

LICENSING COMMITTEE

Minutes of a meeting of the Licensing Committee held on Tuesday 11 October 2016 at 6pm at Addenbrooke House, Ironmasters Way, Telford

Present: Councillors C Mason (Chair), M Boylan, I Fletcher, J Francis, S J Reynolds, J Seymour, M Smith, and C Turley.

In Attendance: A Astley (Assistant Director - Neighbourhood & Customer Services), S Fisher (Principal Licensing Officer), N Minshall (Service Delivery Manager), K Harris (Group Manager, Development Team) and J Clarke (Democratic and Scrutiny Officer).

LC -7 Apologies for Absence

Councillor M Hosken.

LC -8 Declarations of Interest

None.

LC -9 Minutes

Resolved – that the minutes of the meeting of the Licensing Committee held on 19 July 2016 be confirmed and signed by the Chairman.

LC -10 Review of the Council's Animal Welfare Licence Conditions

The Principal Licensing Officer presented the report of the Service Delivery Manager which asked Members to approve a revision to the Council's Animal Welfare Licence Conditions in order to secure best practice and promote public confidence in the operation of animal establishments and included the following areas:

- Pet Shop Licences
- Animal Boarding Establishment Licences
- Dangerous Wild Animals Licences
- Riding Establishment Licences
- Dog Breeding Licences

A new set of conditions were now necessary for "Doggy Daycare", contained within the Animal Boarding Establishment Licences, which were growing in popularity.

It was proposed that an eight week consultation on the draft standards appended to the report be undertaken with Licence Holders, Partners and Stakeholders.

The report asked Members to consider delegating authority to the Principal Licensing Officer to amend the standard conditions as appropriate in the circumstances of an

individual case by altering, omitting or adding conditions recommended by a veterinary practitioner or veterinary surgeon, ie Dangerous Wild Animal Conditions – extra conditions regarding venomous snakes.

During the ensuing debate a Member raised a question regarding the Psittacines category. Further queries were raised as to whether more specific detail would be attached to each Licence, the Emergency Plan and the difference regarding supervision of animals within Doggy Daycare compared to dog boarding. The Principal Licensing Officer confirmed that Psittacines was the collective for all types of Parrot. With regard to the Dog Boarding, resident dogs were kept in separate kennels whereas within doggy daycare the dogs were socialised together which needed different conditions. Other Members asked if the Council Licenced the PDSA and Dog Homes ie Roden. The Principal Licensing Officer confirmed that these were not regulated by the Licensing Team.

Upon being put to the vote it was unanimously:-

Resolved – that:

- a) **An eight week consultation on the draft standard conditions of the licence attached at Appendices 1-8 with Licence Holders, Partners and Stakeholders be approved;**
- b) **The Chair of the Licensing Committee and the Principal Licensing Officer consider and determine the results of the consultation. However, if there are any adverse comments as a result of the consultation a further report be brought before Members for determination;**
- c) **Delegated Authority to the Principal Licensing Officer to amend the standard conditions as appropriate in the circumstances of an individual case by altering, omitting or adding conditions as recommended by a veterinary practitioner or veterinary surgeon appointment, in accordance with the relevant legislation, to inspect the premises subject to the licence application be approved.**

LC -11 AFC Telford United Safety Certificate

The Group Manager, Development Team presented the report of the Service Delivery Manager, Development Management, which sought the grant of a Safety Certificate for the Regulated Stands for a period of 12 months from 14th October 2016 until 14th October 2017.

Two key areas were highlighted to Members:

- the safety barriers
- installation of fire detection and alarm system

With regard to the safety barriers, testing has been undertaken on 12 barriers 10 of which passed the test satisfactorily whilst two within the West Stand had failed. It

was suggested that until these barriers had been repaired, replaced or re-designed that these areas be temporarily closed off to the public.

The fire alarm installation had now been completed and an inspection took place on the 4th October 2016 by Q Technical Services Ltd and a report to AFC Telford United and Building Control had been received showing eight remedial measures being 5 issues to be completed within the next 6 months and 3 requiring attention prior to the Fire Certificate being signed off. The main areas of concern were:

- Text on an outstation being corrected
- An element of work to remove error messages from the control panel
- Non-operative warning beacons within the toilet areas.

Written confirmation was expected by Friday at the latest that these actions had been completed.

The Group Manager had liaised with the Police, Fire and Ambulance Services who were fully aware of the recommendations and no objections had been received. The Sports Safety Group met on a regular basis to monitor actions and conditions relating to ongoing certificates across the board.

A date for inspection of the CCTV and the Lightning rod/conductor would be ascertained and reported to the monitoring group.

During the ensuing debate some Members expressed their disappointment that issues with regard to the fire alarm, the CCTV and the lightning rod were still ongoing despite previous assurances that the work would be undertaken. Further concerns were raised regarding the meeting of the Sports Safety Group and why the safety barriers had not been fixed.

Members were informed that the barriers had been previously fixed and had received approval by the England FA following a full safety inspection and the area had been completely open but that this was a structural issue relating to the concrete which was ongoing. It was confirmed to Members that there would be a temporary cordon around the areas of seating which involved some three seats in one area and four seats slightly higher and stewards would be on duty to keep supporters away from these areas.

It was proposed and seconded that the Licence be granted for 6 months subject to the remedial works being undertaken with regard to the control panel and the beacon within the toilets area being undertaken and the Certificate by Q Technical being received by Friday 14th October 2016. Delegated powers be granted to the Assistant Director: Business, Development & Employment or Service Delivery Manager: Development Management to issue the Safety Certificate once the work had been signed off.

Upon being put to the vote it was unanimously:-

Resolved – that authority be delegated to either the Assistant Director: Development, Business & Employment or the Service Delivery Manager:

Development Management to grant to AFC Telford United Limited the necessary certificate(s) in respect of Regulated Stands, namely the David Hutchison (North), the University of Wolverhampton (West), and Frank Nagington (South) stands, for a period of six months from 14 October 2016 subject to, and upon condition of, receipt of a certificate of confirmation from the applicant's chosen contractor that the following remedial works to the fire alarm system have been completed satisfactorily:

- 1. The device texts on all outstations are correct;**
- 2. All issues with the panel showing several warning messages relating to issues with new devices installed / still to be commissioned are resolved;**
- 3. The warning beacons installed to toilet areas are made fully operational; and**
- 4. Adequately cordon off the spectator access to the area surrounding the barriers in the University of Wolverhampton (West) Stand which failed testing until such time as the barriers have been suitably repaired, replaced or re-designed to the satisfaction of the Council.**

The meeting ended at 6.51pm.

Chairman:

Date: