



Telford & Wrekin  
C O U N C I L

Addenbrooke House Ironmasters Way Telford TF3 4NT

## SCRUTINY MANAGEMENT BOARD

Date	Tuesday, 12 March 2019	Time	6.00pm
Venue	Meeting Room G3-G4, Addenbrooke House, Ironmasters Way, Telford.		

### Enquiries Regarding this Agenda:

Democratic & Scrutiny Services	Deborah Moseley	01952 383215
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**Committee Membership:** Councillors N A M England (Chair), S Bentley, A J Burford, A D McClements, G C W Reynolds, P J Scott and J M Seymour

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Minutes** Appendix A  
To confirm the minutes of the meeting of the Scrutiny Management Board held on 24 January 2019.
4. **2018/19 Scrutiny Work Programme – End of Year Report** Appendix B  
To provide a progress update on delivery of the Scrutiny Work Programme.
5. **Chairs' Updates**



## **SCRUTINY MANAGEMENT BOARD**

### **Minutes of a meeting of the Scrutiny Management Board held on Thursday, 24 January 2019 at 6.00pm in Meeting Rooms G3/4, Addenbrooke House, Ironmasters Way, Telford**

**Present:** Councillors N M England (Chair), S Bentley, A J Burford, A D McClements, and G C W Reynolds

**In Attendance:** Deborah Moseley (Democratic and Scrutiny Services Team Leader)

#### **SMB-7 Apologies for Absence**

Councillors P J Scott and J M Seymour

#### **SMB-8 Declarations of Interest**

None.

#### **SMB-9 Minutes**

**RESOLVED** – that the minutes of the meeting of the Scrutiny Management Board held on 5 June 2018 be confirmed and signed by the Chair.

#### **SMB-10 2018/19 Scrutiny Work Programme – Interim Update**

The Board received an update on the delivery of the 2018/19 Scrutiny Work Programme.

Members noted the topics which had been prioritised for consideration by each Scrutiny Committee and considered this against the allocated resources.

Two new suggestions had been received for the work programme from Members of the Scrutiny Assembly:

- Local Availability of New Diabetes Technology – Members noted that an announcement had been made by NHS England that from 1 April 2019 this technology will be prescribed across the country for eligible patients (Type 1 only). Members considered that the suggestion had therefore been dealt with by national regulations.
- The Impact of Brexit on the Council – Members considered that it this was a really difficult issue to assess against the criteria as there was no clarity on what would happen after 29 March – ie no deal or some form of deal. It was, therefore, considered that this suggestion would be better considered post Brexit.

Members turned their attention to work programming for the following municipal year (2019/20) and considered that the approach to work programming should mirror that of recent years and follow the suggested timeline at Appendix 2 of the report, with an

additional step to give newly elected members an opportunity to make suggestions post-election.

Members also considered that the criteria for scrutiny should be expanded to consider the extent to which triangulation through the input of service users could take place. Members' reflected on their previous experiences, the scrutiny work that had taken place in recent years and the importance of service user input as part of the Scrutiny process going forward.

**RESOLVED – that**

- (a) the 2018/19 work programmes of each Scrutiny Committee be noted;**
- (b) the utilisation to date of the 2018/19 allocation of resources be noted;**
- (c) the suggestions regarding Local Availability of New Diabetes Technology and The Impact of Brexit on the Council not be accepted for the work programme;**
- (d) the timetable (at Appendix 2 of the report) for work programming for 2018/19 be approved and the criteria for Scrutiny be expanded to include the extent to which triangulation through the input of service users could be obtained.**

**SMB-11      Chairs' Updates**

Each Scrutiny Committee Chair provided a brief overview of the progress of the work programme to date.

The meeting ended at 6.33pm

**Chairman:** .....

**Date:** .....

**TELFORD & WREKIN COUNCIL**

**SCRUTINY MANAGEMENT BOARD – 12 MARCH 2019**

**2018/19 SCRUTINY WORK PROGRAMME – END OF YEAR REPORT**

**REPORT OF THE ASSISTANT DIRECTOR: GOVERNANCE, PROCUREMENT & COMMISSIONING**

## **PART A) – SUMMARY REPORT**

### **1. SUMMARY**

This report provides an update on the delivery of the 2018/19 Scrutiny Work Programme to enable the Board to monitor performance and agree any actions arising from the report.

### **2. RECOMMENDATIONS**

2.1 To note the delivery of the work programmes of each Scrutiny Committee.

### **3. SUMMARY IMPACT ASSESSMENT**

<b>COMMUNITY IMPACT</b>	Do these proposals contribute to specific Priority Plan objective(s)?	
	No	
	Will the proposals impact on specific groups of people?	
	No	Borough Wide
<b>DELIVERY DATE</b>	The 2018/19 work programme was planned to be delivered in-year with no roll over of topics/issues when scrutiny of that topic/issue has not commenced.	
<b>FINANCIAL/VALUE FOR MONEY IMPACT</b>	Yes	Scrutiny has a role in ensuring that local government is effective and accountable. This includes undertaking reviews and challenging and monitoring performance. There is provision for the cost of supporting the Scrutiny function in the base budget and any variance that arises will be reported, as appropriate, as part of financial monitoring. The financial implications of any recommendations made by Scrutiny should be considered as part of reports as relevant. Therefore, there are no financial implications of accepting the recommendation of this report. RP-14.2.19
<b>LEGAL ISSUES</b>	Yes	The Council is under a legal requirement to operate an Overview and Scrutiny function when it has executive arrangements in place. This was introduced by Part 1A of the Local Government Act 2000, as amended from time to time, and as read

		<p>with associated regulations and statutory guidance. Sections 9F to 9FI of the 2000 Act set out Overview and Scrutiny Committee functions to review / scrutinise /make reports upon or recommendations about the discharge of any functions, whether they are the responsibility of the executive or not.</p> <p>Current Government guidance states that Overview and Scrutiny Committees should have flexibility to determine most of their work plan and that the Council adopts mechanisms for coordinating that work.</p> <p>Updated Government Scrutiny guidance was due to have been published by the end of December 2018 and is still awaited.</p> <p>KF 19.02.2018</p>
<b>OTHER IMPACTS, RISKS &amp; OPPORTUNITIES</b>	No	
<b>IMPACT ON SPECIFIC WARDS</b>	No	Borough-wide impact.

## **PART B) – ADDITIONAL INFORMATION**

### **1. BACKGROUND INFORMATION**

- 1.1 The Scrutiny Work Programme is reviewed annually by the Scrutiny Management Board. The Board is responsible for determining the strategic priorities for scrutiny, allocating scrutiny resources and monitoring delivery of the work programme. The Scrutiny Committees agree their own work programmes having regard to the views and wishes of the Board and report progress back to the Board.
- 1.2 The Scrutiny Management Board met on 5 June 2018 to consider the priorities for 2018/19 and agreed the following
- All the suggestions for the work programme were referred to the relevant Scrutiny Committees to prioritise two or three items in their own work programmes
  - Each Scrutiny Committee would receive an initial allocation of four formal meetings per year, of which at least three would be held before Christmas 2018.
- 1.3 The Board monitored delivery of the work programme through a mid-year report, presented on 24 January 2019.

### **2. DELIVERY OF THE WORK PROGRAMME 2018/19**

The table below shows the items selected for the 2018/19 work programme and progress against each topic.

<b>Topic</b>	<b>Method</b>	<b>Status/Progress</b>
<b>Children &amp; Young People</b>		
Young Carers Service	In Depth Review	Completed
Local Children's Safeguarding Board Annual Report	Agenda Item (exercise of statutory responsibilities)	To be considered 11/3/19
Education Attainment	Agenda Item (exercise of statutory responsibilities)	To be considered 11/3/19
<b>Customer, Community &amp; Partnership</b>		
Community Safety Partnership	Agenda Item (exercise of statutory responsibilities)	Report welcomed; no recommendations made
Tackling Vehicle Damage	Agenda Item (exercise of statutory responsibilities following suggestion from member of the public)	Satisfied with response. No further scrutiny required.
Third Party Engagement	Agenda Item	Satisfied with response; update provided after four months on new projects and budget consultation.
Grounds & Cleansing Contract Procurement	Monitoring (Agenda Item)	Update received.
Highways Contract Procurement	Monitoring (Agenda Item)	Update received.
Anti Social Behaviour	Informal evidence gathering / scoping	Consideration of evidence/data. No further scrutiny required at this time.
<b>Finance &amp; Enterprise</b>		
Civil Parking Enforcement	In-depth Review	Completed (Recommended Scrutiny monitor two years post implementation)
Budget Scrutiny	In-depth Review	Completed and reported to Cabinet.
<b>Health &amp; Adult Care</b>		
Commissioning Report: Adults with Learning Disabilities	Monitoring (Agenda Item)	Update received
Unmet Needs Report	In-depth Review	Ongoing with final report due by the end of the Municipal Year.
Neighbourhood Working	Monitoring (Agenda Item)	Update received
Commissioning Report: Older People	Monitoring (Agenda Item)	Update received

<b>Topic</b>	<b>Method</b>	<b>Status/Progress</b>
My Choice Service Report	Agenda Item	Satisfied with response. No further scrutiny required.
Commissioning Report: Procurement	Monitoring (Agenda Item)	
<b>Joint Health Overview &amp; Scrutiny</b>		
Future Fit	In-depth Review	Ongoing
Legacy Review of Maternity Services	Monitoring (Agenda Item)	Update received
CQC Enforcement Notice	Monitoring (Agenda Item)	Update received
Winter Planning	Monitoring (Agenda Item)	Update received
Midwife Led Service – New Service Model	Agenda Item	Update to be provided at pre-consultation stage
Community Learning Disability Service	Agenda Item	Satisfied with response. Further updates to be provided every 1 or 2 months.
Reconfiguration of Ophthalmology Services	Agenda Item	Update to be provided following engagement period. Further information requested.
Urgent Treatment Centres	Agenda Item	Further information requested
Maternity Learning	Monitoring (Agenda Item)	Satisfied with response. No further scrutiny required.

### **3. ALLOCATION OF RESOURCES**

#### **3.1 Meetings**

The table below summarises work to date expressed as the number of scrutiny meetings held compared to the allocated resource (as at 4 March 2019).

<b>Committee</b>	<b>Formal committee meetings</b>	<b>Working group/other officer supported meetings</b>	<b>Total meetings to date</b>	<b>Further planned formal meetings to end of municipal year</b>	<b>Total</b>	<b>Allocated resource</b>
Scrutiny Management Board	2	0	2	1	3	4
Children & Young People	2	0	2	1	3	4

Customer, Community & Partnership	3	1	4	0	4	4
Finance & Enterprise*	3	0	3	0	3	4
Health & Adult Care	4	0	4	0	4	4
Joint HOOSC**	7	0	7	1	8	N/A
<b>Total</b>	<b>21</b>	<b>1</b>	<b>22</b>	<b>3</b>	<b>25</b>	<b>20+</b>

\* Finance and Enterprise Scrutiny Committee invited Customer Community & Partnership Committee to engage with the review of Civil Parking Enforcement but for the purposes of avoiding double counting, these meetings have been allocated to Finance & Enterprise Scrutiny Committee only.

\*\* Due to the importance of the Future Fit programme and the specific resource provided for this work within the Governance & Legal Services structure, this Committee was not allocated a specific resource limit. Administration for the meetings is rotated with counterparts at Shropshire Council.

#### **4.0 NEW SUGGESTION FOR THE 2018/19 WORK PROGRAMME**

4.1 One new suggestion has been received from a member of the public:

Suggestion	Issue Raised	Comments Received from Officers
Parking Provision in Stirchley	<p>The resident states that there is presently work being carried out to fill in the underpass from Catherton etc. They understand the area will be made good with grass etc to fill in with the surrounding area. Instead of grassing the area, she suggests that it could be made into badly needed additional Car Parking spaces.</p> <p>The resident refers to parking issues in close proximity, exacerbated by narrow roads in Catherton and notes that any additional parking would raise spirits and enhance the community.</p>	<p>Catherton was on the recent list for consideration of additional parking spaces. As with many new town estates the available land is restricted and those that are available often have utility services in them that can then increase the cost of implementing new parking considerably. The underpass will be filled in with foam concrete and then surrounded by structural fill and topsoil. It will be designed to accommodate footways and pedestrian traffic but would not be designed to accommodate the weight of a small car park. To do this would require more ground work to be undertaken and then the</p>

		cost of implementing the parking spaces plus any drainage impacts. As such the cost of doing this would be quite high.
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4.2 The Board should decide whether or not to recommend that the item be added to the work programme of the relevant Scrutiny Committee, taking account of the criteria for scrutiny:-

- How far scrutiny can realistically change or influence things
- The extent to which residents or businesses are affected by the issue
- How well the Council and Partners are performing in the area
- What else is happening to avoid duplication or wasted effort

4.3 The Board may consider that the suggestion fits within the scope of the existing work programme. In order to accommodate new items in the work programme, existing items may need to be removed to create the capacity to undertake any new work.

## 5. **WORK PROGRAMME 2019/20**

5.1 On 24 January 2019, the Board agreed the timetable for work programming for 2019/20. Suggestions for the work programme will be presented to the Board in accordance with the timetable on 16 July 2019.

## 6. **NEW OVERVIEW AND SCRUTINY GUIDANCE**

6.1 At the time of writing this report, publication of the Government's response to the Commons Select Committee Inquiry on the Effectiveness of Local Authority Overview and Scrutiny Committees is still awaited.

## 7. **CO-OPTEEs**

7.1 The terms of office for all current non-statutory co-optees will expire on 2 May 2019.

## 8. **PREVIOUS MINUTES**

Scrutiny Management Board – 5 June 2018 and 24 January 2019

## 9. **BACKGROUND PAPERS**

Scrutiny Handbook –

[http://www.telford.gov.uk/info/20237/scrutiny/3357/scrutiny\\_handbook](http://www.telford.gov.uk/info/20237/scrutiny/3357/scrutiny_handbook)

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