statement of Accounts 6. 2017/18 Internal Audit Quarter 4 Update Report and Internal Audit Plan 2018/19 and IG Work programme 2018/19 7. 2017/18 Annual Report - Internal Audit, Information 	JE/SD KPMG KC/SD KC KC RM/TD RM.TD



	Governance & Caldicott Guardian 8. 2017/18 Annual Governance Statement 9. Outline of Business 2018/19	SD/JP/RM SD
By 31 st July 2018	1. Report to those Charged with Governance 2017/18 2. Audited Annual Statement of Accounts 2017/18 3. Publication of Information on Councillors who Traded with the Council during 2017/18 4. Annual Customer Feedback Report and assurance on lessons learnt 2017/18 5. Strategic Risk Register 6. 2017/18 Anti-Fraud & Corruption Annual report and updated Policy 2018/19 7. Audit Committee Annual Report 2017/18 8. 2018/19 - Internal Audit Activity Update Report Quarter 1 April – June	KPMG KC KC/BM AA/LH RP/JP RM RM RM/TD
Early November 2018	1. KPMG Annual Audit Letter 17/18 2. External Audit Plan 18/19 final accounts audit 3. 2018/19 - Internal Audit Activity Update Report Quarter 2 – July to September & IG update report April to end of September 2018 4. Treasury Management Update 5. Capital receipts update (exempt item)	KPMG External Auditor RM/TD KC KK/JD
January 2019	1. Grants Report 2017/18 2. Draft Treasury Management Strategy 2019/20 and update 18/19 3. Internal Audit Activity Report October – December 18/19 and update to Internal Audit Charter 2019/20 4. Updated position of the AGS Action Plan 2017/18	KPMG KC

Training

Final accounts – prior to September 2017/July meeting as audited accounts approved at September 2017/July meeting.

Treasury Management – sometimes training prior to January meeting as strategy presented to this meeting

Other to be confirmed