

SCRUTINY MANAGEMENT BOARD

Minutes of the meeting of the Scrutiny Management Board held on Monday, 5th March 2012 at 2.30pm in the Civic Offices, Telford

PRESENT: Councillors D. White (Chairman), V. Fletcher, G. Green, A. McClements, R. Sloan, C. Turley.

IN ATTENDANCE: Chris Butler, Service Delivery Manager Highway & Engineering Services; Steve Hollins, Team Leader Engineering Services; Stephanie Jones, Scrutiny Group Specialist; Tracy Clarke, Scrutiny Officer.

SMB-30 MINUTES OF THE LAST MEETING

RESOLVED – that the minutes of the meeting of the Scrutiny Management Board held on the 9th January 2012 be confirmed and signed by the Chairman.

SMB-31 APOLOGIES FOR ABSENCE

Cllr. M. Hosken.

SMB-32 DECLARATIONS OF INTEREST

None.

SMB-33 FLOOD & WATER MANAGEMENT

Referring to the report circulated in advance, Chris Butler, Service Delivery Manager Highways & Engineering and Steve Hollins, Engineering Team Leader, gave an update on how Telford & Wrekin Council is meeting its responsibilities as Lead Local Flood Authority (LLFA) under the Flood & Water Management (FWM) Act 2010.

The FWM Act 2010 had been enacted following the 2007 floods and the resulting Pitt review. A key issue to address was the deficiency of partner working. The Act had established county and unitary authorities as Local Lead Flood Authorities (LLFAs) with responsibility for leading actions with partners to combat flood events. DEFRA had awarded grants to LLFAs in 2011/12 and further grants had been awarded for 2012/13.

The following key work was highlighted:

- The spilt of the Severn Trent Regional Flood & Coastal Committee into two committees for the Severn & Wye and the Trent catchment areas from July 2012. Cllr. Shaun Davies, Cabinet Member for Environment, Co-operative

Council & Partnership had been nominated to join the Severn & Wye committee. Representation on the committee is vital in enabling Telford & Wrekin to bid into the £3m funding accumulated from the combined levies from each member local authority.

- The Preliminary Flood Risk Assessment (PFRA) required by the EU Floods Directive had been submitted to the Environment Agency (EA) and was deemed exemplary. This identified the potential flooding hot spots in the borough.
- A Strategic Flood Risk Management Board had been established in 2011 including Cabinet Members and key officers from the Council and other partners (Environment Agency, Severn Trent Water and the emergency services). Cllr. Davies had recently been appointed as Chairman. An Operational Board had been set up to carry out the operational work and make recommendations to the Strategic Board for ratification. The Operational Board would meet monthly and the Strategic Board six monthly.
- The local Flood Risk Strategy was being developed in conjunction with partners and stakeholders including local communities and businesses and would define the actions required for effective risk management of flood events.
- The Council will become a Sustainable Drainage Approval Body (SAB) in October 2012 and will be led by Highways and Engineering Services. The SAB will work along side planning to approve drainage systems for new developments. SAB approval would be required before a development could go ahead. The process would establish an income stream for the maintenance of Sustainable Urban Drainage Systems (SUDS) as the authority would be responsible for maintenance of the approved systems. Further guidance on SUDS is expected in April 2012.
- From April 2012 property owners will require consent from Highways and Engineering Services to carry out works on watercourses on or adjacent to their property. Applications will be considered in both engineering and environmental terms and could be rejected, or modifications required.
- An asset register of all features in the borough that may affect flood risk was being compiled as a statutory requirement. This was a significant piece of work and would take up to 18 months to complete.
- Highways and Engineering were responsible for investigating all flooding incidents and reporting findings to the Environment Agency and the Strategic Board. There were requirements under the Act relating to prevention measures.
- Work was being done with Severn Trent Water and the Environment Agency to jointly fund flood alleviation in Ketley.

- £45k funding had been secured to provide flood protection to properties in Old Hall Close and residents were involved in discussions.
- Highways and Engineering continue to manage the deployment of the flood barriers in Ironbridge with the Environment Agency. These tend to be predictable winter occurrences, unlike summer flash flooding. The barrier is a temporary defence and a fraction of the cost of permanent structures.

Members were informed that Telford & Wrekin Council was acknowledged nationally and regionally as an example of best practice in flood and water management. Officers attended conferences around the country with the Environment Agency and had hosted visits from other authorities to share best practice. Revenue had been generated in the past from providing consultancy services.

Following the presentation, members asked a number of questions and were provided with the following information:

- Development plans must be approved by Engineering Services for sustainable drainage systems. Commuted sums will be secured for maintenance costs which become the responsibility of the Council. It is recommended that money is ring-fenced for this purpose.
- The Council works closely with the water company, Severn Trent Water when addressing flooding problems in the borough. However, the funding mechanisms for each organisation are completely different. In addition the approach to designing flood alleviation schemes also differs and can present difficulties when agreeing to design capacities.
- The Council as the LLFA does not have powers of enforcement over its partners on the Strategic Board. However, the Council has a duty to investigate and report events to the Strategic Board and so far STW have been responsive to the initial investigations.
- Flooding of the disused mines and mineshafts in Telford & Wrekin presented a risk of instability.
- Stringent planning guidelines are applied to developments within flood plains. All planning applications are reviewed by the Highways and Engineering team so that development within a flood plain are strictly controlled.
- The DEFRA grant was £117k for 2011/12 which covered both salaries and work on the ground, and £146k had been allocated for 2012/13. Unlike some other authorities, the Council had retained specialist skills in-house so the Council was well placed to maximise funding and is able to provide consultancy services to other authorities.

- The register of flood features would take around 18 months to complete and will be published on the website.
- Each authority pays a local levy, funded by DEFRA, to the Regional Flood Defence Committee - in Telford & Wrekin this is the Severn & Wye Committee. Cllr. Davies will sit on the Committee and Telford & Wrekin will be able to bid for funds as well as being able to comment on the proposals brought by other authorities.
- Highways and Engineering Services hold several Geographical Information System (GIS) maps detailing all watercourses and drainage systems across the borough. These maps are very useful in predicting areas that are at risk of flooding.
- Funding is prioritised towards house and internal flooding rather than flooding of outdoor areas.
- Members were asked to help by reporting flooding incidents to the team.

RESOLVED

Members were reassured that the Council has continued its good work in this area.

SMB-34 PROPOSED CHANGES TO SCRUTINY ARRANGEMENTS

The Scrutiny Group Specialist summarised a report about changes which the Scrutiny Committee Chairmen were proposing to the scrutiny arrangements for the next municipal year. The key changes were:

- To merge the Health and Adult Social Care Scrutiny Committees into one Health and Adult Care Scrutiny Committee. This was to address the large overlap between work programmes which it was felt would increase as the Health reforms brought about closer integration of health and social care.
- The establishment of a new Housing, Economy and Infrastructure Scrutiny Committee. This would also incorporate transport, environment and regeneration within its remit. The intention was to establish a dedicated committee for these service areas, which currently fall within the remit of the Scrutiny Management Board.
- To invite Town & Parish Councils to elect one representative to sit on each of the Scrutiny Committees. This was to enhance links between scrutiny and the Town & Parish Councils.

There was a discussion about the proposals and the following points were made:

- That scrutiny needed a structure which would give robust challenge to the Executive and that a reduction in the number of scrutiny committees was not consistent with providing a strong check and balance across the range of Executive functions.
- That the work of the Committees would need to be balanced with the resources available, not only in the scrutiny team, but across the organisation a whole as resources become much more scarce.
- That the Scrutiny Management Board would need to manage the allocation of resources across the Committees.
- That the Town & Parish Council representatives would be appointed by the Town & Parish Councils themselves and that they should bring added value to the borough ward Members. Scrutiny Chairmen would need to address incidents of parish-related issues being brought to the table if this happened at meetings.

The process for making the changes was discussed. It was noted that the Scrutiny Management Board may make changes to scrutiny arrangements within the provisions set out in the Council's Constitution, and in consultation with the Scrutiny Assembly. Changes would be reported to Full Council by the Scrutiny Chairman.

RESOLVED

- **Members agreed the scrutiny committee structure as set out in section 5.1 of the report be consulted on with the Scrutiny Assembly**
- **Members agreed that the proposals to invite Town & Parish Councils to elect representatives for the Scrutiny Committees be consulted on by the Scrutiny Assembly and Town & Parish Councils**
- **That the timetable set out in Section 7.5 for making changes to scrutiny arrangements be noted.**

SMB-35 FORWARD PLAN AND ITEMS FOR THE NEXT MEETING

It was agreed that an additional meeting would be held in April to review feedback on the proposed changes to the scrutiny arrangements and to agree the final changes.

The Chairman advised members that he and Cllr. Turley had met the Strategic Housing Manager to discuss the issues raised at the January meeting regarding housing and Choose Your Home. A report was tabled to show what had been discussed, the actions agreed and a list of questions arising to be directed to RSLs. The questions would be sent to RSLs attending the Members' Information Seminar on 15th March to see whether they could be addressed in presentations or in the Q&A sessions. It was suggested that members attend the Seminar on 15th March, but were reminded that this this was not a scrutiny meeting but could complement

scrutiny work by proving members with was an opportunity to find out more, and potentially to ask questions. It was agreed that feedback from the Seminar would be discussed the next Scrutiny Management Board meeting for members to identify further scrutiny work.

The Chairman informed members that the revisions recently made to the Scrutiny and the Media Protocol had given rise to a number of comments. It had been agreed at the December meeting that the Chairman would approve changes to the protocol for circulation to Scrutiny Assembly and adoption into the Scrutiny Handbook. However, in the light of comments received, the Chairman suggested that the protocol be brought back to the next meeting of the Scrutiny Management Board for further discussion and to approve the changes.

Dates for the meeting would be agreed by e-mail.

RESOLVED

That an additional meeting be held in April to agree changes to the scrutiny arrangements, to agree the Scrutiny and the Media Protocol and to agree the next steps in the review of housing issues.

The meeting ended at 4.00pm.

Chairman:

Date:

TELFORD & WREKIN COUNCIL

SCRUTINY MANAGEMENT BOARD– 18th APRIL 2012

PROPOSED CHANGES TO THE SCRUTINY COMMITTEE STRUCTURE

REPORT OF SCRUTINY GROUP SPECIALIST

1.0 PURPOSE

- 1.1 To enable the Scrutiny Management Board to consider the responses to the consultation and agree the Scrutiny Committee structure to be implemented in 2012/13.

2.0 RECOMMENDATIONS

- 2.1 That the Scrutiny Management Board considers the responses to the consultation and agrees the recommendations for the Scrutiny Committee structure as set out in section 7.1 of this report that:
- 2.1.2 That the Health and Adult Social Care Scrutiny Committees be merged to form one Health & Adult Care Scrutiny Committee.
 - 2.1.3 That there will be eight elected Members appointed to the Health & Adult Care Scrutiny Committee.
 - 2.1.4 That the Co-optees on the Health and Adult Social Care Scrutiny Committees will automatically become co-opted members of the Health & Adult Care Scrutiny Committee and that the Co-opted members of the Health Scrutiny Committee who also sit on the Shropshire and Telford & Wrekin Joint Health Overview & Scrutiny Committee will remain the same.
 - 2.1.5 The establishment of a Housing, Economy & Infrastructure Scrutiny Committee. The remit of the Committee will include scrutiny of matters relating to housing, economic development, regeneration, transport, environment and planning.
 - 2.1.6 That there will be eight elected Members appointed to the Housing, Economy and Infrastructure Scrutiny Committee.
- 2.2 That the Scrutiny Management Board notes the process and timetable for making changes as set out in Section 8.4.

3.0 PREVIOUS MINUTES

3.1 Scrutiny Management Board, 5th March 2012

4.0 SUMMARY

4.1 At a meeting on 5th March 2012, the Scrutiny Management Board agreed proposed changes to the scrutiny arrangements aimed at improving the efficiency and effectiveness of the scrutiny function as follows:

4.1.1 The merger of the Health and Adult Social Care Scrutiny Committees, and the establishment of a new Housing, Economy and Infrastructure Scrutiny Committee.

4.1.2 To invite Town & Parish Councils to elect a representative to sit on each Scrutiny Committee, except the Scrutiny Management Board.

4.2 It was agreed that the Scrutiny Assembly and the Town & Parish Councils would be consulted by e-mail on the proposed changes, and that the Scrutiny Management Board would meet again in April to consider the feedback and agree the changes.

4.3 Subsequent to the meeting on 5th March, the consultation with Town & Parish Councils was extended to allow time for the parishes to consider the proposals at one of their meetings. The arrangements for involving the Town & Parish Councils with Scrutiny would then be agreed by the Scrutiny Management Board on 14th May 2012.

5.0 PROPOSALS FOR THE SCRUTINY COMMITTEES

5.1 The following changes to the Scrutiny Committees were put out for consultation:

5.1.1 The merger of the Health and Adult Social Care Scrutiny Committees into one **Health & Adult Care Scrutiny Committee**. The rationale was the duplication of work between the two committees which is only likely to increase as the NHS reforms bring about closer integration of health and adult care services. It was felt a merger would create one stronger, more focused committee and would make more efficient use of both member and officer resources.

There are currently 8 elected members on the Adult Social Care Scrutiny Committee and 6 elected members on the Health

Scrutiny Committee. It was proposed that there would be eight elected members on the Committee.

- 5.1.2 The establishment of a new **Housing, Economy and Infrastructure Scrutiny Committee**. It had been recognised that there were gaps within the existing Scrutiny Committee structure. Key areas of Council activity in housing, economic development, regeneration, environment and transport did not fall within the remit of one of the existing Committees. Scrutiny of these issues had been incorporated into the Scrutiny Management Board's work programme which had limited its capacity to play a full strategic role or to conduct reviews requiring in-depth or follow-up work.

The new Scrutiny Committee would allow for more effective scrutiny of issues within the defined areas by a dedicated Committee, and would free up capacity within the Scrutiny Management Board to take on a more strategic function.

It was proposed that there would be eight elected members on the Committee.

- 5.2 Appendix 1 shows the existing scrutiny structure and the proposed new structure.

6.0 CONSULTATION PROCESS AND FEEDBACK

- 6.1 Scrutiny Assembly members were consulted on the proposals by e-mail from 12th March to 9th April.
- 6.2 Town & Parish Councils were consulted by e-mail from 29th March to 16th April.
- 6.3 The consultation responses are set out at Appendix 2 for consideration with information in reply where required.

7. RECOMMENDATIONS

- 7.1 Based on the feedback from the consultation and taking into account the statutory scrutiny requirements, it is recommended that the Scrutiny Management Board agree:
- 7.1.1 That the Health and Adult Social Care Scrutiny Committees be merged to form one Health and Adult Care Scrutiny Committee.
- 7.1.2 That in line with membership of the other Scrutiny Committees, there will be eight elected members on the Health and Adult Care Scrutiny Committee.

- 7.1.3 That the Co-optees on the Health and Adult Social Care Scrutiny Committees will automatically become Co-opted members of the Health & Adult Care Scrutiny Committee. The Co-opted members of the Health Scrutiny Committee who also sit on the Shropshire and Telford & Wrekin Joint Health Overview & Scrutiny Committee will remain the same.
- 7.1.4 The establishment of a Housing, Economy & Infrastructure Scrutiny Committee. The remit of this Committee will include matters relating to housing, economic development, regeneration, transport, environment and planning.
- 7.1.5 That in line with membership of the other Scrutiny Committees, there will be eight elected members of the Committee.

8. PROCESS AND TIMETABLE FOR MAKING THE CHANGES

- 8.1 The Council's Constitution sets out that there will be a minimum of 2 and a maximum of 6 Scrutiny Committees including the Scrutiny Management Board.
- 8.2 Subject to this provision, the Scrutiny Management Board may make changes to the scrutiny structure and processes after consulting with the Scrutiny Assembly. The Scrutiny Chairman will report changes to the next full Council meeting and the Scrutiny Handbook will be updated to reflect the changes.
- 8.3 Appointments to the Scrutiny Committees will be made at Annual Council.
- 8.4 The proposed changes remain within the provision of the Council's Constitution and the process and timetable for making the changes is set out below:

18 th April 2012	Scrutiny Management Board	Scrutiny Management Board considers feedback from the consultation and agrees changes to the Scrutiny Committee structure.
From 18 th April		Scrutiny Assembly, Cabinet Members and Council officers advised of changes. Scrutiny Handbook re-drafted by Scrutiny Officers to be considered at a future meeting of the Scrutiny Management Board. Town & Parish Councils advised of

		changes.
3 rd May	Full Council	Scrutiny Chairman reports agreed changes to Full Council.
24 th May	Council AGM	Appointment of members to the Scrutiny Committees.

9. EQUAL OPPORTUNITIES

There are no equal opportunity issues arising from this report.

10. ENVIRONMENTAL IMPACT

There are no environmental impacts arising from this report.

11. LEGAL COMMENT

The Terms of Reference of the Scrutiny Management Board include the following provisions in relation to the decision which are for consideration in this report –

“Subject to the provision of Part 4, Section 5, paragraph 1.1 of the Council’s Constitution [there will be a Scrutiny Assembly, and a minimum of 2 and maximum of 6 Scrutiny Committees including a Scrutiny Management Board.], the Scrutiny Management Board may make changes to the scrutiny structure and processes after consulting with the Scrutiny Assembly. The Scrutiny Handbook will be updated to reflect the changes. Changes will be reported back to the next full Council meeting.

The Scrutiny Management Board may periodically review and make changes to the Policy for Co-opting Scrutiny Members.”

Section 21(10) of the Local Government Act 2000 provides that a Scrutiny Committee can include members who are not elected Members of the Authority. Such members cannot vote unless a scheme is made in accordance with Schedule 1 Paragraph 12 to the Act.

Officers will continue to monitor developments in relation to the enactment of the relevant provisions of the Health and Social Care Act 2012 and update the Board in relation to any future changes that may need to be made to existing arrangements.

12. LINKS WITH CORPORATE PRIORITIES

The proposal relates to the Council’s scrutiny function.

13. OPPORTUNITIES AND RISKS

The proposals present an opportunity to improve the effectiveness of scrutiny.

14. FINANCIAL IMPLICATIONS

There are no direct costs associated with the proposed Scrutiny Committee structure. As set out in the Council's constitution, a special responsibility allowance of £7,139 p.a is paid to the Chairs of Scrutiny Committees and co-optees receive £260 p.a. There is a revenue budget to meet the costs of member allowances and the changes do not increase the allowances payable.

15. WARD IMPLICATIONS

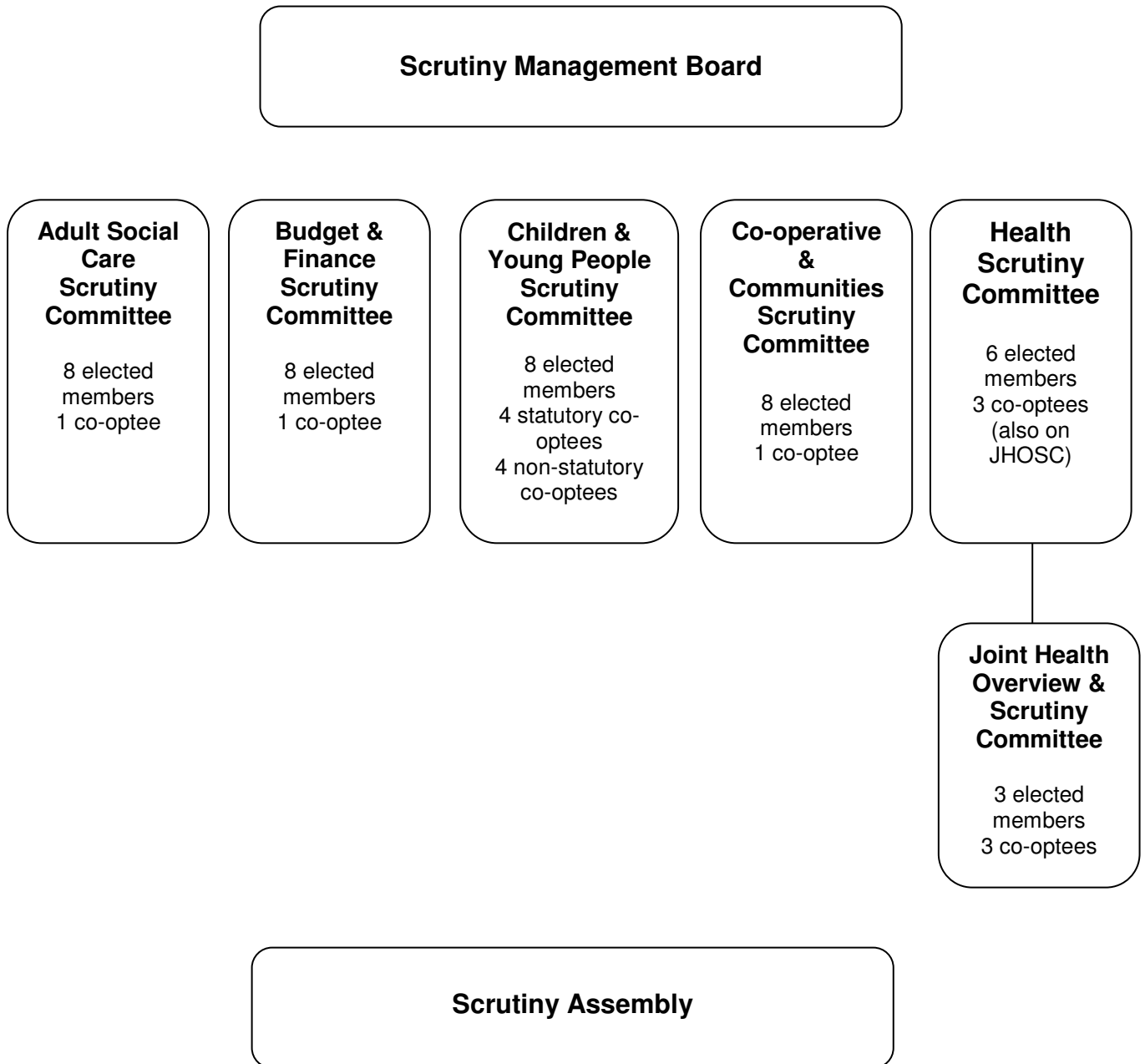
There are no ward specific implications arising from this report.

16. BACKGROUND PAPERS

None

Report prepared by Stephanie Jones, Scrutiny Group Specialist 01952 383114

EXISTING STRUCTURE



PROPOSED STRUCTURE

Scrutiny Management Board (strategic oversight)

- Setting the priorities for scrutiny
- Agreeing and managing the work programme
- Evaluation and performance monitoring - quantitative and qualitative
- Allocation of resources
- Legislation updates
- Scrutiny Reports
- Determining Scrutiny Assembly meetings
- Review issues of strategic importance

No change

Health & Adult Care Scrutiny Committee

8 elected members
4 co-optees

Budget & Finance Scrutiny Committee

No change

Children & Young People Scrutiny Committee

No change

Co-operative & Communities Scrutiny Committee

No change

Housing, Economy & Infrastructure Scrutiny Committee

(Incorporating regeneration, environment, transport)

8 elected members

Joint Health Overview & Scrutiny Committee

No change

Scrutiny Assembly

No change

Feedback from the consultation on the Scrutiny Committee Structure

1. I must say I am pleased that the Council have finally recognised the need to have a committee covering Regeneration, Housing and Economic Development / Tourism, which currently lack the necessary focus given the national and regional requirement to create jobs and ensure the necessary housing provision for the future. I have indeed been calling on the Managing Director to rethink the Scrutiny structure in this area.
(Scrutiny Member)
2. It makes sense to amalgamate the health and adult care scrutiny committees, yet I see no mention of inclusion of children, and young people. (Scrutiny Member)

[Response: There is a Children & Young People Scrutiny Committee to look at issues for children and young people. Topics which include both children and adult services may be scrutinised jointly by both Committees.]

Likewise the Housing, Economy & Infrastructure scrutiny what if any influence would this committee have with the housing associations, developers, or with highways, and the highways agency when capital programs are been considered. Where would it influence our public transport providers, or bring much needed influence on our private hire vehicles? (Scrutiny Member)

[Response: The Committee would include issues relating to housing, economic development, environment, regeneration, transport and planning within its remit. The influence of the Committee over partners would be commensurate with the statutory powers of scrutiny of partners as set out in the Local Government and Public Involvement in Health Act 2007, the Local Democracy, Economic Development and Construction Act 2009 and the Localism Act 2011 and on the nature of the relationship between scrutiny and the partner organisation.]

3. I am fully supportive of the merger of the Health Scrutiny and Adult Social Care Scrutiny Committees. I am also fully supportive a new Scrutiny Committee to deal with Housing, Economy and Infrastructure matters.
(Scrutiny Assembly)
4. With regards to the Scrutiny Committee Structure, my view is that the suggested mergers are appropriate as I have seen first hand where there are lap overs and duplication.
(Town & Parish Clerk)
5. ...as an informal response I cannot see that our members would have any objections to the proposed revised scrutiny structure.
(Town & Parish Clerk)

6. On the changes proposed to the Committee structure, they have no amendments to propose and are happy with them.
(Town Council)

SCRUTINY AND THE MEDIA

Where it is appropriate, scrutiny work will be publicised by the Council's Corporate Communications team to help support the work of scrutiny and encourage local residents to get involved in Scrutiny and promoting the transparency of the Council's decision-making process.

Who speaks on behalf of Scrutiny

Media activity will be co-ordinated through the Corporate Communications team who will ensure that the appropriate scrutiny spokesperson, usually the relevant Chairman, is put forward.

Scrutiny Chairmen are the only official spokespeople on scrutiny issues, unless an alternative spokesperson is agreed by the Chairman of the relevant Scrutiny Committee in liaison with the Scrutiny Group Specialist and the Corporate Communications Manager or PR team leader.

Press releases and media statements for Scrutiny will be drafted by the Corporate Communications team with the scrutiny team and will be approved by the relevant Scrutiny Chairman and the Scrutiny Group Specialist. They will not be subject to vetting by Cabinet Members. Where a scrutiny report includes views expressed in minority reports which differ from the main report, any press releases and media statements will reflect the views of both the main report and minority reports.

Press releases or media statements may include a Cabinet member comment and, where this is the case, Corporate Communications will present factual information representing both the Scrutiny and Cabinet viewpoints fairly.

Corporate Communications will advise Scrutiny Chairs and, if required, provide media training.

The Scrutiny Group Specialist should be advised of any media enquiries received by scrutiny members to report to the Corporate Communications team who will offer guidance and help if required. Corporate Communications will also monitor responses.

Corporate Communications officers will not prepare press releases, deal with media enquiries or arrange media interviews in the following cases:

- If the press release or enquiry is political in any way
- If the information in the press release is deemed libellous or malicious and will inform the relevant Scrutiny Chair of the reasons for the decision.

Scrutiny meetings and media

Media are invited to attend all formal meetings of the Scrutiny Committees and the Scrutiny Assembly unless matters of an exempt nature are to be discussed. Meetings of informal working sub-groups will not normally be held in public.

Press releases will not be issued as a matter of course after scrutiny meetings but should report on significant decisions of a Scrutiny Committee on an issue which is of key public interest, where scrutiny has made a positive difference or to promote opportunities for public consultation.

Scrutiny Chairmen are responsible for selecting pieces of scrutiny work where they feel publicity would be beneficial and these will be agreed by Members at scrutiny committee meetings.

This protocol will be reviewed periodically by Scrutiny Members, the Scrutiny Team and Corporate Communications to ensure it is working effectively. Members will be notified of any proposed changes.

February 2012

**Scrutiny Management Board Forward Plan
Forward Plan 2011/12**

MEETING DATE	AGENDA ITEM	LEAD MEMBER/ OFFICER	ADDITIONAL ATTENDEES
Tuesday, 12 th July 2011 10.00am Scrutiny Meeting Room	Scrutiny Work Programme		
Tuesday 13 th September 2011 6.00pm VIP suite	<ol style="list-style-type: none"> 1. Co-operative Council and Co-operative Commission 2. Scrutiny Handbook 3. Policy for Co-opting Scrutiny Members 	Cllr. Shaun Davies Richard Partington	
Monday, 7 th November 2011 2.30pm Committee Room 2	<ol style="list-style-type: none"> 1. Highways issues: <ul style="list-style-type: none"> – Winter maintenance – Pothole repair and quality of repairs – Condition of footpaths for wheelchairs 2. Chairmen's updates 	Jonathan Rowe Stuart Freeman Chris Butler Dave Hanley	
Monday, 5 th December 2011 2.00pm Scrutiny Meeting Room	Council's Forward Plan Scrutiny and the Media Progress Report on scrutiny work Scrutiny Suggestions		
9 th January 2012 2.30pm Scrutiny Meeting Room	<ol style="list-style-type: none"> 1. Housing Strategy and Choose Your Home 2. Response to recommendations made on 7th November 3. Scrutiny Management Board work programme 	Cllr. Liz Clare Cllr. Charles Smith (prov) Katherine Kynaston	
5 th March 2012 2.30pm Scrutiny Meeting Room	Flood and Water Management	Chris Butler Steve Hollins	

MEETING DATE	AGENDA ITEM	LEAD MEMBER/ OFFICER	ADDITIONAL ATTENDEES
14 th May 2012 2.30pm Scrutiny Meeting Room	Changes brought about by the Police & Social Reform Act and the Safer Stronger Communities Partnership Reports for information: <ul style="list-style-type: none"> • Inward Investment and the Wrekin as part of the Tourism Strategy • Results of Hot Box trial 	Jas Bedesha	
Reports requested for information			
Report on hot box trial compared to the pot hole buster (May).			
Car parking enforcement, decriminalisation of car parking			
Attracting business and tourism investment in the borough and developing the Wrekin as a tourist destination (May)			
Taxi licensing			
Suggestions carried forward to 2012/13			
Waste and recycling, refuse disposal			
Highways term maintenance contract			
Regeneration schemes and lessons learnt			