

**A MEETING OF THE  
BOROUGH OF TELFORD & WREKIN**

**Will be held at THE PLACE,  
OAKENGATES, TELFORD TF2 6ET  
on THURSDAY, 22 NOVEMBER 2018  
at 6.00pm**

**All Members are summoned to attend for the transaction  
of the under mentioned business**

**Assistant Director Governance, Procurement & Commissioning**

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**AGENDA**

1. **Prayers**
2. **Apologies for Absence**
3. **Declarations of Interest**
4. **Minutes of the Council**  
To confirm the minutes of the meeting of the Council held on 20  
September 2018 and the extraordinary meeting of the Council  
held on 29 October 2018.
5. **Public Questions**

**Appendix A**  
White  
Pages 4-17

To receive any questions from the public which have been submitted under Council Procedure Rules 7.11 and 7.12. The session will last no more than 15 minutes with a maximum of 2 minutes allowed for each question and answer. Questions can be asked of The Leader and Cabinet Members.

None received.

6. **Leader's Report & Announcements**

The Leader of the Council may give an oral report on matters of significance to the Borough, comment upon the Cabinet decisions or make any announcements.

7. **Mayor's Announcements**

To note the Mayoral Engagements undertaken since the Council meeting held on 20 September 2018.

Appendix B  
White  
Pages 18-25

8. **Cabinet Decisions Made Since the Last Meeting of the Council**

To receive the report on the Cabinet decisions made since publication of the last Council meeting agenda. Cabinet Members may speak on these decisions and Members may ask questions about key decisions of the relevant Cabinet Member for the purposes of clarification only. Members are asked to note the additional delegations to officers granted at those meetings.

Appendix C  
White  
Pages 26-27

9. **Recommendations from Cabinet**

**Cabinet – 15 November**

(i) **2018/19 Financial Management Report**

**Recommended that the new allocations, virements and re-phasing detailed in Appendix 3 of the report be approved.**

Appendix D  
Yellow  
To Follow

10. **Review of Statement of Gambling Licensing Policy**

To consider the report of the Service Delivery Manager Public Protection.

Appendix E  
White  
Pages 28-58

11. **Questions**

To answer questions received under Council Procedure Rule 6.2.

***NB In accordance with the provisions of Council Procedure Rule 6.2.9 there will be a maximum of 30 minutes allowed for questions and answers. Any question not answered within the 30 minute time limit will receive a written reply within 5 working days.***

12. **Notices of Motion**

(i) Councillor A J Eade will propose the following Motion:-

“This Council has no confidence in the leadership of SaTH or Future Fit.”

The Motion will be seconded by Councillor N A Dugmore.

**KEY**

Yellow paper	Recommendations from Cabinet to Full Council
White Paper	Reports submitted direct to Full Council
Green Paper	Recommendations from Committees, Boards and Commissions requiring approval by Full Council

**FILMING, RECORDING & PHOTOGRAPHY**

The Council supports the principle of transparency and encourages filming, recording and taking photographs at its meetings that are open to the public. It also welcomes the use of social networking websites (such as Twitter and Facebook) and micro-blogging to communicate with people about what is happening, as it happens.

There is no requirement to notify the Council in advance, but it should be noted that the Chairman of the meeting will have absolute discretion to terminate or suspend any of these activities if, in their opinion, continuing to do so would prejudice proceedings at the meeting. Full details of the Council’s protocol on audio/visual recording and photography at meetings can be accessed via the following link:

[http://www.telford.gov.uk/info/20243/council\\_meetings/365/filming\\_photography\\_recording\\_and\\_use\\_of\\_social\\_networking\\_at\\_meetings](http://www.telford.gov.uk/info/20243/council_meetings/365/filming_photography_recording_and_use_of_social_networking_at_meetings)

**PUBLIC QUESTIONS**

At each Ordinary meeting of the Council a period of 15 minutes will be allocated for public questions. Questions can be asked of The Leader and Cabinet Members. Details of the protocol for public questions can be accessed via the following link:

[http://www.telford.gov.uk/info/20243/council\\_meetings/364/public\\_questions\\_at\\_council\\_meetings](http://www.telford.gov.uk/info/20243/council_meetings/364/public_questions_at_council_meetings)

## BOROUGH OF TELFORD & WREKIN

### Minutes of the Meeting of the Borough of Telford & Wrekin held on Thursday, 20 September 2018 at 6.00pm at The Place, Oakengates, Telford

#### Present:

Councillors J C Ashford, S L Barnes, S Bentley, K T Blundell, M Boylan, A J Burford, S P Burrell, E J Carter, L D Carter, E A Clare, G K Cook, S Davies, N A Dugmore, A J Eade, A R H England, N A M England, R C Evans, , J A Francis, C A Furnival, E J Greenaway, K R Guy, M B Hosken, J Jones, A Lawrence, N C Lowery, C N Mason, A D McClements, R Mehta (Mayor), J C Minor, L A Murray, T J Nelson, R A Overton, J Pinter, G C W Reynolds, S A W Reynolds, S J Reynolds, H Rhodes, K S Sahota, P J Scott, J M Seymour, R J Sloan, C F Smith, M J Smith (Speaker), B D Tillotson, K T Tomlinson, W L Tomlinson, C R Turley, P R Watling and D G Wright

#### **32. Prayers**

The Reverend Keith Osmund-Smith said prayers.

#### **33. Apologies for Absence**

Councillors I T W Fletcher, V A Fletcher, R T Kiernan, J Loveridge and A A Meredith

#### **34. Declarations of Interest**

None.

#### **35. Minutes of the Council**

**RESOLVED** – that the minutes of the Council meeting held on 26 July 2018 be confirmed and signed by the Mayor.

#### **36. Leader's Report & Announcements**

The Leader referred to recent reports that enforcement action was being taken by the Care Quality Commission (CQC) against Shrewsbury and Telford Hospital NHS Trust (SaTH) following recent inspections. He considered that there was poor leadership at SaTH and that hard working NHS Staff deserved better. He considered that the Trust required urgent help to increase resources.

#### **37. Mayor's Announcements**

The Mayor commented upon the engagements he had attended since the meeting on 26 July 2018 and the launch of his charity appeal "Building Bridges".

The Mayor was also delighted to announce that the winner of the Big Green Vote was Judy Moore who had won a Garden Wildlife Hamper sponsored by CJ Wildlife. Ms Moore would be receiving her prize in her favourite green space – Dale End Park.

Councillor R A Overton spoken on behalf of the Cabinet Member for Leisure, Green Spaces & Parks noting that the Big Green Vote had proved to be a big success, he was delighted that so many people had taken part in the initiative and expressed congratulations to the winner.

### **38. Public Questions**

- (i) The following question to Cllr L D Carter, Cabinet Member: Finance, Commercial Services & Economic Development was submitted by Carol Scott MBE:

“I refer to my January question and subsequent reply from Councillor McClements. Can I be assured, as indicated, that the member for Finance will consider concessionary travel for the cohort of 1950’s women still waiting their State Pension in the next round of budget setting, suggestions in my covering email?”

Councillor Carter responded that the Cabinet was in favour of expanding concessionary travel to a number of groups including WASPI women and continued to look at ways to do this sustainably. However, there were some fundamental obstacles. Firstly, any expansion of the concessionary scheme would need to be funded from the revenue budget which had been cut by £117m by the government since 2010 with a further cut of nearly £30m over the next two years. The cuts programme had continued despite evidence that an increase in adult social care and children’s safeguarding costs alone were spiralling year on year. Secondly, to compound this, the government were seeking to transfer responsibilities to local government but were refusing to transfer the required funding to take on those extra responsibilities. Thirdly, there was monopoly by the private companies running bus services. Profit motives were leading to the rationalisation of existing services including vital rural services in the borough. Councillor Carter cited the recent moves to cut the 519 service on Saturdays. However, the Cabinet would consider funding for a scheme as part of the budget round and continue to look for alternative external resources, if and when they arose, and continue to lobby the government to provide a solution to this and the wider WASPI cause.

### **39. Cabinet Decisions Made Since the Last Meeting of the Council**

Members received the report on the Cabinet decisions made since the last meeting of the Council.

#### Ultra-Low Emission Vehicle Strategy

Councillor M B Hosken sought assurance that the Council’s fleet vehicles would be ultra low in a quick and timely manner to comply with the policy.

The Leader noted that the Council’s ambition to roll out green and electric energy, however, when the government continued to make extensive cuts to funding, there were unfortunately some things the Council was unable to do. However, the policy position was ambitious and the Council would work with government, the LGA and other authorities.

*Councillor N C Lowery sought confirmation of the work that was being done to ensure hydro and electric cellular vehicles were included in the strategy.*

The Leader responded that all technology was being considered and referred to government policy with reference to diesel vehicles.

*Councillor W L Tomlinson welcomed the report but asked whether there was a commitment to support the use of bicycles to get to work and sought a commitment to bring a report at a later stage.*

The Leader gave this commitment.

#### Procurement Update

*Councillor N A Dugmore questioned the inclusion of a double entry of a £100m contract and the cost to the Council of £35,000 to pay for a fire alarm at an academy school and also asked for an explanation as to why the Council was spending £20,000 on physiotherapy services for selected staff and £100,000 on this year's panto.*

Councillor L D Carter advised that he would respond in writing.

#### **40. Political Balance**

Councillor S Davies, Leader, presented the report of the Assistant Director: Governance, Procurement & Commissioning which informed Members of changes in the Council's political balance. He drew attention to the revised political balance calculation and nominations to the Combined Fire Authority which had been tabled together with nominations for all Committees and Boards.

#### **RESOLVED – that**

- (a) the change to the Council's political balance be noted;**
- (b) the corresponding changes in the number and allocation of seats on the Council's Committees/Boards be endorsed; and**
- (c) the Committees/Boards, Chairs, Vice Chairs and membership thereof, as tabled at the meeting be appointed for the remainder of the 2018/19 Municipal Year.**

#### **41. Questions**

The following questions were asked under Council Procedure Rule 6.2.2:-

- (i) Councillor Andrew Eade asked the following question of Councillor Shaun Davies, Leader

“Will the current Council Leader give me the full costs and a complete breakdown of officer and Member time, preparation, transport, accommodation, dinner, drinks etc incurred as part of the recent APSE awards and any other similar awards process over the past 3 years?”

The Leader responded that it had been a great privilege to be nominated for many awards over the previous year and only recently had been a finalist in the APSE Council of the Year award. Whilst the Council did not win that award, it did scoop a prize for its collaboration with regard to the land deal. He noted that the vast majority of individuals who represented the Council at awards evenings were staff in recognition of the hard work. Over the last three years, £4259 had been spent on attending the APSE awards.

Councillor Eade sought a breakdown of costs for similar events but the Leader felt that this element of the question was ambiguous and that he would provide a written answer if further clarification was received.

(ii) Councillor Andrew Eade asked the following question of Councillor Shaun Davies, Leader

“Will the current Council Leader tell me how much has been, or will be paid, to the performing group Collabro, and how much of this has been recouped or is outstanding following the recent cancellation.”

The Leader noted that this detail was commercially sensitive and the subject of current legal proceedings against the management company for breach of contract; an answer would put the litigation at risk. However, he was able to advise that ticket holders had been reimbursed.

Councillor Eade considered that litigation would escalate the costs involved and that there was a risk of not being successful. He asked whether there would be a limit to the legal costs.

The Leader responded that the litigation would take place under civil procedure rules involving pre-litigation conversations. He praised the hard work of the staff involved who were working to ensure the public purse was protected and noted that not pursuing litigation would be a risk that would attract criticism from the Council's auditors.

(iii) Councillor Andrew Eade asked the following question of Councillor Shaun Davies, Leader

“Will the current Leader of the Council give me a full breakdown of the costs incurred with events associated with, and including the big top at TTP. This to include a separate list of refunds/compensation due to cancellations, removal of booked seats, weather integrity or any other cause?”

The Leader responded that the Big Top events had been a fantastic attraction, with 14 big shows attended by over 10,000 people. It had been central to the Telford @ 50 summer celebration event project and had been the first time such a bold offering had been made. Telford Shopping Centre had provided sponsorship of £10,000 in addition to the £50,000 grant.

10% of people attending the Big Top events had never been to the theatre and there had also been a big boost in secondary spend with fantastic feedback on the

events. Refunds had amounted to just over £2000 but the majority had been happy to receive this in theatre vouchers, protecting income.

Councillor Eade expressed disappointment that a full breakdown was not provided.

(iv) Councillor Andrew Eade asked the following question of Councillor Richard Overton, Communities, Housing and Enforcement

“Could the relevant Cabinet Member inform me how no conflict of interest will occur with planning decision making and consultation as a result of the privatisation of services via APT Group in the Council Planning Control Team.? Could he also make available a copy of the Council’s mitigation strategy regarding this issue.”

Councillor Overton responded that there was no privatisation involved and therefore none of the action mentioned was required.

(v) Councillor Stephen Bentley asked the following question of Councillor Lee Carter, Cabinet Member for Finance, Commercial Services and Economic Development

“In what areas does the Council owned solar farm provide energy?”

Councillor Carter responded that energy generated by the solar farm was sold through a power purchase agreement, basically a contract between the Council as a generator and a customer when the electricity was wholesale in a single block. This was currently the best financial option for the Council, however, this would be kept under review.

Councillor Bentley asked how this was reflected in household energy bills?

Councillor Carter advised that the Council sold energy into the grid and generated £1.4m net income for the Council, £4.4m to be generated over the lifetime of the facility, 15.8% return on investment, 14.4 gigawatt hours of renewable energy, 3000 home equivalent supplied to and 7200 tonnes of Carbon Dioxide emissions. The income generated supported front line services.

(vi) Councillor Stephen Bentley withdrew this question.

(vii) Councillor Stephen Bentley asked the following question of Councillor Lee Carter, Cabinet Member for Finance, Commercial Services and Economic Development

“What support, either current or historical, does the Gower Project in St Georges have with this Council?”

Councillor Carter noted that the Gower Project focussed on the site of the school building which had been used for a variety of purposes over the years and was an important part of the area’s history and heritage. Freehold ownership sat with Telford & Wrekin Council. In 2014 the Council and a group of local people who later became the Gower Heritage and Enterprise Foundation carried out a consultation on the use of the building, which indicated that local residents wanted to see the

building returned to some form of community use. In 2015, the Council set aside £650,000 to support this vision and the Cabinet agreed the Council would support the project and that capital funding would be set aside for the refurbishment and that it would be released subject to an appropriate business plan. Since 2015, the Council had worked with the Gower Heritage and Enterprise Foundation to develop the project, the Council's support had included advice guidance and the financial support previously mentioned. This had resulted in the Gower Heritage and Enterprise Foundation submitting an application to the Heritage Lottery Fund with a letter of support from the Council in August this year. It was anticipated a decision would be made on the first stage application in December 2018.

Councillor Bentley asked if this Authority had had any influence on any managerial appointment for the project and whether any remuneration for the post came from this Authority.

Councillor Carter responded "no".

(viii) Councillor Jane Pinter asked the following question of Councillor Lee Carter, Cabinet Member for Finance, Commercial Services and Economic Development

"Can the relevant Cabinet Member please give members an update on progress towards the establishment of the local Independent inquiry into CSE since the last meeting of the cross party member advisory panel on 20 June 2018."

Councillor Carter responded that Members were aware that agreement to go out to tender for the commissioning body to oversee the appointment of an independent chair and the setting of the terms of reference in full consultation with survivors was done on 20 June 2018. The process was being deliberately set up to ensure double independence in delivering an Inquiry in order to maintain confidence of the public and survivors. This process was arrived at as a result of Councillors or Council Officers setting the terms of reference being totally unsatisfactory to the survivors given the experience of Rotherham which appointed its own Chair and terms of reference. This stage of the process had been delayed slightly as members of the advisory group had unanimously agreed that the involvement of survivors should take place at stage one not at stage two as originally suggested. This had taken the form of a survivors committee who represented survivors and their families (at least 15, but the number was growing). At stage two of the process – the commissioning of an independent body – an ambitious timetable for the recruitment and selection of the commissioning body was set that would have seen it established by this point. However, there were two main reasons this had been extended – firstly it was established in conversations with survivors that there were concerns about some of the detail of the process, including the fact that survivors felt they were not being sufficiently consulted at the stage of the process when the terms of reference would be set. It was also recognised that they needed some independent legal support which the Council agreed to fund. Ongoing conversations were proving fruitful and what had originally been proposed was being changed in some significant ways to suit the survivors. Survivors had said that they would rather the process was delayed and it was right rather than hurried just to meet an arbitrary timetable. The second reason for the extension of the timetable was feedback from potential bidders that the timetable over the summer holiday period was too tight. Having considered this alongside survivors wishes, it was obvious that a longer timetable

would be better in order to secure well considered bids from serious credible organisations. Councillor Carter hoped this demonstrated how seriously the Council was taking the process; if the process was being rushed it would be right for questions to be raised but the process was being done collaboratively and thoroughly with survivors at the heart.

Additionally, there were several other things relating to the setting up of the inquiry. The Council had supported the establishment of the Holly Project and had been working with survivors and the voluntary sector to commission support for the longer term resulting in an immediate extension of funding to March 2019 with a longer term package of £200,000 in place. The Council continued to invest in the Children Abused Through Exploitation (CATE) team who provided the frontline approach to this issue. The Council was investing £100,000s more in this area than when the administration came into office in 2011, despite the fact that central government cuts had been made to the funding which provided these services. The Council also continued to apply for funding from government which to date had not been forthcoming. Councillor Carter was pleased to report that he was meeting with the MP for Telford to brief her on the process and other information.

When beginning this task on behalf of the Cabinet, Councillor Carter had set some tests for each of the actions taken. Firstly, 'does what we do meet the terms of the mission we set out collectively as a Council in terms of the independent inquiry'. Secondly, 'does what we do help progress the cause of survivors'. Thirdly, 'does what we do meet with the approval and agreement of survivors'. He was more than confident that the Council continued to meet all of those three basic tests.

#### **42. Notices of Motion**

(i) Councillor P R Watling formally moved, in accordance with Council Procedure Rule 7, the following Motion:

"The motion proposed by the Member and Deputy Member of Youth Parliament is for the council to endorse the policy that age of enfranchisement should be reduced from 18 to 16. This would apply in all national and local elections as well as referenda.

We strongly believe this issue would benefit the young people of Telford and Wrekin as the current deprivation of representation in the decision of major issues means that many young people will be living in a society that they do not agree with and have no capacity or right to change. Reducing the voting age would mean that politicians needed to create policies that appealed directly to young people instead of allowing their pressing needs to fade into obscurity. At 16 already, you can begin training to serve for our country, leave home and bring another human being into the world by legal sex but have no say in the country this child will grow up in. Many have argued that age and supposed lack of education can lead to impulsive decisions. However, in this age of readily available information it is increasingly easy for anyone to find out about current politics and for this age demographic to make an informed decision as well as older citizens. Senior conservative ministers as well as the Labour and Liberal Democratic Parties already back this motion. There are a number of organisations led by young people with the aim of stimulating political literacy (e.g. the Telford and Wrekin Young People's Forum). We would hope to see

the council amongst the other innovative local authorities leading the charge for this issue. This year marks the centenary of the passing of the historic motion causing the extension of democracy to including millions of women. We believe it is time for a similar event, to make sure that democracy is a service for the masses so that leadership can properly relay the views of the people. ”

The Motion was formally seconded by Councillor R A Overton.

At the discretion of the Speaker, Councillors Watling and Overton deferred their speeches to Amar Bhandal, Member of the UK Youth Parliament for Telford and Wrekin, and Tom Rowe of the Young People’s Forum. Samantha Smith Deputy Member of the UK Youth Parliament for Telford and Wrekin also addressed the meeting.

During a robust debate, the young people were praised for the eloquent speeches that they had delivered. Whilst some Members considered that granting of the right to vote could not be undertaken in isolation and that there would be far reaching implications, the debate was largely welcomed and supported by the majority.

**RESOLVED - that the motion be approved**

- (ii) Councillor A D McClements moved, in accordance with Council Procedure Rule 7, the following altered Motion:

“This year we reaffirm being a White Ribbon Town for 5 years, which is about raising awareness, understanding and providing services in order to reduce the incidence of domestic violence across our town. The White Ribbon Towns programme holds at its heart the importance of engaging with men to challenge beliefs and attitudes and to be advocates against domestic violence.

This Council believes that we, as Councillors, have a duty to play a part in that and believe that anyone who holds public office who in the past, present or future who admit or have been convicted of domestic abuse should be barred from holding public office.

This Council also notes the important fact that domestic abuse is suffered by not only women but also men.

We therefore call on the government to review its policy on this and urge our MPs in Telford and The Wrekin to join us in lobbying government for this change.

Only by standing up and being counted can we hope to end all domestic abuse.”

The Motion was seconded by Councillor G C W Reynolds.

A robust and lengthy debate ensued which recognised that Telford had been a White Ribbon Town for 5 years, and reflected on statistics which demonstrated the prevalence of domestic abuse and that women and children were disproportionately affected. Whilst the government had engaged in a consultation at the end of 2017 on the updating of the disqualification criteria for local authority members, it was asserted by the proposer of the Motion that the consultation had been inadequate by

not considering the inclusion of domestic abuse as a disqualification criteria. It was further noted that domestic abuse was perpetrated as a means of exercising control and power over another individual and that such behaviour was fundamentally connected to the role of conduct in public office.

However, some Members considered that the Motion had been poorly crafted and would be difficult to transfer into legislation; this had led to an amended Motion being tabled but it was not proposed during the debate:-

“This year we reaffirm being a White Ribbon Town for five years, which is about raising awareness, understanding and providing services in order to reduce the incidence of domestic violence across our town. The White Ribbon Towns programme holds at its heart the importance of engaging with men to challenge beliefs and attitudes and to be advocates against all forms of violence against women.

This Council notes the current disqualification criteria for any individual to serve on a Local Authority if they have incurred a conviction and jail sentence in excess of 3 months over the previous 5 year period.

However, this Council believes that this disqualification period is now insufficient and should be extended further in time. Disqualification should also apply to any conviction that incurs a jail sentence of any term.

This Council also notes the important fact that domestic abuse is suffered by not only women but also men.

We therefore call on the government to review its policy on this and urge our MPs in Telford and The Wrekin to join us in lobbying government for this change.

Only by standing up and being counted can we hope to end all domestic abuse.”

Some Members also lamented that the Motion did not take account of the role of rehabilitation in the criminal justice system. The strength and bravery of all those who came forward to report domestic abuse was commended.

At the conclusion of the debate, a recorded vote was taken on the motion put forward by Councillor Davies which was CARRIED, the voting being as follows:

For: 47

Councillors J C Ashford, S L Barnes, S Bentley, K T Blundell, M Boylan, A J Burford, S P Burrell, E J Carter, L D Carter, G K Cook, S Davies, N A Dugmore, A J Eade, A R H England, N A M England, R C Evans, , J A Francis, C A Furnival, E J Greenaway, M B Hosken, J Jones, A Lawrence, N C Lowery, C N Mason, A D McClements, R Mehta, J C Minor, L A Murray, T J Nelson, R A Overton, J Pinter, G C W Reynolds, S A W Reynolds, S J Reynolds, H Rhodes, K S Sahota, P J Scott, J M Seymour, R J Sloan, C F Smith, M J Smith, B D Tillotson, K T Tomlinson, W L Tomlinson, C R Turley, P R Watling and D G Wright

Against: 0

Abstentions: 0

**RESOLVED - that the motion be approved**

(iii) Councillor T J Nelson moved, in accordance with Council Procedure Rule 7, the following Motion:

“This Council expresses deep concern at continuing slow progress with the commissioning of an independent inquiry into historical and current instances of CSE within the Borough since the Council EGM of 10 April 2018.

Also, and in order to assist and support victims in the Borough, this Council further calls on the present Administration to extend funding for the Holly Project for the duration of the Inquiry and accept that current funding arrangements of six months are inadequate.”

The Motion was seconded by Councillor S Bentley.

Councillor L D Carter, the Cabinet Member with responsibility for oversight of the inquiry, read a statement from the Survivor’s Committee, in light of which, he urged the Motion to be withdrawn:-

*“We (the Survivors committee) are in contact with around 15 local survivors and their families in relation to the inquiry. They have unanimously agreed that getting the inquiry right is far more important than rushing through the process.*

*Some people have waited 40+ years for answers and feel that waiting a few additional months to make sure the inquiry is carried out without error is the correct way to do things. The slowing down of the process to ensure that the inquiry is carried out properly is a direct result of survivors input.*

*The Holly Project is not part of the inquiry and is a separate entity. The Holly Project is there to offer and provide support to anyone that needs it, whether they are involved with the inquiry or not. The Holly Project aims to secure long term funding that continues beyond the inquiry. They are grateful for all the help and support received from various parties in getting this project up and running, and are pleased that they are being listened to.”*

The debate focussed on some members’ views that it was important to maintain momentum in the commissioning of the Inquiry and the opposing view which supported the stance of the Survivors Committee. Members also noted and welcomed additional funding which had been awarded to the Holly Project.

At the conclusion of the debate, a recorded vote was taken on the motion put forward by Councillor Nelson which was LOST, the voting being as follows:

For: 14

Councillors, S L Barnes, S Bentley, S P Burrell, E J Carter, N A Dugmore, A J Eade, J A Francis, M B Hosken, A Lawrence, N C Lowery, T J Nelson, J M Seymour, B D Tillotson, and D G Wright

Against: 29

K T Blundell, A J Burford, L D Carter, G K Cook, S Davies, A R H England, N A M England, R C Evans, J Jones, C N Mason, A D McClements\*, R Mehta, J C Minor, L A Murray, R A Overton, J Pinter, G C W Reynolds, S A W Reynolds, S J Reynolds, H Rhodes, K S Sahota, P J Scott, R J Sloan, C F Smith, M J Smith, K T Tomlinson, W L Tomlinson, C R Turley, P R Watling

Abstentions: 3

J C Ashford, M Boylan, and C A Furnival

*\* Councillor A D McClements stated that her vote was based on the wording of the motion and having considered the statement of the Survivors Committee.  
A number of Members joined Councillor McClements in these sentiments.*

**RESOLVED - that the motion not be approved**

The meeting ended at 8.55pm

**Mayor:** .....

**Date:** .....

## BOROUGH OF TELFORD & WREKIN

### Minutes of an Extraordinary Meeting of the Borough of Telford & Wrekin held on Monday, 29 October 2018 at 6.00pm at The Place, Oakengates, Telford

#### Present:

Councillors J C Ashford, S Bentley, K T Blundell, M Boylan, A J Burford, S P Burrell, E J Carter, L D Carter, E A Clare, G K Cook, S Davies, N A Dugmore, A J Eade, A R H England, N A M England, R C Evans, I T W Fletcher, V A Fletcher, J A Francis, E J Greenaway, M B Hosken, J Jones, R T Kiernan, J Loveridge, N C Lowery, C N Mason, A D McClements, R Mehta (Mayor), J C Minor, L A Murray, T J Nelson, R A Overton, J Pinter, G C W Reynolds, S A W Reynolds, S J Reynolds, K S Sahota, P J Scott, J M Seymour, R J Sloan, C F Smith, M J Smith (Speaker), B D Tillotson, W L Tomlinson, C R Turley, P R Watling and D G Wright

#### **43. Prayers**

The Reverend Keith Osmund-Smith said prayers.

#### **44. Apologies for Absence**

Councillors S L Barnes, C A Furnival, K R Guy, A Lawrence, H Rhodes, and K T Tomlinson

Councillor A A Meredith was also absent from the meeting.

#### **45. Declarations of Interest**

Councillors A J Burford, S P Burrell and R J Sloan declared an interest in minute number 46, Notice of Motion, due to their membership of the Joint Health Overview & Scrutiny Committee and indicated that they would not take part in the debate and would abstain from the vote. Councillor Sloan noted that Scrutiny had not yet been consulted on the issue.

#### **46. Notice of Motion**

Councillor S Davies moved, in accordance with Council Procedure Rule 7, the following altered Motion:

“This Council is gravely concerned by the planned overnight closure of PRH’s A&E due to start in November. This Council has seen this coming for the past two years, and from October 2016, the Leader has contacted the Secretary of State numerous times to warn about the situation at SaTH.

Now at the 11th hour, this Council again calls on the Secretary of State to urgently put in place a government backed rescue plan to intervene to support the key priorities agreed with SaTH and all necessary actions to prevent the overnight closure of Telford’s PRH’s A&E, including

- To allocate extra middle grade A&E doctors and nurses to SaTH as a matter of urgency as current staffing levels make keeping two A&Es open impossible for the Trust to maintain
- Work with the Home Office to expedite stalled visa applications from doctors and fast track successful applicants to work in A&E at SaTH
- To provide central funding to help SaTH acquire a new radiology scanner at PRH to ensure its A&E can remain open overnight.”

The Motion was seconded by Councillor R A Overton.

In proposing the Motion, the Leader paid tribute to NHS staff and criticised current government policies which he considered thwarted proposed measures to support the retention of services and advised on measures that the Cabinet was exploring in an effort to support training opportunities. Members were supportive of the sentiments of the Motion, sharing personal experiences and the fears constituents had expressed about the proposed overnight closure. Alarm was also expressed about the wider impact that the proposals would have across the West Midlands as patients were diverted to hospitals across the region during the busy winter/festive period. The SaTH management was criticised by some Members. A cross-party approach was supported by Group Leaders.

At the conclusion of the debate, a recorded vote was taken on the motion put forward by Councillor Davies which was CARRIED, the voting being as follows:

For: 44

Councillors J C Ashford, S Bentley, K T Blundell, M Boylan, E J Carter, L D Carter, E A Clare, G K Cook, S Davies, N A Dugmore, A J Eade, A R H England, N A M England, R C Evans, I T W Fletcher, V A Fletcher, J A Francis, E J Greenaway, M B Hosken, J Jones, R T Kiernan, J Loveridge, N C Lowery, C N Mason, A D McClements, R Mehta, J C Minor, L A Murray, T J Nelson, R A Overton, J Pinter, G C W Reynolds, S A W Reynolds, S J Reynolds, K S Sahota, P J Scott, J M Seymour, C F Smith, M J Smith, B D Tillotson, W L Tomlinson, C R Turley, P R Watling and D G Wright

Against: 0

Abstentions: 0

*(In accordance with their previous declarations of interest Councillors A J Burford, S P Burrell, and R J Sloan did not take part in the debate or vote.)*

## **RESOLVED - that the motion be approved**

### **47. Political Balance**

Councillor S Davies, Leader, presented the report of the Assistant Director: Governance, Procurement & Commissioning which informed Members of changes in the Council's political balance. He drew attention to the revised political balance calculation and nominations to the Combined Fire Authority which had been tabled together with nominations for all Committees and Boards.

**RESOLVED – that**

- (a) the change to the Council’s political balance be noted;**
- (b) the corresponding changes in the number and allocation of seats on the Council’s Committees/Boards be endorsed; and**
- (c) the Committees/Boards, Chairs, Vice Chairs and membership thereof, as tabled at the meeting be appointed for the remainder of the 2018/19 Municipal Year.**

The meeting ended at 7.14pm

**Mayor: .....**

**Date: .....**



**MAYORAL ENGAGEMENTS**  
**10 September 2018 – 11 November 2018**

<b>September</b>	<b>10</b>	<b>M</b>	Street Champions Big Wrekin Clean-Up at The Wrekin, Telford	
		<b>M</b>	Live Well Café Launch at Court Street Medical Practice, Madeley, Telford	
		<b>M</b>	Visit to Redhill Primary School at Redhill Primary School, Gatcombe Way, Priorslee, Telford	
		<b>M</b>	Little Wenlock Parish Council Meeting at Little Wenlock Village Hall, Little Wenlock, Telford	
	<b>11</b>	<b>M</b>	Visit to Specsavers Telford at 46 Southwater, Telford Town Centre	
	<b>12</b>	<b>M</b>	Pepper Mill Road Safety Photocall at Lawley, Telford	
		<b>M</b>	Visit to Telford International Centre at St Quentin Gate, Telford	
		<b>M</b>	Indian, Hindu & Jain Community Leaders Briefing at House of Lords, London	
	<b>13</b>	<b>M</b>	Telford Carers Centre Drop-In at Castle Farm Community Centre, Hadley, Telford	
		<b>M</b>	World Sepsis Day at Princess Royal Hospital, Apley Castle, Telford	
	<b>14</b>	<b>M</b>	Chinese Delegation Visit at Marches Growth Hub, Telford Innovation Campus, Priorslee, Telford	
		<b>M</b>	University of Wolverhampton Graduation Ceremonies at Wolverhampton Grand Theatre	
	<b>15</b>	<b>M</b>	Supreme Home Care Ataxia Fundraising Day at Casey's Cordingley Hall, Donnington, Telford	
				Anstice Community Trust 60's Tribute Night at Anstice Memorial Hall, Madeley, Telford

- 16**    **M**    Mayor of Newport Civic Service at St Nicholas' Church, Newport
- M**    National Citizen Service Celebration Event at The Park Inn by Radisson Hotel, Forgegate, Telford
- 17**    **M**    Visit to Old Hall School at Old Hall School, Wellington, Telford
- M**    Visit to Sir Alexander Fleming Primary School at Sir Alexander Fleming Primary School, Sutton Hill, Telford
- 18**    **M**    Parkinson's Support Group Meeting at Castle Farm Community Centre, Hadley, Telford
- 19**    **M**    Panto Press Launch 2018 at Southwater Square, Telford
- 21**    **M**    Visit to Lightmoor Primary School at Lightmoor Village Primary, Lightmoor Way, Lightmoor Village, Telford
- M**    Private View and Launch of The Machinery at Enginuity, Coalbrookdale, Telford
- 22**    **M**    Veolia ReCreation Day at Dale End Park, Ironbridge
- M**    CPRE Shropshire Green Clean Event at Telford Town Park
- M**    Barnum Performance at Telford Priory School, Wrockwardine Road, Telford
- 23**    **M**    Guru Nanak Sikh Gurdwara Hadley 50th Anniversary Celebration at Guru Nanak Sikh Gurdwara, 1/2 Hadley Park Road, Hadley
- 24**    **M**    Visit to Tibberton CE Primary & St Lawrence CE Primary School at Maslan Crescent, Newport
- M**    Telford & Wrekin CVS AGM at The Glebe Centre, Wellington, Telford
- M**    Telford 50 Film Festival VIP Press Night at

- Cineworld Cinema, Southwater, Telford
- 26**    **M**    British Red Cross Mobility Aids Service  
Visit at Unit C4, Hortonwood Industrial  
Estate, Hortonwood 7, Telford
- DM**    Citizenship Ceremony at Register Office,  
Wellington Civic & Leisure Centre,  
Wellington, Telford
- M**    Visit to Southall School at Southall School,  
Rowan Avenue, Dawley, Telford
- M**    Young Carers Youth Club at The  
Carpenter's Centre, Overdale, Telford
- 28**    **M**    Visit Donnington Wood CE Primary School  
at Donnington Wood CE Primary School,  
Leonard's Close, Off Winifred's Drive,  
Donnington, Telford
- M**    Telford Steam Railway Board Meeting at  
Telford Steam Railway, The Old Loco  
Shed, Bridge Road, Horsehay, Telford
- 29**    **M**    Trident Group Wrockwardine Wood Social  
Housing Development Launch at The  
Wakes, Oakengates, Telford
- M**    Hollinswood & Randlay Parish Council  
International Day at Randlay Community  
Centre, 7 Downemead, Telford
- M**    Aid For Humanity UK Charity Evening at  
Sapphire Banqueting Suite, 215 Bradford  
Street, Birmingham
- 30**    **M**    Chinese Arts & Culture Centre Building  
Bridges Fundraising Day at Chinese Arts &  
Culture Centre, Unit E4, Stafford Park 15,  
Telford
- M**    RAF Wrekin & Wellington Branch Battle of  
Britain Service at St George's Church,  
Church Street, Telford
- DM**    East Telford Benefice Licensing Service at  
Holy Trinity Academy, Priorslee, Telford

**October**

- 1 M** Visit to Church Aston Infant School at Church Aston Infant School, Church Aston, Newport
- M** Celebrating Age Launch Day at The Place, Oakengates, Telford
- 2 M** Odeon Telford Refurbishment Opening at Odeon Cinema, Telford
- 3 M** Good Neighbour Awards (Telford Community Pride Awards) Shortlisting at The Wrekin Housing Trust, Old Park, Telford
- 4 M** Visit to Primark Telford Store at Primark, 208 Dean Street, Telford Centre, Telford
- M** Visit to Visit to Farcroft Residential Home at Farcroft Residential Home, North Road, Wellington, Telford
- 5 M** Consul General of India Dinner Meeting at 76 Farquhar Road, Edgbaston, Birmingham
- 6 M** Entertainer Telford Relocation Opening at Entertainer Store, Telford Centre, Telford
- 8 M** Visit to Burton Borough School at Burton Borough School, Audley Avenue, Newport
- M** Ketley Parish Council Cheque Presentation at Ketley Community Centre, Holyhead Road, Ketley, Telford
- M** Visit to Haberdashers' Adams School at Haberdashers' Adams, High Street, Newport
- 9 M** IRRV Annual Conference Opening at Telford International Centre, St Quentin Gate, Telford
- 10 M** Bees In The Park PR Event at Visitor's Centre, Telford Town Park
- M** St Georges & Priorslee Parish Council 30th Anniversary at St George's & Priorslee Parish Council, Grove Street, St Georges, Telford

- M** IRRV Annual Gala Dinner at Telford International Centre, St Quentin Gate, Telford
- 11 M** Social Isolation Conference at The Park Inn by Radisson Hotel, Forgegate, Telford
- 12 M** Official Opening of Markz Tattoo Shop & Mo's Barbers at 52 High Street, Dawley, Telford
- M** Wellington Orbit Arts & Community Centre Bronte Experience at All Saints Church, Wellington, Telford
- 14 M** ZacFest Event at Telford Town Park
- 15 M** Visit to Lilleshall Primary School at Lilleshall Primary, Limekiln Lane, Lilleshall, Newport
- M** Visit to Dothill Primary School at Dothill Primary School, Severn Drive, Wellington, Telford
- M** Hollinswood & Randlay Parish Full Council Meeting at Hollinswood & Randlay Parish Council, Hollinswood Neighbourhood Centre, 7 Downemead, Telford
- 18 M** Hotshots Awards Ceremony at The Place, Oakengates, Telford
- M** Denso Hadley Roundabout Completion Launch at Denso Manufacturing UK Ltd, Queensway Campus, Hortonwood, Telford
- 20 M** Hollinswood & Randlay Parish Council Bake Off Competition at Hollinswood Neighbourhood Centre, Telford
- M** Telford The Ultimate Guide Live at Dawley Town Hall, New Street, Dawley, Telford
- M** TAARC Black History Event at Telford Elim Community Church, Brookdale, Telford
- M** Diwali On The Square Dinner at The Symphony Ball Room, Hyatt, Birmingham

- 21 M** Balagokulam Telford Teacher's Appreciation Day at Little Wenlock Village Hall, Malthouse Bank, Little Wenlock, Telford
- DM** Wellington Festival Reception at Charlton School, Apley Avenue, Wellington, Telford
- M** Service To Celebrate Shropshire Lieutenancy at Abbey Church, Shrewsbury
- 22 M** Visit to Apley Wood Primary School at Apley Wood Primary School, Pool Farm Avenue, Telford
- M** Visit to Charlton School at Charlton School, Apley Avenue, Wellington, Telford
- M** Visit to Holmer Lake Primary School at Holmer Lake Primary School, Brookside, Telford
- 23 M** City of Wolverhampton College Telford Campus Tour at Trevithick House, Stafford Park 4, Telford
- M** Lightmoor Village Primary School Fantasy Land Exhibition at Lightmoor Village Primary School, Lightmoor Way, Lightmoor Village, Telford
- 24 M** Citizenship Ceremony at Register Office, Wellington Civic & Leisure Centre, Wellington, Telford
- M** India Institute Inaugural Distinguished Lecture at The Bramall, University of Birmingham
- 25 M** Veolia Envirogrant Presentation at Brookside Central, Burford, Telford
- M** Army Engagement Presentation at The Park Inn by Radisson Hotel, Forgegate, Telford
- 27 M** White Ribbon Awareness Women's Quilt Display Opening at Southwater One, Southwater Square, Telford Town Centre

- M** The Gower Sausage & Cider Event Opening at The Gower, St Georges, Telford
- DM** TADLOP My Fair Lady Performance at The Place, Oakengates Theatre, Telford
- 28 M** Kerala Flooding Fundraiser at The Conference Suite, Thomas Street, West Bromwich
- M** West Midlands Police BAPA Diwali 2018 at Shri Balaji Temple, 101 Dudley East Road, East Tividale, West Midlands
- 29 M** TACT Cafe Opening at Strickland House, The Lawns, Wellington, Telford
- 31 M** Consulate General of India Rashtriya Ekta Diwas (National Unity Day) at 20 Augusta Street, Jewellery Quarter, Hockley, Birmingham
- November**
- 1 M** The Ironbridge Ogre Children's Book Launch at Southwater One, Southwater Square, Telford
- 2 M** Wrockwardine Wood Development Plaque Unveiling at Clock Tower Avenue, Off Holyhurst Road, Telford
- 3 M** Telford 50 Mile Trail Relay Challenge Presentation at Visitors Centre, Telford Town Park
- 6 M** High Sheriff of Shropshire Re-Launch of Shropshire Community Fund at Shrewsbury Colleges Group, Clayton Hall, London Road, Shrewsbury
- 7 M** Visit to Cartlidge House Residential Care at Charlton Street, Oakengates, Telford
- 8 M** Acting High Commissioner of India Reception at Center for Oneness, Great Western Street, Wednesbury

- 9**    **DM**    Telford Priory School Remembrance Parade at Telford Priory School, New Road, Wrockwardine Wood, Telford
- M**        Telford 50 Legacy Photocall at Lawley, Telford
- M**        Shropshire Roll of Honour Handover at Southwater One, Southwater Square, Telford
- 10**    **M**        Shri Venkateswara Balaji Temple Inauguration of the Gandhi Peace Centre at 101 Dudley Road East, Tividale
- M**        Dyslexia Awards 2018 at Enginuity, Coalbrookdale, Telford
- M**        Hadley Sikh Temple Diwali Celebration at 40 High Street, Hadley, Telford
- 11**    **M**        Lawley Remembrance Service at St John The Evangelist Church, Lawley
- M**        Telford & Wrekin Festival of Remembrance at The Place, Oakengates Theatre, Telford



**TELFORD & WREKIN COUNCIL**

**COUNCIL – 22 NOVEMBER 2018**

**MATTERS DETERMINED BY THE CABINET**

**REPORT OF CABINET – FOR INFORMATION ONLY**

**1.0 INTRODUCTION**

This report sets out those matters determined by the Cabinet at its meetings on 18 October 2018 and 15 November 2018 (subject to approval).

**2.0 CABINET BUSINESS**

Matters that have been determined by Cabinet are listed below:

- 2.1 18 October 2018
- K 2.1.1 Pride in Our High Streets – Supporting Business
- K 2.1.2 Supported Employment Scheme
- NK 2.1.3 Adult Social Care Local Account 2016/17 – 2017/18 & Telford & Wrekin's Making it Real Board
- 2.2 15 November 2018 (subject to approval)
- K PC 2.2.1 2018/19 Financial Management Report
- K 2.2.2 Declaration of Lightmoor Local Nature Reserve

**Key**

- K = Key Decisions
- NK = Non-Key Decisions
- E = Exempt Items
- PE = Part Exempt Item
- C = Council
- PC = Part Recommendation to Council

**3.0 DELEGATION OF POWERS GRANTED BY THE CABINET**

<b>REPORT HEADING</b>	<b>DELEGATION GRANTED TO</b>	<b>DETAIL OF DELEGATION GRANTED</b>
2018/19 Financial Management Report (subject to approval)	Director: Customer, Neighbourhood & Wellbeing Services after consultation with the Cabinet Member: Council Finance, Commercial Services and Economic Development.	The use of contingency detailed in section 5 of the report

REPORT HEADING	DELEGATION GRANTED TO	DETAIL OF DELEGATION GRANTED
Declaration of Lightmoor Local Nature Reserve (subject to approval)	Assistant Director: Business, Development & Employment.	To complete the declaration process

<b>LEGAL COMMENT</b> <b>FINANCIAL COMMENT</b> <b>LINKS WITH CORPORATE PRIORITIES</b> <b>RISKS AND OPPORTUNITIES</b> <b>ENVIRONMENTAL IMPACT</b> <b>EQUALITY &amp; DIVERSITY</b> <b>WARD IMPLICATIONS</b>	As described in each report considered by Cabinet. Copies of all reports have been previously circulated to all Members of the Council.
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**TELFORD & WREKIN COUNCIL**

**COUNCIL – 22 NOVEMBER 2018**

**2018/19 FINANCIAL MANAGEMENT REPORT**

**REPORT OF THE ASSISTANT DIRECTOR: FINANCE & HR (CHIEF FINANCIAL OFFICER)**

**LEAD CABINET MEMBER: CLLR LEE CARTER**

**PART A) – SUMMARY REPORT**

**1.0 SUMMARY OF KEY ISSUES**

**1.1** The Financial Management report to Cabinet on 15 November provided an update on progress relating to the capital programme. The report also highlighted some new capital allocations, virements and re-phasing which require formal approval by Full Council.

**1.2 SUMMARY**

The Detailed approvals required by Council are attached at Appendix 1.

**2.0 RECOMMENDATION**

**2.1** Members are asked to approve the changes to the capital programme in Appendix 1.

**3.0 SUMMARY IMPACT ASSESSMENT**

<b>COMMUNITY IMPACT</b>	Do these proposals contribute to specific Priority Plan objective(s)?	
	Yes	Delivery of all priority objectives depend on the effective use of available resources.
	Will the proposals impact on specific groups of people?	
	No	
<b>TARGET COMPLETION/DELIVERY DATE</b>	The capital programme will be immediately updated to reflect the new approvals.	
<b>FINANCIAL/VALUE FOR MONEY IMPACT</b>	Yes	Financial impacts arising from this report will be reflected in future financial management reports and built into the service and financial planning strategy for 2019/20 and beyond
<b>LEGAL ISSUES</b>	No	None directly arising from this report.

		The S151 Officer has a statutory duty to monitor income and expenditure and take action if overspends /shortfalls emerge.
<b>OTHER IMPACTS, RISKS &amp; OPPORTUNITIES</b>	No	Budget holders actively manage their budgets, both revenue and capital, and the many financial risks and challenges that council services face, examples include the risk of a particularly harsh winter which would impact adversely on the winter gritting and adult social care budgets, the increasing dependency on income from a wide range of activities and the risk of interest rate movements. The Council has comprehensive risk management arrangements in place and an appropriate level of contingency within its revenue budget and actively seeks opportunities for additional external funding which would assist in delivering Council objectives.
<b>IMPACT ON SPECIFIC WARDS</b>	No	Borough Wide

#### **4.0 PREVIOUS MINUTES**

Cabinet 15/11/2018 – 2018/19 Financial Management Report

#### **PART B) – ADDITIONAL INFORMATION**

There is no additional information.

#### **5.0 BACKGROUND PAPERS**

2018/19 Budget Strategy / Financial Ledger reports

Report Prepared by:

Ken Clarke, Assistant Director: Finance & HR (C.F.O.) – 01952 383100; Pauline Harris, Finance Manager – 01952 383701

**Capital Approvals - by Service Area**

**Appendix 1**

<b>Virements</b>							
Scheme	Service Area	Funding Source	18/19 £	19/20 £	20/21 £	21/22 £	Later Yrs £
Asset Management Plan - General Works & Surveys	Commercial Services	Prudential	(30,000.00)				
All Other School schemes	Education & Corporate Parenting	Prudential	30,000.00				
<b>Rephasing</b>							
Scheme	Service Area	Funding Source	18/19 £	19/20 £	20/21 £	21/22 £	Later Yrs £
Customer Services Systems Development	Customer & Neighbourhood Services	Prudential	(500,000.00)	500,000.00			
Telford Growth Package	Customer & Neighbourhood Services	Prudential	560,362.66	(560,362.66)			
Telford Growth Package	Customer & Neighbourhood Services	External	(982,603.57)	982,603.57			
Newport Innovation & Enterprise Package	Customer & Neighbourhood Services	Grant	(1,000,000.00)	1,000,000.00			
Managing the funding of the capital programme	Finance and Human Resources	Capital Receipts	2,780,000.00	(2,880,000.00)	(900,000.00)	3,000,000.00	(2,000,000.00)
Managing the funding of the capital programme	Finance and Human Resources	Prudential	(2,780,000.00)	2,880,000.00	900,000.00	(3,000,000.00)	2,000,000.00
Efficiency scheme capitalisation	Finance and Human Resources	Capital Receipts	(2,000,000.00)	2,000,000.00			
Property Investment Programme	Development Business and Employment	Prudential	(1,000,000.00)	1,000,000.00			
HCA Liabilities Sites	Development Business and Employment	External	(1,358,116.01)	1,358,116.01			
Wholly Owned Investment Company	Development Business and Employment	Prudential	(644,000.00)	644,000.00			
All Other school schemes	Education & Corporate Parenting	Capital Receipts	(700,000.00)	700,000.00			
All Other School schemes	Education & Corporate Parenting	Grant	(3,180,216.00)	3,180,216.00			
All Other School schemes	Education & Corporate Parenting	S106	(31,585.75)	31,585.75			
St Georges Regeneration	Commercial Services	Prudential	(566,000.00)	566,000.00			
Estate Car Parking	Customer & Neighbourhood Services	Revenue	(300,000.00)	300,000.00			
Orleton Park recreation	Development Business and Employment	Prudential	(950,000.00)	950,000.00			
Housing	Commercial Services	Prudential	(709,027.25)	709,027.25			
Housing	Development Business and Employment	Prudential	(1,850,000.00)	2,000,000.00	(50,000.00)	(50,000.00)	(50,000.00)
Housing	Development Business and Employment	External	(150,000.00)		50,000.00	50,000.00	50,000.00
<b>Total</b>			<b>(15,361,185.92)</b>	<b>15,361,185.92</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>New Allocations</b>							
Scheme	Service Area	Funding Source	18/19	19/20	20/21	21/22	Later Yrs
All other School Schemes	Education & Corporate Parenting	Grant	1,263,294.13				
All other School Schemes	Education & Corporate Parenting	Revenue	36,471.37				
All Other School schemes	Education & Corporate Parenting	External	52,050.69				
Performance information systems	Co-operative Council	Revenue	78,460.00				
Asset Management Plan - General Works & Surveys	Commercial Services	Revenue	90,000.00				
ICT/ eGov	Commercial Services	Revenue	100,000.00				
Estate Car Parking	Customer and Neighbourhood Services	Revenue	300,000.00				
Property Investment Programme	Development Business and Employment	Revenue	155,200.00				
Rights of Way	Customer and Neighbourhood Services	Revenue	100,000.00				
Legacy Fund	Co-operative Council	Revenue	(49,158.67)				
Integrated Community Alarms	Early Help & Support	Prudential	133,000.00				
Newport Innovation & Enterprise Package	Customer & Neighbourhood Services	External		(122,875.05)			
Town Centre Connectivity	Customer & Neighbourhood Services	Prudential	1,324,542.00				
Town Centre Connectivity	Customer & Neighbourhood Services	External	(1,324,542.00)				
Freshwater First	Customer & Neighbourhood Services	Grant	(27,000.00)				
Housing	Commercial Services	Capital Receipt	(110,000.00)				
Housing	Development Business and Employment	Prudential	475,000.00	(187,640.00)	(187,640.00)		
Housing	Development Business and Employment	External	(475,000.00)	187,640.00	187,640.00		
Managing the funding of the capital programme	Finance and Human Resources	Capital Receipts	82,250.00			410,000.00	
Managing the funding of the capital programme	Finance and Human Resources	Prudential	(82,250.00)			(410,000.00)	
A442 Dualling - Leegomery to Hadley	Customer and Neighbourhood Services	External	68,010.00				
LED Lighting Invest to Save	Customer and Neighbourhood Services	Prudential		167,000.00			
Children's & Adults ICT Systems Review	Early Help and Support	Prudential		70,000.00			
Pride - Community Fund Grants	Co-operative Council	Revenue	30,000.00				
<b>Total</b>			<b>2,220,327.52</b>	<b>114,124.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



**1. Purpose**

- 1.1 The Statement of Gambling Licensing Policy for the Gambling Act 2005 is due for its 3 yearly review. Members of the Licensing Committee have considered the revised Statement of Licensing Principles following a recent consultation.

**2. Recommendations**

- 2.1 That Council is recommended to approve a revised Statement of Licensing Principles for the Gambling Act 2005, to take effect from 31st January 2019 for the Borough of Telford & Wrekin

**3. Summary**

- 3.1 It is a statutory requirement to review the Statement of Gambling Licensing Policy every three years.
- 3.2 Following the review undertaken by Public Protection, Licensing Committee Members approved a 12 week consultation for the revised policy document. There has been one response to the consultation.
- 3.3 The policy and any amendments made as a result of the consultation will need to be approved by Full Council on 22nd November 2018 and published on 3<sup>rd</sup> January 2019. The Statement of Gambling Licensing Policy will then take effect from 31<sup>st</sup> January 2019.

**4. Previous Minutes**

- 4.1 LC-13 9<sup>th</sup> June 2015  
LC-18 14<sup>th</sup> October 2015  
LC-04 11<sup>th</sup> June 2018

**5 Information**

**5.1 Background**

- 5.1.1 The draft review of the Statement of Gambling Licensing Policy has been prepared in accordance with the Gambling Commission's "Guidance to licensing authorities 5<sup>th</sup> edition".
- 5.1.2 The consultation, was carried out in accordance with the Cabinet Office document "Consultation Principles 2018" which recommends a 12 week consultation and took place from 18<sup>th</sup> June 2018 to 10<sup>th</sup> September 2018.
- 5.1.3 A full list of consultees is attached at **Appendix A**.

5.1.5 Public Protection received one response to the Consultation. This was from Gamcare and is attached at **Appendix B**. The issues identified by Gamcare are all referred to in the revised Statement of Gambling Licensing Policy which Members approved on 11<sup>th</sup> June 2018.

5.1.4 The revised Statement of Gambling Licensing Policy is attached at **Appendix C**. Following the Consultation and having had regard to Gamcare's response, there are no further amendments to the policy document.

## **5.2 Equal Opportunities**

5.2.1 As described in the revised Statement of Gambling Licensing Policy and as part of the consultation process, a wide range of organisations, bodies and individuals concerned with Gambling were approached and given the opportunity to make their views known in relation to the Revised Statement.

5.2.2 The legislation is designed through the promotion of the licensing objectives to take account of the interests of local residents and businesses and the protection of vulnerable people from harm in determining any application.

5.2.3 Following the formal consultation, a Communities Impact Assessment has been carried out and is attached at **Appendix D**.

## **5.3 Environmental Impact**

5.3.1 Not applicable for the purposes of this report.

## **5.4 Legal Comment**

5.4.1 Section 349 of the Gambling Act 2005 requires a Licensing Authority before each successive period of 3 years to publish a Statement of Gambling Licensing Policy that it proposes to apply when exercising its functions under the Act. The current Statement of Gambling Licensing Policy ends in January 2019.

5.4.2 The legal issues concerning this report are contained in the body of the report.

## **5.5 Links with Corporate Priorities**

5.5.1 This report has links to the following Corporate Priorities:

- protect and create jobs as a 'Business Supporting, Business Winning Council'
- protect and support our vulnerable children and adults
- ensure that neighbourhoods are safe, clean and well maintained
- improve the health and wellbeing of our communities and address health inequalities

## **5.5 Financial Comment**

The cost of the consultation exercise to be undertaken on the amendments made to the Statement of Licensing Principles will be met from budgets within Public Protection. Gambling license fees are calculated on a cost recovery basis and are subject to periodic review. The last review was undertaken in 2016/17 with revised license fees implemented from 1<sup>st</sup> September 2016. MLB 06.04.18

## **5.7 Risks and Opportunities**

5.7.1 In proposing the decision to be made concerning the review of the Statement of Gambling Licensing Policy under the Gambling Act 2005, the Corporate Risk Management Methodology has been complied with. This approach is not intended to eliminate risks but to identify the risks and manage them. However, not all risks can be managed all of the time and some risks may not have been identified.

5.7.2 The following key risk has been identified:

- that a failure to publish the Statement of Gambling Licensing Policy by 31<sup>st</sup> January 2019 and in a form that is too prescriptive or significantly deviates from Guidance issued to Licensing Authorities by the Gambling Commission (5th edition) could give rise to challenge by way of judicial review. Having identified this risk, processes and procedures have been put in place to ensure that the review of the Statement of Gambling Licensing Policy is carried out in a manner and within a timescale that should minimise such a risk so far as possible.

## **6. Ward Implications**

6.1 Borough Wide Implications

## **7. Background Papers**

7.1 Gambling Act 2005

7.2 Guidance to Licensing Authorities (5<sup>th</sup> Edition) issued by the Gambling Commission

7.3 Telford & Wrekin Statement of Licensing Principles 31<sup>st</sup> January 2016.

**Report prepared by: Suzanne Fisher - Public Protection, Addenbrooke House, Ironmasters Way, Telford, TF3 4NT, email [licensing@telford.gov.uk](mailto:licensing@telford.gov.uk), telephone 01952 381818**

## **Appendices**

**Appendix A: List of Consultees**

**Appendix B: Response from Gamcare to the Consultation.**

**Appendix C: Revised Statement of Gambling Licensing Policy**

**Appendix D: Community Impact Assessment**

**Gambling Act 2005 – Review of the Council’s Statement of Licensing Policy**

**List of Consultees**

Association of British Bookmakers  
British Amusement Catering Trade Association  
The Bingo Association  
Gamcare  
Cashino  
The Lotteries Council  
William Hill  
Beandun Racing  
Majestic Bingo  
Ladbrokes  
Gambling Commission  
Telford & Wrekin Borough Councillors  
Telford & Wrekin Town and Parish Councils  
West Mercia Police  
Shropshire Fire Service  
Telford & Wrekin Council Public Health  
Telford & Wrekin Council Planning  
Telford & Wrekin Council Environmental Health  
Telford & Wrekin Council School Performance & Development  
Borough of Telford & Wrekin Residents via the Council’s Online Consultation Library

## Fisher, Suzanne

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**From:** Catherine Sweet <catherine.sweet@gamcare.org.uk>  
**Sent:** 18 June 2018 13:53  
**To:** Licensing Consultation  
**Subject:** RE: Review of Telford & Wrekin Council's Statement of Gambling Licensing Policy  
**Attachments:** GamCare Local Authorities Brochure 2018 (web).pdf

Hello,

Thank you for your email, we appreciate your interest in our work.

While we do not have the resources available to allow us to personally respond to each Local Authority which contacts us regarding their refreshed Statement of Principles, we have compiled a list of the issues or factors which we think it would be helpful to consider below, more information is available via the [Gambling Commission](#).

The function of the Statement is to reflect locally specific gambling concerns and to reflect the Council's wider strategic objectives. The active use of the Statement is one means by which you can make clear your expectations of gambling operators who have premises in your area. This allows operators to respond to locally specific requirements and adjust their own policies and procedures as required.

- A helpful first step is to develop a risk map of your local area so that you are aware of both potential and actual risks around gambling venues. A useful explanation of area-based risk-mapping has been developed with Westminster and Manchester City Councils, which gives some guidance on those who may be most vulnerable or at-risk of gambling-related harm. For more information please see [www.geofutures.com/research-2/gambling-related-harm-how-local-space-shapes-our-understanding-of-risk/](http://www.geofutures.com/research-2/gambling-related-harm-how-local-space-shapes-our-understanding-of-risk/)
- Consider that proposals for new gambling premises which are near hostels or other accommodation or centres catering for vulnerable people, including those with learning difficulties, and those with gambling / alcohol / drug abuse problems, as likely to adversely affect the licensing objectives set out by the Gambling Commission. This is also relevant regarding the proximity to schools, colleges and universities.
- A detailed local risk assessment at each gambling venue – pertinent to the environment immediately surrounding the premises as well as the wider local area – is a good way to gauge whether the operator and staff teams are fully aware of the challenges present in the local area and can help reassure the Local Licensing Authority that appropriate mitigations are in place.
- Does the operator have a specific training programme for staff to ensure that they are able to identify children and other vulnerable people, and take appropriate action to ensure they are not able to access the premises or are supported appropriately?
- Does the operator ensure that there is an adequate number of staff and managers are on the premises at key points throughout the day? This may be particularly relevant for premises situated nearby schools / colleges / universities, and/or pubs, bars and clubs.
- Consider whether the layout, lighting and fitting out of the premises have been designed so as not to attract children and other vulnerable persons who might be harmed or exploited by gambling.
- Consider whether any promotional material associated with the premises could encourage the use of the premises by children or young people if they are not legally allowed to do so.

We would suggest that the Local Licensing Authority primarily consider applications from [GamCare Certified operators](#). GamCare Certification is a voluntary process comprising an independent audit assessment of an operator's player protection measures and social responsibility standards, policy and practice. Standards are measured in accordance with the GamCare Player Protection Code of Practice. If you would like more information on how our audit can support Local Licensing Authorities, please contact [mike.kenward@gamcare.org.uk](mailto:mike.kenward@gamcare.org.uk)

For more information on GamCare training and other services available to local authorities, as well as recommended training for gambling operators, please see the attached brochures.

If there is anything else we can assist with please do let us know.

Kind regards,  
Catherine

**Catherine Sweet**  
**Head of Marketing and Communications**  
T: 020 7801 7028  
E: [catherine.sweet@gamcare.org.uk](mailto:catherine.sweet@gamcare.org.uk)



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**From:** Info  
**Sent:** 18 June 2018 13:27  
**To:** Catherine Sweet  
**Subject:** FW: Review of Telford & Wrekin Council's Statement of Gambling Licensing Policy

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**From:** Fisher, Suzanne <[suzanne.fisher@telford.gov.uk](mailto:suzanne.fisher@telford.gov.uk)>  
**Sent:** 18 June 2018 11:34  
**To:** Info <[Info@gamcare.org.uk](mailto:Info@gamcare.org.uk)>  
**Subject:** Review of Telford & Wrekin Council's Statement of Gambling Licensing Policy

**This Message originated outside your organization.**

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Dear Sirs

## Gambling Act 2005

### Consultation on the Review of Statement of Gambling Licensing Policy

Telford and Wrekin Council is consulting on the Review of the Statement of Gambling Licensing Policy issued under the Gambling Act 2005.

The consultation commences on Monday 18<sup>th</sup> June 2018. You are invited to submit any comments you have in relation to the policy **by 5:00pm on Monday 10<sup>th</sup> September 2018.**

**To assist you all proposed changes have been highlighted in the policy in red.**

The Statement of Gambling Licensing Policy will also be available to view :

- on the Council's [website](#)
- in the reception at Darby House, Lawn Central, Telford, TF3 4JA
- in the reception at Addenbrooke House, Ironmasters Way, Telford, TF3 4NT
- in the library at Southwater One, Southwater Square, Southwater Way, Telford, TF3 4JG

Comments can be made in respect of the Review by writing, or e-mailing to the address below:

Principal Licensing Officer  
Public Protection  
Addenbrooke House  
Ironmasters Way  
Telford  
TF3 4NT

Email: [licensingconsultation@telford.gov.uk](mailto:licensingconsultation@telford.gov.uk)

We would like to thank you for taking time to participate in this consultation exercise and look forward to receiving your comments.

Kind regards

Suzanne Fisher

Suzanne Fisher Cert HE (Licensing Law) Birmingham (Merit)  
Principal Licensing Officer  
Public Protection (Environmental Health, Licensing & Trading Standards)  
Customer and Neighbourhood Services  
Telford & Wrekin Council  
Addenbrooke House  
Ironmasters Way  
Telford  
TF3 4NT

Telephone: 01952 381818

Email : [Suzanne.fisher@telford.gov.uk](mailto:Suzanne.fisher@telford.gov.uk)

[www.telford.gov.uk](http://www.telford.gov.uk)

For all latest Council news visit our [newsroom](#); follow us on Facebook at [www.facebook.com/telfordwrekin](http://www.facebook.com/telfordwrekin) and Twitter at [www.twitter.com/telfordwrekin](http://www.twitter.com/telfordwrekin)

You can use the Council's new 'My Telford' service to create a personal account that conveniently brings your service requests with us together in one place – with one log in.

So whether you are checking your bin day, paying your council tax', reporting an issue and tracking the progress or seeing what local services are available based on your address – do it all on your My Telford account. To set yours up visit [www.telford.gov.uk/mytelford](http://www.telford.gov.uk/mytelford)

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## **Public Protection**

# **Statement of Gambling Licensing Policy**

**Approved by Full Council on the xxxxx 2018.**

**Implemented on the 31<sup>st</sup> January 2019.**

## 1. Introduction

The purpose of the Statement of Gambling Licensing Policy is to set out the principles that the Council propose to apply when determining licences, permits and registrations under the Gambling Act 2005.

The Gambling Act 2005 (the “Act”) requires this Licensing Authority to draft, consult on and publish a policy in relation to its responsibilities under the Act. Once published, this Policy Statement will be kept under constant review and, in any case, will be re-published after every three years. Before any revision of the Statement of Gambling Licensing Policy is published this Authority will carry out a full consultation exercise on the relevant sections. This version of the Statement of Gambling Licensing Policy has been revised following the third 3 year review and is for the period 2019 – 2022.

In carrying out its licensing functions under the Act, the Licensing Authority will act in accordance with the relevant legislation, adopt the principles of better regulation, regulate gambling in the public interest and aim to permit the use of premises for gambling as it thinks fit so long as it is:-

- in accordance with any relevant Codes of Practice issued by the Gambling Commission
- in accordance with any relevant guidance issued by the Gambling Commission
- reasonably consistent with the licensing objectives and
- in accordance with this Statement of Principles

In preparing this Statement of Principles, the following key organisations and agencies were consulted in accordance with Section 349(3) of the Act:-

- Chief Officer of Police West Mercia Police, Telford
- Association of British Bookmakers
- BACTA
- Gam Care

The consultation for this Statement of Principles took place between 18th June 2018 and 10<sup>th</sup> September 2018 and follows guidance from the Cabinet Office document “Consultation Principles 2018”.

The full list of comments made and the consideration by the Council of those comments will be available once the consultation process has ended by request to: Licensing Service, Telford & Wrekin Council, Addenbrooke House, Ironmasters Way, Telford, TF3 4NT. / via the Council’s website at: [www.telford.gov.uk](http://www.telford.gov.uk).

Information provided in response to the Consultation will be dealt with in accordance with the access to information regimes. These are primarily the Freedom of Information Act 2000 (FOIA), the General Data Protection Regulations and the Environmental Information Regulations (2004).

## 2. Local Area Profile

Telford & Wrekin Council is situated in the County of Shropshire which contains one other Unitary Council. The Council area has a population of 173,600 living in 73,414 households making it the smallest in the County in terms of population. In terms of area it is the smallest, covering 112 square miles. The Council area is a mixture of urban and rural districts; which includes the market town of Newport on the north-east corner of the borough and the central retail area of Telford town centre.

Telford & Wrekin is a place of socio-economic contrasts with parts of the borough amongst the most deprived nationally - comparable with inner cities – and areas amongst the least deprived nationally.

More information on Local Area Profiles can be found on the [Council's website](#).

Telford & Wrekin Council is a Co-operative Council, working with local communities to create “Telford & Wrekin – the Place of Partnership, Enterprise and Innovation”. More information on the Council's Plan and Priorities can be found [here](#).

### **3. The Gambling Commission**

The Gambling Commission regulates gambling in the public interest. It does so :

- by keeping crime out of gambling:-
- by ensuring that gambling is conducted fairly and openly
- by protecting children and vulnerable people

The Commission provides independent advice to the Government about the manner in which gambling is carried out, the effects of gambling and the regulation of gambling generally.

The Commission has issued Guidance under Section 25 of the Act regarding the manner in which local authorities exercise their licensing functions under the Act and in particular, the principles to be applied by local authorities.

The Commission has issued a number of codes of practice under Section 24 of the Act about the manner in which facilities for gambling are provided, including the advertising of gambling facilities.

The Gambling Commission is responsible for issuing operating and personal licences.

For applicants further information can be accessed by using the following link :

[www.gamblingcommission.gov.uk](http://www.gamblingcommission.gov.uk)

### **4. The Licensing Authority Responsibilities**

Authorised Activities

- “Gambling” is defined in the Gambling Act 2005 as either gaming, betting, or taking part in a lottery (a lottery is where persons are required to pay in order to take part in an arrangement, during the course of which one or more prizes are allocated by a process which relies wholly on chance).
- Gaming means playing a game of chance for a prize.
- Betting means making or accepting a bet on the outcome of a race, competition, or other event or process; the likelihood of anything occurring or not occurring, or whether anything is true or not

Licensing Authority Functions

- Grant premises licences for gambling activities
- Grant permits for gambling and gaming machines in clubs
- Regulate gaming and gaming machines in alcohol licensed premises

- Grant permits to family entertainment centres for the use of certain lower stake gaming machines
- Grant permits for prize gaming
- Consider notices given for the temporary use of premises for gaming
- Consider occasional use notices for betting at tracks
- Register small societies lotteries

Spread betting is regulated by The Financial Conduct Authority.

Remote Gambling is regulated by the Gambling Commission.

The National Lottery is regulated by the National Lottery Commission.

## **5. General Statement of Principles**

The Licensing Authority recognises the wide variety of premises which require a licence or a permit. These include casinos, betting shops, tracks, bingo halls, pubs, clubs and amusement arcades.

In carrying out its licensing functions, the Licensing Authority will have regard to any guidance issued by the Gambling Commission.

It is recognised that the statutory principles of good regulation and the Regulator's Code apply to Local Authorities and as such the Licensing Authority will have regard to them when fulfilling its regulatory functions under the Act.

The Licensing Authority will not seek to use the Act to resolve matters more readily dealt with under other legislation.

To ensure the licensing objectives are met the Licensing Authority has established a good working relationship with the Gambling Commission and will continue to conduct joint inspection visits with the Commission and other responsible authorities as appropriate.

Where children, young persons and other vulnerable people are allowed access to premises where gambling takes place, the Licensing Authority may take whatever steps are considered necessary to either limit access generally or by introducing measures to prevent under age gambling where it believes it is right to do so for the prevention of their physical, moral or psychological harm, especially where it receives representations to that effect.

Applicants seeking premises licences are encouraged to propose any prohibitions or restrictions of their own in circumstances where it is felt that the presence of children would be undesirable or inappropriate.

However, overriding principle is that all applications and the circumstances prevailing at each premises will be considered on their own individual merits.

## **6. The Licensing Objectives**

In exercising their functions under the Gambling Act 2005, licensing authorities must have regard to the licensing objectives.

The licensing objectives are:

- Preventing gambling from being a source of crime or disorder, being associated with

- crime or disorder or being used to support crime
- Ensuring that gambling is conducted in a fair and open way
- Protecting children and other vulnerable persons from being harmed or exploited by gambling

### **Preventing gambling from being a source of crime or disorder**

The Gambling Commission plays the leading role in preventing gambling from being a source of crime and maintains rigorous licensing procedures that aim to prevent criminals from providing facilities for gambling.

Anyone applying to the Licensing Authority for a premises licence will have to hold an operating licence from the Commission before a licence can be issued, (unless the premises is a “track” for which an operating licence is not necessary). Therefore, the Licensing Authority is not generally concerned with the suitability of an applicant and where concerns about a person’s suitability arise, the Licensing Authority will bring those concerns to the attention of the Commission.

If an application for a licence or a permit is received in relation to premises which are in an area noted for particular problems with organised crime, the Licensing Authority will, in consultation with the Police and other relevant authorities, consider whether specific controls need to be applied to prevent those premises from being a source of crime. This could include conditions being put on the licence, such as a requirement for door supervisors, although this would only be considered in cases where there is clear evidence that the premises in question are not being adequately supervised and door supervision is considered both necessary and proportionate.

This Licensing Authority is aware of the distinction between disorder and nuisance. Issues of disorder would normally only be dealt with under the Act if the disorder amounts to activity which is more serious and disruptive than mere nuisance and it can be shown that gambling is the source of that disorder. A disturbance might be serious enough to constitute disorder if police assistance was required to deal with it. Another factor which could be taken into account is how threatening the behaviour was to those who could see or hear it and whether those people live sufficiently close to be affected or have business interests that might be affected.

### **Ensuring gambling is conducted in a fair and open way**

The Gambling Commission does not expect local authorities to become concerned with ensuring that gambling is conducted in a fair and open way as this will either be a matter for the management of the gambling business or will relate to the suitability and actions of an individual. Both issues are adequately addressed by the Commission through the operating and personal licensing regime.

Betting track operators do not need an operating licence from the Commission, the Licensing Authority may, if the circumstances warrant it, require conditions to be applied to the licence relating to the suitability of the environment in which the betting activity takes place.

## **Protecting children and other vulnerable people from gambling**

With limited exceptions, the intention of the Act is that children and young persons should not be allowed to gamble and should therefore be prevented from entering gambling premises which are “adult only” environments.

It is noted that the Gambling Commission does not seek to offer a definition for the term “vulnerable persons” but states that “it will for regulatory purposes assume that this group includes people who gamble more than they want to; people who gamble beyond their means; and people who may not be able to make informed or balanced decisions about gambling due to a mental impairment, alcohol or drugs.” This Licensing Authority will consider this licensing objective on a case by case basis.

In accordance with the Gambling Commission’s Guidance for Licensing Authorities, this Licensing Authority expects operators of gambling premises to have in place policies and measures to ensure children and other vulnerable people are protected from being harmed or exploited by gambling. Harm in this context is not limited to harm from gambling but includes wider child protection considerations, including the risk of child sexual exploitation.

This Licensing Authority is also aware of the Gambling Commission Codes of Practice as regards this licensing objective, in relation to specific premises. For example, this Authority will pay particular attention to measures proposed by operators to protect children from harm in Adult Gaming Centres and Family Entertainment Centres.

Appropriate measures may include supervision of entrances / machines, segregation of areas, training for staff as regards suspected truanting school children on the premises, training covering how staff would deal with unsupervised very young children being on the premises etc.

### **7. Premises licences**

A premises licence can authorise the provision of gambling facilities at the following:

- Casino premises
- Bingo premises
- Betting premises, including betting tracks
- Adult gaming centres
- Family entertainment centres

Premises can be “any place” but the Act generally prevents more than one premises licence applying to any one place. A single building could be subject to more than one premises licence provided they are for different parts of the building and those parts can be genuinely regarded as being separate “premises”. With regard to “splitting” premises the Licensing Authority has particular regard to the Commission’s Guidance. Applicants will need to satisfy the Licensing Authority that premises are genuinely “different” and “separate” in each case.

Any entrances and exits from parts of a building covered by one or more licences need to be separate and identifiable so that the separation of the premises is not compromised and that people are not allowed to “drift” accidentally into a gambling area from one licensed activity to another.

Applicants will need to satisfy the Licensing Authority that, in the case of “split” premises, the mandatory conditions can be complied with at all times. Where the Licensing Authority has

concerns about the use of premises for gambling these will generally be addressed through additional licence conditions.

Other than an application for a betting premises licence in respect of a track, the Licensing Authority is not able to issue a premises licence unless the applicant holds the relevant operating licence from the Gambling Commission.

When considering applications for premises licences the Licensing Authority will consider each case on its own individual merits without regard to demand. With regard to primary gambling activity issues, the Licensing Authority will take into account any representations made by the Commission.

The Licensing Authority will maintain a register of premises licenses issued which will be available for public inspection on request. Please contact the Licensing Service by email: [licensing@telford.gov.uk](mailto:licensing@telford.gov.uk)

## **8. Responsible Authorities**

These are generally public bodies that must be notified of all applications and who are entitled to make representations to the Licensing Authority if those representations are relevant to the licensing objectives.

Section 157 of the Act defines those authorities; for our purposes they are as follows:-

- The Gambling Commission
- The Chief Officer of Police
- Shropshire Fire & Rescue Service
- The Local Planning Authority
- Environmental Health
- Telford and Wrekin Safeguarding Children Board (SCB)
- HM Revenue and Customs
- A Licensing Authority in whose area the premises are wholly or partly situated

Any concerns expressed by a Responsible Authority in relation to their own functions cannot be taken into account unless they are relevant to the application itself and to the licensing objectives. In this regard the Licensing Authority will not generally take into account representations which are deemed to be irrelevant, for example:

- there are too many gambling premises in the locality
- planning permission has not been obtained for the premises
- the location of the premises is likely to lead to traffic congestion
- the premises will cause crowds to congregate in one area causing noise and nuisance

Each representation will be considered on its own individual merits.

## **9. Interested Parties**

Interested parties can make representations about licence applications or apply for a review of an existing licence.

An interested party is someone who:-

- lives sufficiently close to the premises likely to be affected by the authorised activities or,
- has business interests that might be affected by the authorised activities or,

- represents persons in either of the two groups above

The Licensing Authority is required by Regulations to state the principles it will apply in exercising its powers under the Act to determine whether a person is an Interested Party.

Each case will be determined upon its merits, however, in determining whether someone lives sufficiently close to a particular premises so as to be affected, the Licensing Authority will take into account, among other things:-

- the size of the premises
- the nature of the premises
- the distance of the premises from the person making the representation
- the nature of the complaint
- the potential impact of the premises

In determining whether a person has a business interest which could be affected the Licensing Authority will consider, among other things:-

- the size of the premises
- the catchment area of the premises (how far people travel to visit the premises)
- whether the person making the representation has business interests in the catchment area that might be affected

If an existing gambling business makes a representation that it is going to be affected by another gambling business starting up in the area the Licensing Authority would not normally consider this, in the absence of other evidence, as a relevant representation, as it does not relate to the licensing objectives and instead relates to demand or competition.

The Licensing Authority may, in certain circumstances, consider a representation to be either frivolous or vexatious. This will generally be a matter of fact given the circumstances of each individual case but, before coming to a decision the Licensing Authority will normally consider:

- who is making the representation and whether there is a history of making representations that are not relevant
- whether it raises a “relevant” issue or not, or
- whether it raises issues specifically to do with the premises which are the subject to the application

#### Location

This Licensing Authority will have regard to this Statement of Licensing Principles, having, upon receipt of any relevant representation, to look at specific location issues which include:

- the possible impact that a gambling premises may have on any sensitive premises that provide services to children or young people or vulnerable people; for example a school or vulnerable adult centre;
- the possible impact a gambling premises may have on a residential area where there is a high concentration of families with children;
- the nature and size of the gambling activities taking place;
- any levels of crime in the area

## 10. Local Area Risk Assessments

As of 6<sup>th</sup> April 2016, all operators with Premises Licences now have an obligation to produce a local area risk assessment. This is to assist the local Licensing Authority when considering applications. This is a new requirement and therefore, constitutes a mandatory condition for licensees. This Licensing Authority expects that a copy of the Local Area Risk Assessment shall be kept on the premises.

Licensees will be required to assess the local risks to the licensing objectives posed by the provision of gambling facilities at each of their premises and have policies, procedures and control measures to mitigate those risks. In making risk assessments, licensees must take into account relevant matters identified in the Licensing Authority's Statement of Licensing Principles.

Licensees must review (and update as necessary) their local area risk assessments:

- to take account of significant changes in local circumstances, including those identified in a Licensing Authority's Statement of Licensing Principles
- when there are significant changes at a licensee's premises that may affect their mitigation of local risks
- when applying for a variation of a premises licence
- when applying for a new premises licence.

This Licensing Authority will expect the Local Area Risk Assessment to consider as a minimum:

- the location of services for children such as schools, playgrounds, leisure/community centres and other areas where children will gather;
- the demographics of the area in relation to vulnerable groups;
- whether the premises is in an area subject to high levels of crime and/or disorder.

Local area risk assessments should show how vulnerable people, including people with gambling dependencies are protected.

Further information on Local Area Risk Assessments is available on the [Gambling Commission's website](#).

## 11. Conditions of Licence

Premises licences are subject to specific mandatory and default conditions which are detailed in regulations issued by the Secretary of State. Licensing authorities are able to exclude default conditions and also attach others, where it is believed to be appropriate.

The Licensing Authority will ensure that any conditions are:-

- relevant to the need to make the premises suitable as a gambling facility
- directly related to the premises and the type of licence applied for
- fairly and reasonably related to the scale and type of premises
- reasonable in all other respects

The Licensing Authority will not consider imposing conditions:

- which make it impossible to comply with an operating licence condition imposed by the Gambling Commission
- relating to gaming machine categories, numbers or methods of operation
- which specify that membership of a club or other body is required
- in relation to stakes, fees, winnings or prizes

Conditions relating to the good conduct of gambling premises will primarily be set as mandatory or default conditions by the Secretary of State. The Licensing Authority will only consider imposing conditions in this regard in the light of local circumstances, especially where there are specific risks or problems associated with a particular locality, a specific premises or class of premises.

Duplication with other statutory or regulatory regimes will be avoided as far as possible. Each case will be assessed on its own individual merits.

## **12. Types of Premises Licences**

Any person or business that wishes to offer gambling for which an operating licence from the Gambling Commission is required and/or which is premises based, must apply to the Licensing Authority for a premises licence.

Premises licences can authorise the provision of facilities on:

- casino premises,
- bingo premises,
- betting premises including tracks and premises used by betting intermediaries,
- adult gaming centre premises, or
- family entertainment centre premises.

For each premises type the Act makes it clear that the primary activity should be that described in the premises licence type. It is this Licensing Authority's opinion that all gambling premises, whether subject to application or currently licensed, must operate primarily in the use of the licence type applied for or issued.

### **Casinos**

This Licensing Authority has passed a 'no casino' resolution on the basis that there was no requirement to consider such a resolution in accordance with Section 166 Gambling Act 2005 and in line with advice provided by the Local Authorities Co-ordinators of Regulatory Services. Potential licence applicants should note that as a 'no-casino' resolution has been passed by this authority, no applications for casino premises licences will be considered. Any applications received will be returned with a notification that a 'no-casino' resolution is in place.

This resolution came into effect on 31<sup>st</sup> January 2010.

## **Bingo**

The holder of a bingo operating licence will be able to provide any type of bingo game including cash and prize bingo.

Commercial bingo halls will require a bingo premises licence from the Licensing Authority.

It is important that where children are allowed to enter premises licensed for bingo, they are not allowed to participate in any bingo game. When considering applications of this type, the Licensing Authority will therefore take into account, among other things, the location of the games or machines, access to those areas, general supervision of the premises and the display of appropriate notices.

A limited number of gaming machines may also be made available at bingo licensed premises.

Bingo is classed as equal chance gaming and it will be permitted in alcohol licensed premises and in clubs provided it remains below a certain threshold, otherwise it will be subject to a bingo operating licence which will have to be obtained from the Gambling Commission.

As with the previous section in relation to bettering premises, if an application for variation is made to extend the licensing hours of bingo premises, the Licensing Authority will want to establish that the primary purpose of the premises throughout the extended period remains the provision of bingo facilities. Gaming machines may only be made available for use in licensed bingo premises on days when sufficient facilities for playing bingo are also available for use.

In this regard, in cases where bingo is being offered exclusively by means of electronic bingo terminals (EBTs) there must be more individual player positions made available for bingo than there are gaming machines available for use.

Where playing is permitted, on the licensed premise, using mobile electronic devices, then it should only be permitted within the licensed area.

## **Betting Premises**

Anyone wishing to operate a betting office will require a betting premises licence from the Licensing Authority. Children and young persons will not be able to enter premises with a betting premises licence.

Betting premises will be able to provide a limited number of gaming machines and some betting machines.

The Licensing Authority has powers under the Act to restrict the number of betting machines, their nature and the circumstances in which they are made available. It will not normally exercise this power unless there is clear evidence that such machines have been, or are likely to be used in a way, which adversely affects the promotion of the licensing objectives. In such cases the Licensing Authority will consider, among other things, the size of the premises, the level of management and supervision especially where children, young persons and vulnerable people are concerned and also the ability of staff to closely monitor the use of such machines.

It is not possible for an operator to offer gaming machines on premises which are licensed for betting without offering sufficient facilities for betting. The Gambling Commission and the Licensing Authority take the view that customers need to be offered a balanced mix of betting and gaming machines, in line with the licensing objective of protecting vulnerable persons from being harmed or exploited by gambling. "Betting" should therefore remain the primary element of the gambling facilities being offered. Betting may be provided by way of betting terminals or over a counter (i.e. face to face).

If the Licensing Authority receives an application to vary a betting premises licence in order to extend the opening hours, it will need to satisfy itself that the reason for the application is in line with the need for operators to ensure that the main gambling activity associated with the licence type is actually going to be offered at the premises and not replaced merely by making gaming machines available.

In other words, applicants will need to demonstrate that the extension of hours is not designed solely to benefit from the gaming machine entitlement and that the use of gaming machines remains ancillary to the "primary" purpose of the licence, i.e. to provide betting on the premises.

In all cases, each application will be considered on its own individual merits.

## **Tracks**

Only one premises licence can be issued for any particular premises at any time unless the premises are a "track". A track is a site where races or other sporting events take place.

Track operators are not required to hold an "operator's licence" granted by the Gambling Commission, therefore premises licences for tracks issued by the Licensing Authority may contain requirements for premises licence holders about their responsibilities in relation to the proper conduct of betting. Indeed, track operators have an important role to play, for example, in ensuring that betting areas are properly administered and supervised.

Unlike betting shops, a betting premises licence in respect of a track does not give an automatic entitlement to use gaming machines.

When considering whether to exercise its powers to restrict the number of betting machines at a track the Licensing Authority will consider the circumstances of each individual application and among other things, will consider the potential space for the number of machines requested, the ability of track staff to supervise the machines, especially if they are scattered around the site and the ability of the track operator to prevent children and young persons and vulnerable people betting on the machines.

## **Adult Gaming Centres**

This Licensing Authority will specifically have regard to the need to protect children and vulnerable persons from harm or being exploited by gambling and will expect the applicant to satisfy the Authority that there will be sufficient measures to, for example, ensure that under 18 year olds do not have access to the premises.

This Licensing Authority may consider measures to meet the licensing objectives such as:

- Proof of age schemes
- CCTV
- Supervision of entrances / machine areas

- Physical separation of areas
- Location of entry
- Notices / signage
- Specific opening hours
- Self-exclusion schemes
- Provision of information leaflets / helpline numbers for organisations such as Gam Care.

This list is not mandatory, nor exhaustive and is merely indicative of example measures

### **Family Entertainment Centres (Licensed)**

This Licensing Authority will specifically have regard to the need to protect children and vulnerable persons from harm or being exploited by gambling and will expect the applicant to satisfy the Authority, for example, that there will be sufficient measures to ensure that under 18 year olds do not have access to the adult only gaming machine areas.

This Licensing Authority may consider measures to meet the licensing objectives such as:

- CCTV
- Supervision of entrances / machine areas
- Physical separation of areas
- Location of entry
- Notices / signage
- Specific opening hours
- Self-exclusion schemes
- Provision of information leaflets / helpline numbers for organisations such as Gam Care.

This list is not mandatory, nor exhaustive and is merely indicative of example measures.

This Licensing Authority will, as per the Gambling Commission's Guidance, refer to the Commission's website to see any conditions that apply to operating licences covering the way in which the area containing the category C machines should be delineated. This Licensing Authority will also make itself aware of any mandatory or default conditions on these premises licences, when they have been published.

## **13. Permits**

The Licensing Authority will treat every application for a permit on its own merits, regardless of the number of machines applied for

If a licensed premises wishes to have more than 2 machines, then it needs to apply for a permit and the Licensing Authority must consider that application based upon the licensing objectives, any guidance issued by the Gambling Commission issued under Section 25 of the Gambling Act 2005, and "*such matters as they think relevant.*"

Applicants for permits in respect of alcohol licensed premises may be asked to provide additional information, for example in the form of a plan, in order to satisfy the Licensing Authority that the premises are suitable for the purpose and will not result in the "primary" use of the premises being changed to one of gambling.

This Licensing Authority considers that "such matters" will be decided on a case by case basis but generally there will be regard to the need to protect children and vulnerable persons from being harmed or being exploited by gambling and will expect the applicant to satisfy the authority that there will be sufficient measures to ensure that under 18 year olds do not have

access to the adult only gaming machines. Measures which will satisfy the authority that there will be no access may include the adult machines being in sight of the bar, or in the sight of staff who will monitor that the machines are not being used by those under 18. Notices and signage may also help.

In considering applications for Prize Gaming Permits the applicant should set out the types of gaming that he or she is intending to offer and demonstrate the following:

- that they understand the limits to stakes and prizes that are set out in Regulations;
- that the gaming offered is within the law
- that they have clear policies that outline the steps to be taken to protect children from harm.

It should also be noted that the holder of a permit must comply with the following Codes of Practice :

Code of Practice for gaming machines in alcohol licensed premises

Code of Practice for equal chance gaming in alcohol licensed premises.

#### **14. Small Society Lotteries**

The Licensing Authority will refuse applications for registration where it considers that:

- the society in question cannot be deemed to be non-commercial, or
- a person who will or may be connected with the promotion of the lottery has been convicted of a relevant offence, or
- the information provided in or with the application for registration is false or misleading, or
- an operating licence held by the applicant for registration has been revoked or, an application for an operating licence made by the applicant for registration has been refused, within the past five years.

The Licensing Authority will revoke the registered status of a society if it thinks that it would have had to, or would be entitled to, refuse an application for registration if it this Licensing Authority being made at that time.

#### **15. Exchange of Information**

To ensure the licensing objectives are met the Licensing Authority will establish a close working relationship with the police, the Gambling Commission and where appropriate, other Responsible Authorities.

Subject to the provisions of the General Data Protection Regulations, this Licensing Authority will share any information it receives through the application process with the Gambling Commission and any relevant Responsible Authority. In doing so this Licensing Authority will have regard to the Act itself, any guidance issued by the Commission and to any Regulations issued by the Secretary of State. Further information about the Council's Data Protection Statement of Principles, including how people can access personal information that this Licensing Authority hold about them is available on the Council's [website](#).

This Licensing Authority are committed to being open about what this Licensing Authority do and how this Licensing Authority come to our decisions in accordance with the spirit of the Freedom of Information Act 2000(FOIA). Further information including how to make a request for information under the Freedom of Information Act is available on the Council's [website](#).

Unless restricted by the Gambling Act, details about applications and licences will be made available in our public register. Representations that this Licensing Authority accept will be copied in their entirety to applicants, to provide an opportunity for mediation and to ensure that the rights of the applicant are not compromised.

Operators/premises are requested to share relevant information with the Licensing Authority about test purchasing (subject to primary authority agreements) and such information as the number of self-exclusion and underage attempts to gamble, in order to help the Licensing Authority develop its understanding about the risk of gambling in its area. The Authority may seek information from operators/premises for this purpose.

Details of applications and representations which are referred to the Licensing Sub Committee may be published in reports that are made publicly available in accordance with the Local Government Act 1972 and the Freedom of Information Act 2000. The personal details of those making representations may be disclosed to applicants and other parties to a Hearing and will normally only be withheld on the grounds of personal safety where the Licensing Authority is specifically requested to do so.

## **16. Enforcement Protocols**

The Licensing Authority is required by Regulations under the Act to state the principles to be applied by it in exercising the functions under Part 15 of the Act in respect of the inspection of premises and powers under 346 of the Act to institute criminal proceedings in respect of the offences specified.

The Licensing Authority will have regard to the principles of better regulation and any Regulators' Code in force at the time. In addition, the Licensing Authority will act in accordance with the relevant legislation, be guided by the Commissioner's Guidance and will endeavour at all times to be:-

- proportionate – the Licensing Authority will only intervene when necessary and any remedies will be appropriate to the risk posed and costs identified and minimised
- accountable – decisions will be justified and subject to public scrutiny
- consistent – any rules and standards will be implemented fairly
- transparent – the Licensing Authority will be open and any licence conditions will be kept simple and user friendly
- targeted – regulation will be focused on the problem with the aim of minimising side effects

The Licensing Authority is committed to the principles of good enforcement and its [Enforcement Policy](#) sets out how it will go about achieving that aim.

Compliance with the Enforcement Policy will ensure that the Licensing Authority will strive to be fair, impartial, independent and objective and will not be influenced by issues such as ethnicity or national origin, gender, religious beliefs, political views or the sexual orientation of the suspect, victim, witness or offender. Decisions will not be influenced by improper or undue pressure from any source.

The purpose of the Licensing Authority's Enforcement Policy is to provide a framework to ensure that it works in an equitable, practical and consistent manner.

The Licensing Authority aims to prioritise and direct its regulatory effort effectively. It will aim to balance the need to protect the public from harm against the human rights of the individual and have regard to relevant Codes of Practice.

The Licensing Authority will work with the Commission, the police and other enforcing authorities to provide for the targeting of agreed problem or high risk premises. A lighter touch will be applied to those premises which are shown to be well managed and maintained. The Licensing Authority will actively use the review process to deal with problem premises.

Test purchasing is one method by which the Licensing Authority, in partnership with the Gambling Commission can measure the compliance of licensed operators. In conducting test purchasing, the Licensing Authority may work in partnership with the Gambling Commission which have the primary responsibility for issues related to individual gambling premises. Test purchasing is also a means by which operators themselves can demonstrate the effectiveness of their policies and procedures.

## **17. The Licensing Process**

The Licensing Authority's licensing functions under the Act will be carried out by the Licensing Committee and Licensing Sub Committee and by officers acting under the delegated authority of the Licensing Committee.

Where there are relevant representations in respect of an application the matter will be determined by the Licensing Sub Committee, as will any application for the review of a licence.

This Statement of Licensing Principles is not intended to override the right of any person to make an application under the Act and to have that application considered on its merits. Equally, this Statement of Principles is not intended to undermine the right of any person to make representations about an application or to seek a review of a licence where provision has been made for them to do so.

### **Declaration**

In producing this Statement, the Licensing Authority declares that it has had regard to the licensing objectives of the Gambling Act 2005, any guidance issued by the Gambling Commission and any responses received from those consulted prior to the preparation of this Statement.

Those wishing to find information out about fees and the application process can visit the Council's [website](#), or contact the Licensing Service by telephoning 01952 381818 or by emailing [licensing@telford.gov.uk](mailto:licensing@telford.gov.uk).

## Community Impact Assessment

It is intended that you complete this form if you have identified a high negative impact to our communities and employees.

Sections 1 & 2 should be completed early in policy development and before any consultation/engagement activity takes place

Sections 3 & 4 should be completed before policy approval.

**You will find the information from this assessment useful for the Equality Implications section of any report you are completing.**

**Make use of the supporting guidance – Community Impact Assessment**

### Section 1 – Overview

1. What is the title of the policy?

A Statutory review of the Council's Statement of Licensing Principles for the Gambling Act 2005

2. What are the objectives of the policy? For example, what are we aiming to achieve? Who does it benefit? Please provide a brief description

3.

The objective is to consider and consult with partners, the community and the gambling trade on the Council's Statement of Licensing Principles.

The Gambling Act 2005 contains three key licensing objectives which are central to the regulatory regime. The Gambling Commission, the Licensing Authority and all applicants should positively promote these objectives. The Objectives are :

1. Preventing gambling from being a source of crime or disorder, being associated with crime or disorder, or being used to support crime.
2. Ensuring that gambling is conducted in a fair and open way.
3. Protecting children and other vulnerable persons from being harmed or exploited by gambling.

The purpose of the Statement of Licensing Principles is to ensure that the licensing objectives as defined under the Gambling Act 2005 are satisfied in all premises where gambling of any form takes place.

The Policy includes instruction and guidance on how the Council will administer applications and also how applicants should expect to promote the three licensing objectives.

The Licensing Authority is obliged to publish a Statement of Licensing Principles, formally agreed by Full Council and review it every three years

4. Who does this policy affect? (Delete as appropriate)

- Customers/service-users
- Partners
- Gambling businesses

5. What period does the policy cover? (start date & end/review date)

31<sup>st</sup> January 2019 to 30<sup>th</sup> January 2022

6. Your contact details:

Name of person completing impact assessment and their post	Suzanne Fisher Public Protection Team Leader
Telephone	01952 381818
Date started	4 <sup>th</sup> October 2018

## Section 2 – Impact Assessment

1. Will this policy have a significant impact on any of the following groups of people with regard to the General Equality Duty?

Positive and negative impacts should be assessed with regard to the General Equality Duty;

- eliminate unlawful discrimination, harassment and victimisation
- advance equality of opportunity
- foster good relations between different groups

Please mark all boxes indicating whether an impact has occurred, this could be **positive** or **negative**. Mark **None** if there is no impact. Help boxes are available to assist.

People of different ages

[Helpbox - Age](#)

People with ill health or people with a disability

[Helpbox - Disability](#)

People of different gender

[Helpbox - Gender \(Sex\)](#)

People who are transgender

[Helpbox - Transgender](#)

Different racial groups

[Helpbox - Race](#)

People with different religion or beliefs

[Helpbox - Religion or Beliefs](#)

People of different sexual orientation

[Helpbox - Sexual Orientation](#)

Women who are pregnant or breast-feeding

[Helpbox - Pregnancy and Maternity](#)

People that are married or in a civil partnership

[Helpbox - Marriage or Civil Partnership](#)

People affected by deprivation

[Helpbox - people affected by deprivation](#)

Impact (X)		
Positive	Negative	None
X		
X		
		X
		X
		X
		X
		X
		X
X		

2. What is the expected impact?

**People of different ages**

This licensing authority has noted the Gambling Commission's Guidance that this objective means preventing children from taking part in gambling (as well as restriction of advertising so that gambling products are not aimed at or are, particularly attractive to children). The licensing authority will therefore consider, as suggested in the Gambling Commission's Guidance, whether specific measures are required at particular premises, with regard to this licensing objective. Appropriate measures may include supervision of entrances / machines, segregation of areas etc.

**People with ill health or people with a disability and  
People affected by deprivation**

In the policy, the Licensing Authority notes that as regards the term "vulnerable persons" the Gambling Commission does not seek to offer a definition but states that "it will for regulatory purposes assume that this group includes people who gamble more than they want to; people who gambling beyond their means; and people who may not be able to make informed or balanced decisions about gambling due to a mental impairment, alcohol or drugs." This licensing authority will consider this licensing objective on a case by case basis.

3. What engagement and consultation have you already carried out?

Holders of existing licences, registered clubs and those who represent businesses, residents and community groups in the Borough and their representatives have been consulted on this review of policy. A full list of those consulted as part of the review of the Statement of Principles is listed at **Appendix A**

What the consultation/engagement told you?

The revised Statement of Licensing Policy has taken account of representations made by the consultees.

A full report including feedback from the consultation will be put before a public meeting of the Council's Licensing Committee on 30<sup>th</sup> October 2018.

**You are at the end of Section 2 - have you completed all questions in this section?**

**Please ensure all questions are answered and then send your information to;**  
[Equalityanddiversity@telford.gov.uk](mailto:Equalityanddiversity@telford.gov.uk)

You can ask questions or for any support by contacting 01952 382104 or e-mail  
[equalityanddiversity@telford.gov.uk](mailto:equalityanddiversity@telford.gov.uk)

The Equality and Diversity Team will help you address/respond to any issues in  
**Section 3 – Mitigating Actions**

### **Section 3 – Mitigating Actions**

1. For each significant **negative** impact identified in Section 2 (Questions 3 & 4), what action have you taken, or will you be taking, to reduce/manage these impacts?

Please bring forward any **negative** impacts identified earlier in the form and explain what action you will take to mitigate against them (The earlier help boxes include help on mitigating actions).

2. For each significant **positive** impact you identified in Section 2 (Questions 3 & 4) what action have you taken, or will you be taking, to maximise the opportunity?

Where the Licensing Authority receives representations to applications for licences under the Gambling Act that, these representations will be put before the Licensing Sub-Committee for consideration. Applicants and those making representations have a right to address the Committee. Members of the Licensing Sub-committee, when making a decision, must have regard to the Licensing Objectives and the Council's Statement of Licensing Principles.

Licensing Officers inspect all Gambling Licensed Premises. The following is included in the inspection :

Does the licensee have and put into effect policies and procedures designed to prevent underage gambling?

Is information readily available to customers on how to gamble responsibly and seek help in respect of problem gambling?

Do Gaming Machines display the mandatory information?

Is the ATM in a position where a customer has to stop gambling at a gaming machine to use it?

Does the licensee conduct test purchasing?

Is the premises appropriately supervised to ensure that children are prevented from entering/participating in gambling?

Has the licensee put into effect policies and procedures for customer interaction where they have concerns that a customer's behaviour may indicate problem gambling?

Does the licensee offer the ability for customers to exclude from similar local venues through participation in a multi-operator exclusion scheme?

Can customers choose whether to set time and monetary thresholds when using B2 machines?

Can the operator evidence policies, procedures and control measures to mitigate risks identified within the Local Risk Assessment?

**Remember to integrate any actions you have identified in to your service/team plans.**

3. The policy contribute to the following aims of the General Equality Duty;
  - eliminate unlawful discrimination, harassment and victimisation
  - advance equality of opportunity
  - foster good relations between different groups

## **Section 4 – Review and Monitoring**

1. From what date will this policy be implemented?

31<sup>st</sup> January 2019

2. How will the actual impact of the policy be monitored and reviewed?

By risk assessing gambling licensed premises.  
By monitoring the number of complaints to the Council about gambling premises.

Ensure that appropriate confirmation has been given by your line manager.

## **Line Manager/Head of Service Agreement**

Community Impact Assessments will be published online and available on request. This will include the subject document, equality analysis, data sources and consultation evidence.

Please make sure that your Line Manager/Head of Service has been made aware of the content of the impact assessment and that they agree with it.

Arrange for your Line Manager/Head of Service to e-mail confirmation of agreement to; [equalityanddiversity@telford.gov.uk](mailto:equalityanddiversity@telford.gov.uk)

The Equality and Diversity team will create a summary for ease of access, please make sure that you forward any relevant documentation you have referred to with the e-mail, or a link to the appropriate web page.

Should you have any questions, or

**Thank you conducting this Community Impact Assessment, should you have any questions please contact 01952 382104 or e-mail [equalityanddiversity@telford.gov.uk](mailto:equalityanddiversity@telford.gov.uk)**