

## **HEALTH & WELLBEING BOARD**



### **Minutes of a meeting of the Health & Wellbeing Board held on Wednesday 12 September 2018 at 2.00pm in G3 & G4, Addenbrooke House, Ironmasters Way, Telford, TF3 4NT**

#### **Present:**

Cllr A R H England (Chair) Cabinet Member – Communities, Health & Wellbeing, TWC  
Dr J Leahy (Vice Chair) Chair, Telford & Wrekin CCG  
P Evans Sustainability & Transformation Plan Representative  
S Dillon Assistant Director, Adult Social Care, TWC  
C Jones Director of Children's & Adult Services, TWC  
L Noakes Director of Public Health, TWC  
Cllr J M Seymour Conservative Group, TWC  
Cllr P R Watling Cabinet Member – Children's & Adult's Early Help & Support, TWC  
Cllr K L Tomlinson Liberal Democrat / Independent Group, TWC  
D Brown Telford & Wrekin Healthwatch  
W Condlyffe, Chief Officer Group Representative  
D Evans, Chief Operating Officer, Telford & Wrekin CCG

#### **Also Present:**

Jonathan Eatough, Assistant Director: Governance, Procurement & Commissioning; Ruth Emery, Telford & Wrekin CCG, Louise Mills, Manager Prevention & Health Improvement, TWC; Julie Smith, Service Delivery Manager Community Early Help, TWC; Sarah Bass, Service Delivery Manager Commissioning, Procurement & Brokerage Jessica Tangye Partnerships Manager; Stacey Worthington, Democratic Services Officer,

#### **HWB-11 Apologies for Absence**

Cllr S A W Reynolds -Cabinet Member – Education & Skills; Superintendent T Harding; Cllr J C Minor Cabinet Member – Leisure, Green Spaces & Parks, TWC

#### **HWB-12 Declarations of Interest**

None

#### **HWB-13 Minutes of the meeting held on 6 June 2018**

Councillor Tomlinson noted that her apologies had not been recorded. The Minutes of the meeting were approved as an accurate record, with the addition of apologies from Councillor Tomlinson.

#### **HWB-14 Public Speaking**

There were no requests to speak.

#### **HWB-15 Terms of Reference Report**

The Board noted the requirement to agree the Terms of Reference as authority had been delegated by Full Council at the Annual Meeting on 24 May 2017. The Terms of Reference formed part of the Constitution approved by Full Council on 14 July 2016 and was unchanged from previous years.

It was noted that there was an error in the report, which would be corrected to ensure that confidential information would not be published.

**RESOLVED to review and agree the Terms of Reference with the amendment that confidential information would not be published**

**HWB-16      Annual Public Health Report 2018: Excess Weight and Obesity in Telford & Wrekin**

The report was received from the Assistant Director: Public Health regarding excess weight and obesity in the Borough. The report was interactive in style and included videos and infographic links. Members of the public had shared their experiences which had been included in the report. The report highlighted the impact of excess weight personally and on family, the community and public services.

It was noted that being overweight was considered normal and the report looked at what needed to be done to address this issue. A whole system approach was required, and a number of key messages and actions had been included.

Members praised the work being done in schools, for example the daily mile and stated it was encouraging to see real life stories included. It was noted this was a complex issue, and there was not just one solution. Members discussed the prevalence of obesity in children and the impact this would have on their future health and wellbeing. Many of the services available were free for families to use, such as school walking buses and encouraged use of parks and green spaces.

A discussion was held regarding education for families for healthy cooking and meal preparation. It was noted that the communities are often best placed to offer support and this was encouraged through the strategy.

**The Board noted the updates.**

**HWB-17      Building Community Resilience and Neighbourhood Working**

The report summarised the approach of the Council and the CCG in respect of neighbourhood working, which developed community centred approaches to improve health and wellbeing across the Borough. A number of projects were being implemented across the Borough.

A care home team had been implemented, who were targeting the homes within the Borough who had the highest number of residents being admitted to hospital. An 'emergency passport' had been established, which had been well received. The 'Red Bag Scheme' was in the process of being introduced, this was a nationally recognised scheme and was used to clearly identify care home residents during their time in hospital. The bag

would contain information about the resident from the care home, it would stay with them during their time in hospital and would return with them to the care home on discharge. In response to a question, it was confirmed that the care home team would support homes to look after themselves, for example, by upskilling the staff and then slowly withdrawing the support until the learning was embedded.

Volunteer projects had been implemented, such as 'feed the birds', appropriate training and DBS checks were undertaken with volunteers, and there was ongoing support, including supervision and networking opportunities available. It was noted that Health Champions had a formal qualification for their role.

Members praised the school holidays meal programme which had taken place, and recommended this project should be widened. The importance of community led projects was discussed and the importance of this in the sustainability of projects.

**The Board noted the updates.**

**HWB-18      Better Care Fund Annual Update**

A report from Sarah Bass, Service Delivery Manager, Commissioning, Procurement & Brokerage, TWC and Julie Smith, Service Delivery Manager Community Early Help, TWC outlined the progress made in the last twelve months.

The report highlighted key successes over the last twelve month period, as well as challenges. Delayed Transfer of Care performance had been in the top third nationally, however, August had been a difficult month. Various supportive schemes had been put in place to prevent people going into hospital unnecessarily, getting out of hospital earlier and rehabilitation programmes. Community Matrons had been introduced, working closely with the team of Social workers.

It was noted that domiciliary care was a particular challenge locally and nationally. The Local Authority worked with three providers closely. The school holidays were difficult, due to staff availability. It was suggested that the student workforce, when they had been appropriately trained and vetted, would be a possible source of workers during the holiday periods.

Members noted upcoming projects, including Care Rooms and the Red Bag scheme.

**The Board noted the content of the report.**

**HWB-19      SEND Joint Commissioning Update**

This report had been deferred.

**HWB-20      Adult Social Care Local Account 2016 / 17 – 2017 / 18 and Telford & Wrekin's Making It Real Board**

The Board welcomed the report from the Assistant Director: Adult Social Care. The Council was required to publish the Local Account at least every two years, which was used as a measure of self-assessment, noting areas for improvement, as well as progress.

The Making It Real Board was a national scheme, and showed commitment to the personalisation principals. The Board was chaired by Councillor Watling and the group was developing an action plan. The group had lived experiences of adult social care and were experts by their experience.

The account was a work in progress and described the performance and customer's experience of the service. The account included a breakdown of the budget and included the results of the annual survey of service users. Case studies from service users were included in the account, including people who have used assistive technology.

Members welcomed the report and noted the challenges that were faced in adult social care. In response to a question, the Assistant Director: Adult Social Care advised that nearly 300 people across the Borough were in receipt of direct payments. Direct payments enable service users to organise care around their individual needs, although it was noted that some users were scared about the responsibility of being an employer. Support was available to anyone considering changing to direct payments for example with HR and recruitment support.

Members noted that significant improvements had been made over the last two years.

**The Board noted the updates.**

**HWB-21      Healthwatch Telford & Wrekin Annual Report 2017 / 18**

The Board welcomed the annual report of Healthwatch. The report highlighted activities and services undertaken by Healthwatch in the past year. A number of projects had been undertaken, such as a car park survey at the Princess Royal Hospital and a CAMHS Youth survey. A number of GP roadshows had taken place, which provided a significant level of feedback from local GP practices. One engagement officer had worked closely with local black and ethnic minority groups throughout the year and a wellbeing stakeholder group had been established as part of the support to the Telford Mental Health forum.

Members welcomed the report and noted the excellent work of Healthwatch.

**HWB-20      Sustainability and Transformation Partnership Update Report to include an Update on Future Fit Consultation and Progress**

The Board welcomed the verbal report of the Sustainability & Transformation Plan Representative. The Future Fit consultation had closed on the 11<sup>th</sup> September and had received over 16,000 responses. Work was ongoing in respect of the Travel and Transport Plan and this would be feedback at the Board meeting the following week. In respect of the STP, the interview process for the independent Chair was underway, with 4 candidates shortlisted for the position.

The meeting ended: 3.54pm.

**Chairman:** .....

**Date:** .....