



Telford & Wrekin
C O U N C I L

Addenbrooke House Ironmasters Way Telford TF3 4NT

SCRUTINY MANAGEMENT BOARD

Date	Wednesday, 9 May 2018	Time	6.00pm
Venue	Meeting Room G3-G4, Addenbrooke House, Ironmasters Way, Telford.		

Enquiries Regarding this Agenda:

Democratic & Scrutiny Services	Deborah Moseley	01952 383215
Media Enquiries	Corporate Communications	01952 382406

Committee Membership: Councillors N A M England (Chair), S Bentley, A J Burford, K R Guy, G C W Reynolds, P J Scott and J M Seymour

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Minutes** **Appendix A**
To confirm the minutes of the meeting of the Scrutiny Management Board held on 9 January 2018.
- 4. Holding to Account Session with the Leader**
The Managing Director will also be in attendance for this session.
- 5. 2017/18 Scrutiny Work Programme – End of Year Report** **Appendix B**
To provide a progress update on delivery of the Scrutiny Work Programme.



SCRUTINY MANAGEMENT BOARD

Minutes of a meeting of the Scrutiny Management Board held on Tuesday, 9 January 2018 at 6.00pm in Meeting Rooms G3/4, Addenbrooke House, Ironmasters Way, Telford

Present: Councillors N A M England (Chair), S Bentley, K R Guy, G C W Reynolds, J M Seymour and P J Scott

In Attendance: Deborah Moseley (Democratic and Scrutiny Services Team Leader)

SMB-7 Apologies for Absence

Councillor A J Burford

SMB-8 Declarations of Interest

None.

SMB-9 Minutes

Resolved – that the minutes of the meeting of the Scrutiny Management Board held on 20 June 2017 be confirmed and signed by the Chair.

SMB-10 2016/17 Scrutiny Work Programme – Interim Update

The Board received an update on the delivery of the 2017/18 Scrutiny Work Programme.

Members noted the topics which had been prioritised for consideration by each Scrutiny Committee and considered this against the allocated resources. It was noted that Joint Health Overview and Scrutiny Committee would require intensive resource when the Future Fit consultation was launched, and that both Finance & Enterprise and Customer, Community and Partnership Scrutiny were likely to exceed the initial allocation of meetings.

Two new suggestions had been received for the work programme from members of the public:

- Although further context around crime figures was required, the suggestion regarding vehicle arson was accepted for the work programme as part of the Customer, Community & Partnership Scrutiny Committee's forthcoming scrutiny of the Community Safety Partnership (planned for 23 April).
- Following careful consideration and discussion of Members' awareness of park homes in the borough, the suggestion regarding Mobile Home Laws (Park Homes) was not considered to be a priority for scrutiny and was not agreed for addition to the work programme. Members considered that there was no evidence of widespread concern and issues specific to individual park homes should be raised by residents through the appropriate Council channel.

Members noted that all current non-statutory co-optees had been offered an extension to their term of appointment to 2 May 2019 to coincide with the 2019 borough elections.

All co-optees had accepted the extension with the exception of Sandra Osman (Children & Young People Scrutiny Committee) who had declined to take up the extension due to her pending retirement and Paula Doherty (Customer, Community & Partnerships Scrutiny Committee) who had resigned. The Board expressed thanks to outgoing co-optees for their valuable contributions.

Members turned their attention to work programming for the following municipal year (2018/19) and considered that the approach to work programming should mirror that of recent years and follow the suggested timeline at Appendix 2 of the report.

RESOLVED – that

- (a) the 2017/18 work programmes of each Scrutiny Committee be noted;**
- (b) the utilisation to date of the 2017/18 allocation of resources be noted;**
- (c) the suggestion regarding vehicle arson be accepted for the work programme of the Customer, Community & Partnership Scrutiny Committee as part of the statutory responsibility for scrutiny of the Crime and Disorder Reduction Partnership;**
- (d) the suggestion regarding Mobile Home Laws (Park Homes) not be accepted for the work programme;**
- (e) formal letters of thanks be sent to outgoing co-optees Sandra Osman and Paula Doherty; and**
- (f) the timetable (at Appendix 2 of the report) for work programming for 2018/19 and criteria for Scrutiny be approved.**

SMB-11 Chairs' Updates

Each Scrutiny Committee Chair provided a brief overview of the progress of the work programme to date.

As part of the discussion of the Children & Young People Scrutiny Committee's work, the Chair agreed to explore the criteria for the allocation of school places relating to siblings with the appropriate Officers.

The Board also sought a brief written update from the Chair of Health & Adult Care Scrutiny Committee.

Looking ahead to the next meeting, the Committee noted the planned Holding to Account session with the Leader and the Chair invited Members to submit their questions/topics for discussion in advance.

The meeting ended at 6.25pm

Chairman:

Date:

TELFORD & WREKIN COUNCIL**SCRUTINY MANAGEMENT BOARD – 9 MAY 2018****2017/18 SCRUTINY WORK PROGRAMME – END OF YEAR REPORT****REPORT OF THE ASSISTANT DIRECTOR: GOVERNANCE, PROCUREMENT & COMMISSIONING****PART A) – SUMMARY REPORT****1. SUMMARY**

This report provides an update on the delivery of the 2017/18 Scrutiny Work Programme to enable the Board to monitor performance and agree any actions arising from the report.

2. RECOMMENDATIONS

2.1 To note the delivery of the work programmes of each Scrutiny Committee.

3. SUMMARY IMPACT ASSESSMENT

COMMUNITY IMPACT	Do these proposals contribute to specific Priority Plan objective(s)?	
	No	
	Will the proposals impact on specific groups of people?	
	No	Borough Wide
DELIVERY DATE	The 2017/18 work programme was planned to be delivered in-year with no roll over of topics/issues when scrutiny of that topic/issue has not commenced.	
FINANCIAL/VALUE FOR MONEY IMPACT	No	Scrutiny has a role in ensuring that local government is effective and accountable. This includes undertaking reviews and challenging and monitoring performance. There is provision for the cost of supporting the Scrutiny function in the base budget and any variance that arises will be reported, as appropriate, as part of financial monitoring. The financial implications of any recommendations made by Scrutiny should be considered as part of reports as relevant. Therefore, there are no financial implications of accepting the recommendation of this report. RP-19.4.18
LEGAL ISSUES	Yes	Overview & Scrutiny (O&S) for local authorities was introduced as part of the modernisation of local government in Section 21 of the Local Government Act 2000. It required every local authority to have at least one O&S committee, to hold the Executive to account; undertake policy development and review;

		monitor and improve performance; investigate issues of public concern; and carry out external scrutiny including the NHS. SD 12/04/18
OTHER IMPACTS, RISKS & OPPORTUNITIES	No	
IMPACT ON SPECIFIC WARDS	No	Borough-wide impact.

PART B) – ADDITIONAL INFORMATION

1. BACKGROUND INFORMATION

- 1.1 The Scrutiny Work Programme is reviewed annually by the Scrutiny Management Board. The Board is responsible for determining the strategic priorities for scrutiny, allocating scrutiny resources and monitoring delivery of the work programme. The Scrutiny Committees agree their own work programmes having regard to the views and wishes of the Board and report progress back to the Board.
- 1.2 The Board met on 20 June 2017 to review the work programme and agreed that:
- All the suggestions received for the 2017/18 Scrutiny Work Programme were referred to the relevant Scrutiny Committee for prioritisation in each individual work programme;
 - Each Scrutiny Committee would receive an allocation of four formal meetings for the 2017/18 municipal year; and
 - The Scrutiny Management Board would adopt a targeted approach to its role in holding the executive to account and only engage in these sessions when there were clear issues in specific priority areas which would warrant a Cabinet Member's attendance. The Leader would still be called to account annually.
- 1.3 The Board monitored delivery of the work programme through a mid-year report, presented on 9 January 2018.

2. DELIVERY OF THE WORK PROGRAMME 2017/18

The table below shows the items selected for the 2017/18 work programme and progress against each topic.

<u>Topic</u>	<u>Method</u>	<u>Status/Progress</u>
Children & Young People		
Telford & Wrekin School Organisation Plan 2018-2022	Spotlight Review	Completed
Multi-Agency Working Against CSE – Annual review of recommendations	Annual Review – Formal Meeting	Ongoing aspects of CSE Review return to Committee Oct 2018

Topic	Method	Status/Progress
Ofsted Improvement Plan - services for children in need of help and protection, children looked after and care leavers 2016	Annual Review – Formal Meeting	Expected completion 16/05/2018
Education attainment	Monitoring by Email	Ongoing
Youth unemployment and NEETS	Monitoring by Email	Planned April 2018
Customer, Community & Partnership		
West Mercia Fire and Rescue Governance Consultation Proposal	Spotlight Review	Completed
Grounds and cleansing service contract procurement	Monitoring of Process	Ongoing monitoring of the procurement process, with next – update planned May/June 2018
Third Party Engagement	In-depth Review	RESUBMITTED Planned July 2018
Community Safety Partnership (Crime & Disorder Reduction Partnership)	Agenda Item (Statutory Duty)	Planned April/May 2018
Selective Licensing Update	Monitoring	Removed from work programme following Cabinet decision not to implement.
Channel shift / customer services	Monitoring by Email	Completed
Finance & Enterprise		
Civil Parking Enforcement	In-depth Review	Ongoing
Budget Scrutiny	In-depth Review	Completed
Health & Adult Care		
Adult Care Performance, Budget and Savings including CHC	Monitoring – Formal Meetings	Completion 24/04/18
Adult social care market in Telford & Wrekin – sustainability, quality.	Spotlight Review - Formal Meeting	Expected completion 24/04/18
STP Neighbourhood Working – Community Resilience including isolation of older people; and transformation of Primary Care/ GP services	Monitoring – Formal Meetings	Ongoing
Suicide Prevention Plan	Monitoring by Email	Ongoing
Adult Mental Health Strategy	Monitoring by Email	Deferred to 2018/19
Joint Health Overview & Scrutiny		
Sustainability of Clinical Services provided by SaTH	Monitoring – Updates at Formal Meetings	Ongoing

Topic	Method	Status/Progress
Reconfiguration of Hospitals in Shropshire, Telford & Wrekin and Future Fit Programme Consultation	Health Scrutiny duty/ monitoring/ review/ consultation	Ongoing May-August 2018
Emotional Health and Wellbeing Service 0-25s	Spotlight Review	May- July 2018 Formal meeting
Maternity Led Unit - Services Review	Review – Formal Meetings Consultation	05/12/2017, 22/12/2018 Ongoing

3. ALLOCATION OF RESOURCES

3.1 Meetings

The table below summarises work to date expressed as the number of scrutiny meetings held compared to the allocated resource.

Committee	Formal committee meetings	Working group/other officer supported meetings	Total meetings to date	Further planned formal meetings to end of municipal year	Total	Allocated resource
Scrutiny Management Board	3	0	3	0	3	4
Children & Young People	4	1	4	1	5	4
Customer, Community & Partnership	2	1	3	1	4	4
Finance & Enterprise*	4	1	5	0	5	4
Health & Adult Care	4	0	4	0	4	4
Joint HOSC**	5	0	5	1	6	N/A
Total	22	3	24	3	27	20+

* Finance and Enterprise Scrutiny Committee invited Customer Community & Partnership Committee to engage with the review of Civil Parking Enforcement but for the purposes of avoiding double counting, these meetings have been allocated to Finance & Enterprise Scrutiny Committee only.

** Due to the importance of the Future Fit programme, this Committee was not allocated a specific resource limit. Administration for the meetings is rotated with counterparts at Shropshire Council.

4. REQUESTS FOR URGENT DECISIONS TO BE TAKEN

4.1 Since publication of the interim report, four notices of urgent key decisions have been received:-

Scrutiny Committee Chair	Report Title	Decision Maker	Less than 28 but more than 5 days' Notice	Less than 5 days' Notice	Request for exemption from Part 1 of Schedule 12A of the Local Government Act 1972.
Customer, Community & Partnership	Acquisition of land and subsequent disposal for development	Assistant Director: Business, Development & Employment	Yes	No	Yes – paragraph 3
Children & Young People	Tackling CSE Together	Cabinet	No	Yes	No
Children & Young People	Tackling CSE Together – Update	Cabinet	Yes	No	No
Health and Adult Care	Update on Future Fit Hospital Reconfiguration	Cabinet	Yes	No	No

5. WORK PROGRAMME 2018/19

5.1 On 9 January 2018, the Board agreed the timetable for work programming for 2018/19. Suggestions for the work programme will be presented to the Board in accordance with the timetable on 5 June 2018.

6. PREVIOUS MINUTES

Scrutiny Management Board – 20 June 2017 and 9 January 2018

7. BACKGROUND PAPERS

Scrutiny Handbook –

http://www.telford.gov.uk/info/20237/scrutiny/3357/scrutiny_handbook

Report prepared by Deborah Moseley, Democratic & Scrutiny Services Team Leader, Telephone: 01952 383215