

## **PERSONNEL BOARD**

### **Minutes of a meeting of the Personnel Board held on Friday 30th March 2012 at 1.00 pm at the Civic Offices, Telford**

#### **PRESENT**

Councillors: K.S. Sahota (Chair), A.J. Eade, C.F. Smith and P.R. Watling

It was noted that Councillor Watling had replaced Councillor W.A.M. McClements as a Labour Group representative on the Board.

#### **PEB-32      MINUTES**

**RESOLVED** – that the minutes of the meeting of the Personnel Board held on 13th February 2012 be confirmed and signed by the Chairman.

#### **PEB-33      APOLOGIES FOR ABSENCE**

Councillors R.C. Evans, A Lawrence and R.A. Overton

#### **PEB-34      DECLARATIONS OF INTEREST**

None

#### **PEB-35      EXCLUSION OF PUBLIC AND PRESS**

**RESOLVED** – that the public and press be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972

#### **PEB-36      APPOINTMENT OF DIRECTOR OF CHILDREN & FAMILY SERVICES**

Ms T McDougall (SOLACE Consulting), who was advising the Council on the recruitment for this post, was in attendance for this item.

The Human Resources Manager reported that applications that had been received for the post of Director of Children & Family Services had been forwarded to Members in advance of the meeting. Members had also been provided with copies of the job description and person specification for the post.

The Human Resources Manager advised Members on the process that needed to be followed for the “long listing” of candidates for further consideration. The Board then considered the applications that had been received, and how they measured against the criteria that had been set out in the person specification and job description.

**RESOLVED –**

- (a) that four candidates be invited to proceed to long-list assessments and interviews for the post;**
- (b) that, following the long-listing process, authority be delegated to the Managing Director, in consultation with the Cabinet Member for Children, Young People & Families, to agree a suitable short-list of candidates for final interview by the Board on 10 May 2012.**

Meeting closed at 2.00 pm.

Chair.....

Date.....