

TELFORD & WREKIN COUNCIL

CABINET – 14th March 2019

PROCUREMENT UPDATE



REPORT OF ASSISTANT DIRECTOR OF GOVERNANCE, PROCUREMENT AND COMMISSIONING

LEAD CABINET MEMBER – CLLR LEE CARTER

PART A) – SUMMARY REPORT

1. SUMMARY OF MAIN PROPOSALS

A regular report for Members to consider the update of the Council's Procurement Intentions Document and update them on the latest information regarding effective procurement and contract management

2. RECOMMENDATION

- 2.1 Cabinet to note the procurement updates in this report
- 2.2 Cabinet to note the Procurement Intentions Document (Appendix 1) and where indicated, approve delegation to the appropriate officers (as per the Contract Procedure Rules) to progress new procurements through the tender process to contract award

3. SUMMARY IMPACT ASSESSMENT

COMMUNITY IMPACT	Do these proposals contribute to specific Co-Operative Council priority objective(s)?	
	Yes	Best value procurement in line with the Contract Procedure Rules promote engagement of local suppliers and stakeholders
	Will the proposals impact on specific groups of people?	
	No	
TARGET COMPLETION/DELIVERY DATE	The Procurement Intentions Document is a live document regularly updated by SDMs throughout the year with updates to Cabinet every 4 to 6 months dependent upon activity.	
FINANCIAL/VALUE FOR MONEY IMPACT	Yes	The award of contracts should be within the approved budgetary framework and in accordance with the financial strategy. The medium term financial strategy includes the need to identify further ongoing savings, on top of the £117m to be delivered by the end of this financial year with around a further £30m of budget savings currently expected to be required over the next 3years. The delivery of future cuts will become increasingly challenging as local government continues to face Government funding reductions. Delivering savings through effective procurement is therefore an important feature of the budget strategy with over

		£12.5m delivered by the end of 2019/20. Active contract management also ensures continued value for money is achieved through the life of contracts. Improving social outcomes through the procurement process could also lead to reduced demand on services and potentially lower costs. TAS 14.02.19
LEGAL ISSUES	Yes	The procurement intentions document, Appendix 1, is both transparent for all businesses to be able to see and prepare for forthcoming procurements that the Council will be undertaking but also is a transparent process to evidence appropriate delegations to officers. The delegations sought in this report are for officers to be able to commence and complete the procurement activity detailed in Appendix 1 and for contracts to be executed, depending upon their value, either under seal or under hand. All contracts must comply with relevant EU requirements as well as provisions contained within the Council's Contract Procedure Rules and advice will be provided by the Strategic Procurement Team and/or Legal Services, if appropriate. AC 14/02/2019
OTHER IMPACTS, RISKS & OPPORTUNITIES	Yes	The Procurement Intentions Document is published externally. This helps the Council's supply chain prepare for up and coming tender opportunities.
IMPACT ON SPECIFIC WARDS	No	

PART B) – ADDITIONAL INFORMATION

4. INFORMATION

- 4.1 Council wide procurement continues to drive savings through robust competitive tendering and real time negotiation when brokering services. Where there is a cost improvement plan in place, procurement savings will be reported against this. In other areas, savings are reported through the Service and Financial Planning route.
- 4.2 A key factor in borough wide successful procurement is the continuous development of the local supply chain. On 28th February, around 100 suppliers attended an event designed to help 'forge links with the local supply chain'¹. This event had been created by Telford & Wrekin and Shropshire Council's Procurement teams working alongside the respective Business Boards and the Growth Hubs. Telford & Wrekin suppliers, Balfour Beatty and Wrekin Housing trust held workshops accompanied by the council's procurement managers to explain how suppliers can access their supply chains, how they can promote themselves as potential subcontractors and the essential role that social value has in their bids. Attendees also had the opportunity to talk with 15 exhibitors all of whom are wanting to work with local business to keep the local pound circulating.

¹ <https://www.eventbrite.co.uk/e/forging-links-with-your-local-supply-chain-tickets-54925245889>

4.3 Whilst supporting the local agenda we are mindful of the changes that lie ahead should the UK leave the EU without a deal on 29th March. The majority of the procurement regulations and in particular the different procedures available to contracting authorities and entities, will remain exactly the same. The key difference for contracting authorities would be the need to send notices to a new UK e-notification service instead of the EU Publications Office. Our current e-notification provider BiP Solutions is working with the Cabinet office to ensure that after 29th March 2019 there is a UK hosted IT platform for our procurement notices to be posted to.

4.4 Attached at Appendix 1 is the latest procurement intentions document for consideration.

5. **IMPACT ASSESSMENT – ADDITIONAL INFORMATION**

6. **PREVIOUS MINUTES**

Procurement Update CB-016 13th September 2018

7. **BACKGROUND PAPERS**

Report prepared by Sarah Bass, Commissioning Procurement & Brokerage Ext 82470