

CABINET

Decision Notices and Minutes of a meeting of the Cabinet held on Monday, 12 May 2008 at 5.00 p.m. in the Reception Suite, Civic Offices

PUBLISHED ON FRIDAY, 16 MAY 2008

(DEADLINE FOR CALL-IN WEDNESDAY, 21 MAY 2008)

PRESENT: Councillors A.J. Eade (Chairman), D.G. Allen, S. Bentley, S. Burrell, E.J. Carter and J.M. Seymour

ALSO PRESENT: Councillors R.K. Austin, J.A. Dixon, R.E. Groom, W.L. Tomlinson and V. Tonks.

CB-168 MINUTES

RESOLVED - that the minutes of the meeting of the Cabinet held on Monday, 28 April 2008, be confirmed and signed by the Chairman.

CB-169 APOLOGIES FOR ABSENCE

Councillor A. Lawrence

CB-170 DECLARATIONS OF INTEREST

None

CB-171 MANAGING BIODIVERSITY SCRUTINY REVIEW

Key Decision identified as **Scrutiny Commission/Scrutiny Management Board reports** in the Forward Plan published on 16 April 2008.

Councillors T.J. Hope and L. Lomax presented the report of the Scrutiny Commission for Environment & Regeneration regarding how biodiversity is managed in the Borough. This issue was examined partly because of the poor condition of the two Sites of Special Scientific Interest which were owned and managed by the Council, from which it became clear that there was a wider issue around how biodiversity was managed. The Review Group had looked at relevant legislation, sites of biodiversity interest in Telford & Wrekin and how these were managed by both the Council and external organisations. They had also spoken to a wide range of organisations and individuals involved in the management of wildlife sites.

Scrutiny Members had concluded that there was a lot of good work being done by the Council and other organisations to protect and enhance biodiversity. However, there was a lack of strategic vision and co-ordination of work, which limited the impact of this work. There was a need to place a higher priority on managing biodiversity, and the report set out a number of

recommendations for the Cabinet to consider. The recommendations covered five key areas:

- strategic working across the Council, including the development of a Biodiversity Strategy for Telford & Wrekin;
- the Telford Environment Partnership, including a recommendation for a Cabinet Member to sit on this body;
- gathering biodiversity data;
- managing sites of biodiversity interest;
- Sites of Special Scientific Interest.

The Cabinet response to the report's recommendations was attached to the Agenda, and Cabinet Members thanked the Commission for their work. The Cabinet welcomed most of the recommendations in the report, subject to appropriate funding being available for some of the investment being called for. For example, additional resources might be required in the short term to support the establishment of the Biodiversity Strategy. In relation to recommendation 2c), Cabinet agreed that a senior elected Member with an interest in this subject should represent the Council on the Telford Environment Partnership, but that it need not necessarily be a Cabinet Member.

Attached at Appendix 2 of the report was the West Midlands Biodiversity Pledge, which all local authorities in the region were being encouraged to adopt. The commitments were in line with the Scrutiny Commission's recommendations, and it was proposed that Officers further investigate the implications for the Authority of signing the pledge, and report back to Cabinet.

RESOLVED -

- (a) that the response to the Scrutiny Commission's recommendations, as set out in Appendix 1 of the report, be noted.
- (b) that a further report be brought to Cabinet on the implications of the Council signing the West Midlands Biodiversity Pledge.

CB-172 CLIMATE CHANGE STRATEGY- A CLIMATE FOR CHANGE

Key Decision identified as **Climate Change Strategy & Action Plan** in the Forward Plan published on 16 April 2008.

Councillor S. Bentley, Cabinet Member for Environment, presented the report of the Corporate Director: Environment & Regeneration that sought approval of the final version of the Climate Change Strategy and associated Action Plan.

Following Cabinet approval of the draft Strategy at the end of January 2008, a six week public consultation had been carried out. More than 350 individuals had contributed to the consultation, and the results showed that Climate

Change was an issue that concerned the majority of residents of the Borough. A full overview of the comments received was appended to the report. Careful consideration had been given to the implications of making any suggested changes to the draft Strategy, and the reasons for the proposed inclusion or exclusion of suggested changes was provided. Issues had emerged from the consultation exercise in relation to the proposed targets for reducing carbon dioxide emissions for the Borough wide Community and for the Council's own operations. Following further consideration by the Corporate Climate Change Board, these targets had been amended. The revised Strategy was appended to the report, along with an initial Action Plan with priority actions to deliver the Council's carbon reduction target. Progress against targets would be monitored and reviewed, with a report to Cabinet every 12 months.

Members welcomed the report, although some concern was expressed that the Government was not providing any additional resources to local authorities for this work. It was suggested that the number of people who had responded to the consultation was not enough to be representative of the whole Borough, to which the Cabinet Member advised that Officers had worked very hard to engage local people and that the response rate was relatively good for such consultation exercises.

RESOLVED –

- (a) **that the final version of the Borough's Climate Change Strategy – 'A Climate for Change' – be approved.**
- (b) **that the initial Action Plan, as shown at Appendix 2 of the report, be approved.**
- (c) **that a further progress report be received in December 2008 following a six month review of the Strategy and Action Plan.**

CB-173 MEDIUM TERM CORPORATE PERFORMANCE STRATEGY – PRIORITY PLANS

Key Decision identified as **Corporate Strategy/Council Plan** in the Forward Plan published on 16 April 2008.

The Head of Policy, Performance & Partnership presented his report setting out the Priority Plan documents as the basis of the Council Plan and corporate performance strategy for the period 2008-2010.

The Priority Plans were based on the Council's Community Priorities of

- Maintaining a High Quality, Attractive and Sustainable Environment;
- Creating a Safe, Strong and Cohesive Community;
- Promoting Healthy Communities and Improving the Quality of Life of Vulnerable and Older People;
- Strengthening the Local Economy and Skills of Local People.

There was not a separate plan for the cross-cutting priority of “Transforming Telford & Wrekin”. As this contributed to the delivery of the other community priorities, it had instead been embedded within the most relevant Priority Plan. In parallel, a medium-term plan (to be embedded within the Corporate Business Plan) was being developed in relation to the priority to be an ‘Efficient, Effective Council’. This would be the subject of a separate report to Cabinet in the near future. The Council Plan, which would be submitted for approval to Full Council in June, would include a summary of the strategies, key targets and actions from each of the Priority Plans and Corporate Business Plan alongside performance, financial and other contextual information.

The main aim of the Priority Plans was to ensure that, from 2008/09, the Council had a consistent layer of strategic plans, aligned to resources, which clearly showed how it would deliver its priorities over the next 3 years. Appendix 1 of the report showed how the Priority Plans fitted into the overall revised service planning framework. Appendix 2 provided an overview of the Corporate Strategy for the next 3 years by bringing together a summary of the key focuses and priorities for improvement for each of the Community and corporate priorities. Full versions of the draft Priority Plans had been available on the Council’s Website, at Civic Offices Main Reception and in the Members’ Room.

To ensure that there was an opportunity for non-executive members to input into the process, presentations on key aspects of each Priority Plan were made to all Scrutiny Commissions during the week commencing 14 April. It was also emphasised that, even when the Priority Plans were approved, they would not be “cast in tablets of stone”, with an annual review and update as part of the overall service and financial planning process.

The relevant Cabinet Members then each provided an overview of the Priority Plan for their Portfolio area, as follows:

- Giving Children & Young People the Best Possible Start in their Lives – Cllr S Burrell
- Maintaining a High Quality, Attractive and Sustainable Environment – Cllr S Bentley
- Creating a Safe, Strong and Cohesive Community – Cllr D Allen
- Promoting Healthy Communities and Improving the Quality of Life of Vulnerable and Older People – Cllr J Seymour
- Strengthening the Local Economy and the Skills of Local People – Cllr E Carter

In response to comments from Members, the Chief Executive advised that the Plans had been developed across the Portfolios, so that they were cross-cutting rather than based on departmental structures. The Council’s strategic partners had been involved all the way through the process. In relation to having targets that were linked to the community’s priorities, the Chief Executive added that tough negotiations were currently being held with the

Government Office West Midlands about the specific Local Area Agreement 2 targets.

RESOLVED –

- (a) that the Priority Plans be endorsed as the basis for publication.
- (b) that delegated authority be given to the Chief Executive or appropriate Corporate Director, following consultation with the relevant Cabinet Member, to make any final amendments and approve publication.

CB-174 REVIEW OF THE COUNCIL'S LOCAL CODE OF CORPORATE GOVERNANCE

Council matter – not subject to Call-in

Councillor J.A. Dixon, Cabinet Assistant: Resources (on behalf of Cllr A. Lawrence – Cabinet Member for Resources) presented the report of the Corporate Director: Resources that outlined the updated Local Code of Good Governance following its review against recent guidance. An updated Local Code of Good Governance was attached to the report.

The Council's Local Code of Good Governance summarised the underlying culture of the Council and how it would deliver the appropriate quality services to the Community it served. CIPFA/SOLACE reviewed the Good Governance Standards for Public Services for specific application to Local Government, and the CIPFA/SOLACE documents 'Delivering Good Governance in Local Government (Framework and Guidance)' were published in June 2007. The Council's Code had already been reviewed and updated against the Public Services document, and this update aimed to reflect the local government application and also to make it clearer for Members, officers and the public to understand.

Once adopted, the updated Local Code would be circulated widely to all Members and Officers, accompanied by explanatory information. Awareness training would be provided to all appropriate Members and Officers.

RESOLVED – TO RECOMMEND TO COUNCIL that the updated Local Code of Good Governance be adopted.

CB-175 EXCLUSION OF PRESS AND PUBLIC

RESOLVED - that the press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

CB-176 ACQUISITIONS OF DWELLINGS IN SUTTON HILL

Key Decision identified as **Acquisition of Dwellings in Sutton Hill** in the Forward Plan published on 16 April 2008.

Councillor J.M. Seymour, Cabinet Member for Adult & Consumer Care, presented the report of the Head of Prevention & Protection, which sought approval for the acquisition of four dwellings in Sutton Hill.

Following recent public meetings in Sutton Hill, problems caused by long-term empty dwellings were highlighted as impacting on the quality of life of residents. Eight such dwellings had been identified – most of which were in private ownership. At this stage, it was proposed that the Council acquire four of the properties in accordance with Section 17 of the Housing Act 1985. Detailed financial and legal implications were provided in the report, along with the proposed future uses for the dwellings/sites.

In response to concern expressed about the value of the properties to be acquired from private landlords, it was advised that the Head of Asset & Property Management would only negotiate on a price that was considered appropriate for the condition of the property. Members welcomed this initiative as part of the on-going work to improve the quality of life for residents of Sutton Hill.

RESOLVED –

- (a) that dwelling nos. 59, 60, 61 and 108 Summerhill, Sutton Hill be acquired on terms to be agreed by the Head of Asset & Property Management.
- (b) that the Head of Legal Services be authorised to agree and execute all necessary documents in relation to the acquisitions.

CB-177 REPROVISION OF MENTAL HEALTH RESIDENTIAL SERVICES

Key Decision identified as **Provision of Mental Health Services** in the Forward Plan published on 13th March 2008.

Councillor J.M. Seymour, Cabinet Member for Adult & Consumer Care, presented the report of the Corporate Director: Adult & Consumer Care, which sought approval for completion of arrangements and a tendering process leading to the award of a contract for the provision of 7 residential rehabilitation placements for adults with mental health problems at Ellen Court, Wellington.

The current contract expired at the end of March 2009. Commissioning managers had reviewed the service and considered that it was integral to meeting the needs of mental health service users who require residential care in Telford & Wrekin. It was therefore proposed that a five year contract should

be tendered for the period 2009-2014. The report provided further details of the services provided by the contract and the current costs involved.

RESOLVED –

- (a) that the re-tendering of the provision of residential mental health care and support services at Ellen Court be approved.
- (b) that authority be delegated to the Corporate Director: Adult & Consumer Care to award a contract for up to a 5 year term for the provision of residential mental health services, following competitive tendering in accordance with the Council's Constitution, and to enter into appropriate contractual documentation subject to the terms and conditions recommended by the Head of Legal Services (including a new funding agreement between the Council and Telford & Wrekin Primary Care Trust under Section 256 NHS Act 2006), with authority for the Council's seal to be affixed, as appropriate.

CB-178 PROPOSED DEVELOPMENT OF A NEW EXTRA CARE HOUSING SCHEME AT LIGHTMOOR, TELFORD

Key Decision identified as **Extracare Housing Development at Lightmoor** in the Forward Plan published on 13th March 2008.

Councillor J.M. Seymour, Cabinet Member for Adult & Consumer Care, presented the report of the Corporate Director: Adult & Consumer Care, which sought approval for the use of funding allocated within the Council's capital programme for the proposed extra care housing scheme that was being developed by Bourneville Village Trust as part of a new community at Lightmoor Village in Telford.

The proposed scheme would provide a 59 dwelling specialist housing for older and disabled people as an alternative to residential care. The new development would assist the Council in achieving its Housing Care & Support Strategy aim of developing 500 additional extra care housing dwellings by 2021.

The report set out how the scheme would be funded, including a contribution from the Council of up to £1 million.

RESOLVED – that the use of funding allocated within the Council's capital programme up to a maximum of £1 million to support the development of a new extra care housing scheme at Lightmoor be approved.

The meeting ended at 6.28 p.m.

Signed for the purposes of the Decision Notices

Ken Clarke
Head of Audit & Democracy
Date: 16th May, 2008

Signed:

Date:

TELFORD & WREKIN COUNCIL

CABINET – 2ND JUNE 2008

**CAMPUS TELFORD AND WREKIN: PRIMARY CAPITAL PROGRAMME –
STRATEGY FOR CHANGE**

**REPORT OF THE INTERIM HEAD OF POLICY, RESOURCES AND
SOCIAL REGENERATION**

1. PURPOSE

To seek approval to the submission of the Primary Capital Programme Strategy for Change to the Department for Children, Schools and Families (DCSF).

2. RECOMMENDATION

- 2.1 That the proposed strategy for primary school provision as detailed in the Primary Strategy for Change document be approved for submission to DCSF by 16th June 2008.**

3. SUMMARY

The Government is committed to renewing at least half of all primary school buildings by 2022/23 through the Primary Capital Programme. The aim is to create primary schools that are equipped for 21st century teaching and learning, and are at the heart of their communities with children's services in reach of every family.

The primary capital investment should support a wide range of policies with the Children's Plan at its heart. The investment will support the transformation of education, including raising standards and improving the life chances and well being of all children, the removal of surplus places, inclusion, Every Child Matters, and the provision of extended services for the local community.

Schools that do not benefit directly from the Primary Capital Programme will continue to receive funding via the devolved programme and, where appropriate, the targeted capital fund.

Every Council must submit a Strategy for Change which details their proposals for the provision of primary education in their area. Telford & Wrekin's proposed submission is attached to this report.

4. PREVIOUS MINUTES

Not applicable.

5. INFORMATION

5.1 Background

In 2005 the Government set out ambitious plans for a new long-term strategic capital investment programme for primary schools. The Government pledged an initial £1,150 million extra resources for this programme from 2008 to 2011, and committed to continue that level of investment for 15 years in total, subject to future public spending decisions.

On 10 October 2007, allocations for the Primary Capital Programme were announced, including pilot projects in 23 local authorities in 2008-09 and extra resources for every local authority from 2009. The day before, the Chancellor of the Exchequer, Alistair Darling, and the Secretary of State for Children, Schools and Families, Ed Balls, announced that they had increased investment by £750 million across two years (£200m of new investment announced by the Chancellor in the Comprehensive Spending Review, together with £550 million of headroom available within the Department's existing capital settlement). This gives a total of £1,900 million in 2008-11.

Telford & Wrekin's Strategy for Change

The Council's Primary Strategy for Change is linked very closely to the Building Schools for the Future proposals and the vision for Campus Telford & Wrekin. A part of this vision is to create learning communities incorporating the local secondary school with a feeder primary school and other community facilities, our strategy also commits to building enhancement which has been identified through the Asset Management Programme. Similar opportunities will be sought on other, non-secondary school Learning Community Sites.

5.2 Equality and Diversity

The Primary Capital Programme will assist in seeing the vast majority of the Council's schools enhanced over the next 15 years. By combining a number of funding sources, this major capital investment will provide much improved disabled facilities for pupils, employees and community users.

All new and refurbished extended school facilities will be available to all members of the community.

5.3 Environmental Impact

All new buildings provided by funding from the Primary Capital Programme would be designed to the latest environmentally friendly and energy efficient standards and replace old outdated buildings which are energy inefficient. Wherever possible any refurbishment projects will also aim to provide greater energy efficiency.

5.4 Legal Comment

The Authority is required to submit the Strategy for Change containing proposals for the provision of primary education in their area to the DCSF by the 16th June 2008 in order to comply with the timeline set out for the Primary Capital Programme.

5.5 Links with Corporate Priorities

5.5.1 The specific proposals will all significantly contribute to the realisation of the Borough's Community Ambitions with particular emphasis in respect of:

- A community that is well educated and skilled, and which values and develops its children and young people
- A community that is healthy, cared for and well housed
- A place that is attractive and clean, with a high quality sustainable environment
- A community that is strong, cohesive and socially inclusive.

5.6 Opportunities and Risks

In proposing this project, the Corporate Risk Management Methodology will be complied with. This approach is not intended to eliminate risks but to identify the risks and manage them. However not all risks can be managed all of the time and some risks may not have been identified.

The following key risks and opportunities associated with this project have been identified and will be assessed. Arrangements will be put in place to manage them:

- Strategy for Change rejected by DCSF following submission in June 2008.
- Programme slippage due to insufficient funding availability.
- Changes in pupil demography.
- Changes in Government led priorities and future spending reviews.
- Failure to meet targets established by the strategy.

A formal Risk Assessment Workshop is scheduled to take place on 5th June 2008 to identify and assess all the risks identified, including the key risks above, for the full term of the Primary Capital Strategy from 2008 to 2022.

5.7 Financial Implications

The Council will receive, through the Primary Capital Programme, funding of £3,000,000 for the financial year 2009-10, and a further £5,378,000 in 2010-11. Beyond this initial 2 year allocation, it is envisaged that further funding will be provided subject to future spending reviews.

The benefit from this allocation will be maximised by the use of additional funding sources including other capital allocations to be identified as part of the ongoing Children and Young People Capital Programme.

Further financial reports will be submitted as more detailed cost implications are identified.

6. WARD IMPLICATIONS

District wide implications.

7. BACKGROUND PAPERS

- Building Schools for the Future – Strategy for Change Part 1.
- Children & Young People Asset Management Plan.
- Every Child Matters: Primary Capital Programme Prospectus (March 2006).
- Guidance on Primary Strategy for Change (December 2007)

***Report prepared by Mal Yale, Capital & Facilities Manager
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Telford & Wrekin
C O U N C I L

Children & Young People

Campus Telford & Wrekin: Primary Capital Programme

Primary Strategy for Change

June 2008

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1. The Local Perspective – Campus Telford & Wrekin

- 1.1 Telford & Wrekin's aspirations for the future are set at the highest level. The vision for Campus Telford & Wrekin has excited and galvanised the whole community which recognises that education is vital to manage better change in the face of economic growth, emergent technologies, environmental opportunities and the needs and ambitions of local people. The capital investment available under the government's Primary Capital Programme offers us a once in a lifetime opportunity to accelerate Telford & Wrekin's plans for transition to a modern learning city. Telford & Wrekin encompasses rural communities and a rapidly growing New Town with complex social, economic and cultural needs.
- 1.2 The Primary Capital Programme will act as a major catalyst for regeneration in Telford & Wrekin by enabling us to raise achievement, aspirations and self esteem through collaborative working and the development of Learning Communities. Children, young people and their families are at the heart of our corporate mission and plans. These embrace fully the government strategies for children and learners, extended schools, childcare and family support and will reflect the increasing cultural diversity of our community.
- 1.3 We have always been committed to the commissioning and delivery of high quality integrated and child-centred children services and have been recognised as a 4 star authority by the Audit Commission and as the best Council in England by the LGC. Our Children & Young People Service has one of the highest CPA ratings in the country and is the only such service to have two Beacon Awards.
- 1.4 Telford & Wrekin is a major urban area set in a substantial rural hinterland. The heart of the borough is the combination of the New Town of Telford which was designated in the 1960's, the market towns of Wellington and Newport, and a number of smaller District Centres including Madeley and Dawley.
- 1.5 Telford & Wrekin has an under 16 population of 34,300, which is 28.8% of the Borough's overall population. There are 21,900 residents over the age of 65 (16.3% of the Borough's population). Telford & Wrekin has a Black and Minority Ethnic population of 5.2%.
- 1.6 There are 67,000 households in the Borough and an estimated 1,330 homes are forecasted to be built in the Borough per year up to 2011. Recently Telford & Wrekin has been designated as a New Growth Point, therefore the potential number of new homes is likely rise much higher, potentially 13,000 by 2016 (1,625 per year). In total, there are expected to be 26,500 new homes up to 2026.
- 1.7 The Primary Strategy for Change programme will help see the delivery of learning communities at a number of secondary school sites. At least 8 existing sites will see established all-through learning campuses incorporating primary provision. In addition further all-through schools will be

considered as part of the wider strategy as well as the need to provide additional places to address the projected growth forecast for the Borough.

2. Baseline Analysis

- 2.1 Following Local Government Review in 1998, Telford and Wrekin became a Unitary Authority, having previously been part of Shropshire County Council. The population of Telford & Wrekin is 164,600, an increase of 16.3% since 1991. As a consequence of projected future housing growth the population is predicted to be 198,400 by 2026.
- 2.2 Telford & Wrekin maintains 76 schools, of which there are:
- 57 primary (including 7 junior and 8 infant schools). 7 of these schools are Voluntary Aided and 1 has Foundation status.
 - 13 secondary, of which 2 are Voluntary Aided, 3 have Foundation status, 1 is an Academy and 1 is a PFI Community school.
 - 4 special, 1 SPLD (all age), 2 MLD (1 primary, 1 secondary) and 1 EBD (secondary).
 - 2 nursery schools (both Maintained).
 - 4 pupil referral units (including a Medical Unit)
- 2.3 The Borough is ranked the 112th most deprived Local Authority area in England (out of 354). The borough has 5 areas (out of a total of 108 areas) that are in top 10% most deprived nationally. These areas are located in the wards of Woodside, Malinslee (2 areas), Brookside and Donnington.
- 2.4 There are approximately 13,700 primary aged pupils currently attending Telford & Wrekin Primary schools, and a further 1,260 children enrolled in Local Authority (LA) maintained nursery provision. The LA liaises with 3 different Diocesan Authorities: Lichfield, Hereford and Shrewsbury.
- 2.5 The Borough presently has attendance areas for all of its primary schools, however some voluntary aided school areas overlap with maintained schools due to encompassing parish boundaries.
- 2.6 In the urban areas of the Borough, all properties within attendance areas are within a 2 mile radius of schools, thus not necessitating home to school transport. However, in the northern rural areas, there are small communities which do qualify for home to school transport to their local village school.

Demography

- 2.7 The composition of the Borough's school estate is mainly urban with schools at the heart of their local communities. Telford & Wrekin inherited very few rural primary or small schools (i.e. less than 100 pupils) on becoming a Unitary Authority in 1998.
- 2.8 Telford town is made up of a combination of established satellite communities each having their own individual identity. Some of these are

long-standing matured areas whilst others are new developments created within the last 15 years. This contrast of areas leads to a need for growth in certain areas to be weighed against a declining young population in the more established communities.

- 2.9 The nationally declining birth rate, which has affected many areas across the country, has seen rising surplus places in a number of primary schools. Telford & Wrekin has in recent years witnessed a decline in the primary population from approximately 15,000 in 2002 to the January PLASC 2008 figure of approximately 13,700. However, the long term projections for the Borough indicate that the pupil population will begin to rise steadily in the medium term, as a consequence of the Local Development Framework plans for massive housing growth up to 2026. It is expected that numbers may rise back up to around 15,000 primary aged pupils within 10 years time.
- 2.10 During the past 8 years the LA has taken the strategic view set out in its School Organisation Plan, to rationalise primary school provision to help address not only the projected falling roll in some areas, but also to support the increased housing growth in specific areas. This growth has seen Telford & Wrekin be considered a major growth point within the West Midlands. This strategic decision making has resulted in the implementation of a number of school reorganisations, amalgamations and school closures.
- 2.11 The strategic decisions that have been taken have necessitated widespread consultation with key stakeholders, as well as directly with the communities affected. To date the Council has received very few objections to its proposals, and in all cases where this has occurred the LA has alleviated the concerns put forward. This reflects very well on the administrative processes embedded into the overall planning of school places strategy.
- 2.12 Since 2001, the LA has amalgamated 20 infant, junior and primary schools to create 10 new primary schools:

Sir Alexander Fleming	January 2001
Langley St Leonard's	September 2004
Wrekin View	September 2004
Woodlands	September 2005
Millbrook	September 2005
Short Wood	September 2006
Windmill	September 2006
HLC Primary	September 2006
Meadows	September 2006
Old Park	September 2007

Dothill Infant & Junior will amalgamate in September 2008 or January 2009.

- 2.13 Although the LA has had to be proactive in removing surplus places in specific established areas, it has in other areas experienced large scale housing development. This has created a need to provide additional places through a combination of building new schools or extending existing provision.

- 2.14 Since 1998, the LA has opened 2 additional primary schools through phased development. This has seen 770 places added, and a further 210 place primary is due to open in September 2009. In addition a further 12 schools have been extended, remodelled, or in one case enlarged as a rebuild, and this has in total provided an additional 1,055 pupil places.
- 2.15 Approximately 1370 places have been removed from those schools which have either experienced high levels of surplus or have had projected falling rolls identified, as part of the LA's planning of places strategy. The removal of surplus places was carried out through a combination of re-designating surplus school accommodation, the removal of temporary buildings, or the utilisation of space for extended school or community provision purposes.
- 2.16 Where there is predicted to be an issue with regard to rising surplus places at particular schools, the LA is proactive in exploring the use of surplus accommodation to provide for other uses (i.e. community facilities, PPA usage, early years etc.). The Net Capacity can then reflect these accommodation changes to actively reduce unused space within those schools affected by surplus.
- 2.17 In previous years, the determination of additional places has been led by Planning Authority targets for new housing set through the Regional Spatial Strategy. This has aimed to provide up to 1,330 new dwellings per annum across the Borough. However, due to issues surrounding land ownership and consequential legal considerations the actual completions have seen only half of the anticipated homes completed, i.e. an average of 660 homes per annum.
- 2.18 The consequence of this, is that on some occasions, additional places provided at both new and remodelled schools have not primarily been taken up by children from within the designated attendance area serving the school. As a result, neighbouring schools, which either have older buildings or where the general parental perception is not as positive, have suffered. Although this is no doubt an inherent problem affecting many LAs, the position in Telford & Wrekin is exacerbated by the impact of lower annual housing yield.

Premises

- 2.19 In 1999, the Government introduced Asset Management Planning (AMP) for all Local Authorities, with the aim being to help ensure resources for school premises were used as effectively as possible to improve buildings and facilities, and to raise educational standards. Telford & Wrekin's data production and supporting policy documentation was assessed as being an exemplar of good practice. The LA's AMP strategy, combined with the survey data produced for each school, provided the source for prioritising the formulaic funding received to address the most serious condition and suitability needs.
- 2.20 Throughout this process the LA fully consulted with all of its schools (both individually and collectively), key partners, as well as establishing a

representative AMP Consultative Group, which was integral in setting the prioritised programme of work.

- 2.21 The formulaic funding received since the implementation of Asset Management Planning, has enabled the LA to address a significant proportion of its most serious condition related priorities, as identified in the initial surveys carried out in 2000. The utilisation of the funding has also seen significant progress made in addressing medium condition priorities. In addition a large number of suitability priorities have been addressed utilising not only Modernisation funding, but by joining up with other funding streams, such as Schools Devolved Formula Capital, Access Initiative, Basic Need, and also the Council's own funding sources (which include capital receipts and section 106 agreements).
- 2.22 Since the implementation of Asset Management Planning the LA has established a transparent robust set of principles for prioritising schemes of work against schools own identified priorities. The high level of capital investment over the past few years, has enabled the LA to modernise a significant proportion of its primary building stock. Those schools which were identified as having the worst condition and suitability issues have undergone major improvements. In some cases this has meant poor buildings being replaced with new school buildings, but in the vast majority of cases, it has seen varying degrees of remodelling/extension work taking place.

Accessibility

- 2.23 All building works undertaken on school sites fully comply with the Disabilities Discrimination Act, with over 50% of the authority's primary schools having had major building works incorporating access improvements, carried out on site since the implementation of Asset Management Planning in 2000.
- 2.24 In 1998, only Holmer Lake Primary School, in central Telford provided enhanced provision to meet the needs of pupils with physical difficulties. During the past 9 years, the LA has built 5 new primary schools with a further 2 due to open by September 2009. All of these schools are 100% accessible and in addition many others have experienced significant re-modelling which has seen approximately 50% of Telford & Wrekin schools being more than 90% accessible. Of the remaining schools, a large proportion are partially accessible i.e. more than 50% accessible.
- 2.25 The Primary Capital Programme will see this statistic rise considerably over the next few years, so that by the end of the programme the vast majority of the LA's schools are deemed to be fully accessible. The joining up of funding streams, including the access initiative allocations, to achieve accessibility enhancement will be a key consideration in the design for all the new build and remodelling that takes place on school sites.

Voluntary Aided Sector

2.26 Telford & Wrekin has 9 voluntary aided schools (7 primary, and 2 secondary). The VA school buildings are enhanced through the annual Local Authority Co-ordinated Voluntary Aided Programme (LCVAP). The prioritisation of this annual programme is agreed by a representative group comprising of a LA Officer, Asset & Property Management Officer and Diocesan/School representatives from each of the four Voluntary Aided Groups:

- Shrewsbury Diocese
- Lichfield Diocese
- Hereford Diocese
- Adams' Grammar School

2.27 During the past 10 years all 9 VA schools have benefitted from significant investment, which has seen not only the prioritised use of LCVAP and schools Devolved Formula Capital, but has also seen the LA successful with bid submissions for a new primary school for St Peter's & St Paul's Catholic Primary in Newport, Key Stage 1 Class Size Strategy extensions at Dawley CE Primary and St Luke's Catholic Primary, new Sports Halls at both Blessed Robert Johnson Catholic College and Adams' Grammar School, and a large 8 new science laboratories at Adams' Grammar.

Standards

2.28 In 2007, results at key stage 1 were at the national average at Level 2+ in writing and mathematics, and were 1% below in reading. At Level 3 the results were above the national average in writing and mathematics, and equal to the national average in reading. Annual Performance Assessment (APA) judged that pupils make "good progress" through Key stage 1.

2.29 At Key Stage 2, pupil performance, whilst still below the national average, has improved year on year. 78% (80% if you do not include children in special schools) achieved Level 4+ in English, 74% in mathematics and 88% in science. 2007 results led to a letter from Lord Adonis congratulating the LA on its improvements in English, mathematics and science. The combined results for English and mathematics were judged to be "amongst the most improved based over the period from 2004-2007". The National Strategy Standards Meeting (2007) commented on the LA's "sustainable" year on year improvements. The APA judged that the LA's results demonstrated that: "The LAs challenge and support to schools has shown fruition at Key Stage 2". In May 2008 the Primary National Strategy report judges the implementation of the Primary Strategy in Telford & Wrekin as 'outstanding'.

2.30 The number of schools below the floor target has dropped considerably year on year. 1998 (when the LA became unitary) 28 schools were below the floor target in English, 31 in mathematics and 23 in English and mathematics. This has now been reduced to 7, 14 and 7 respectively. This demonstrates that the LA is targeting support and challenge effectively to raise standards. The greatest gains have been seen in schools serving disadvantaged areas.

Schools at, or below, the floor target receive significant support through the Intensifying Support Programme. The management and targeting of this support has been judged to be very effective by the National Strategy regional director.

- 2.31 School Ofsted judgements demonstrate that the primary schools in the LA are providing good quality education. 15% have been judged to be outstanding. No school is in Special Measures and only 1 school currently has a Notice to Improve. All schools serving disadvantage areas have been inspected and, apart from the one school, have been judged to be at least satisfactory. There are only three schools in the LA yet to be inspected.
- 2.32 The LA strategy to amalgamate infant and junior schools is coming to fruition in terms of raising standards in Key Stage 2. The trend shown in these schools is one of improvement, evidenced by Ofsted judgements.

ICT Infrastructure

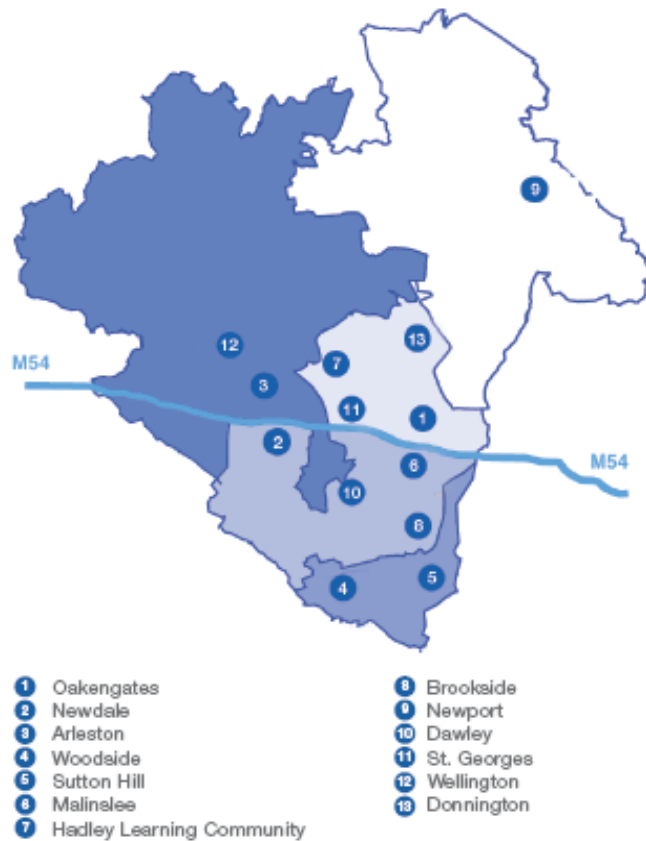
- 2.33 Since 1998, Telford and Wrekin has led the way in developing an excellent ICT infrastructure with a fully managed technical support service. This service currently fulfils the ambitions enshrined in the "Harnessing Technology" document, including the provision of a Learning Platform for all Telford schools. It uses economies of scale to ensure that the total cost of ICT provision is less than half the average expenditure in UK schools today. By managing this single network for our schools, the Authority allows teachers and head teachers to concentrate on pedagogy rather than technology.

Early Years

Children's Centre Developments

- 2.34 Sure Start Children's Centres, along with extended schools are at the heart of the Every Child Matters programme (ECM) for improving the following five outcomes for children and families
- Being healthy
 - Staying safe
 - Enjoying and achieving
 - Making a positive contribution
 - Achieving economic wellbeing
- 2.35 13 children's centres have been developed across Telford and Wrekin reaching out to 10,412 children aged 0-5 years. The children's centres deliver services in partnership with various agencies including health, jobcentre plus, schools and multi agency teams.

Children's Centres and their Location



Children's Centre Services

2.36 Children Centres support families with children under 5 and take a multi disciplinary approach to increasing the number of families that access services, especially those within the National and local priority groups. Children's Centres are unique in their governance and meeting local needs, which are addressed through consultation and evaluation of services. The implementation of the core offer may vary however in principle it is as follows:

- Integrated early learning and care for babies and children up to the age of five with the support of a qualified 0.5 teacher in order to positively impact on the Early Years Outcome Duty
- Support for childminders including networks
- Parental involvement
- Links with job centre plus - to reduce the number of families in workless households and reduce child poverty
- Links with PCT to provide seamless service for under 5's e.g. health visitors Speech and language therapy to support learning developments and outreach workers working to support families
- Outreach and family support, and Community Involvement teams, supporting core offer, linking with partner agencies and embedding the CAF process across all centres

- Build links with socially excluded groups – preventative support from pre- birth
- Work with the private and voluntary sectors
- Develop partnership working with extended learning
- Link with (Further Education) (FE) providers for alignment of activities
- Link with Life Long Learning, Links with libraries, book start, CAB, Relate

Extended Services

- 2.37 Collaboration” and “partnership” underpin Telford and Wrekin’s approach to developing extended services.
- 2.38 The local authority attempts to ‘join up’ a range of different national and local initiatives in order to develop a coherent and sustainable package of integrated services which offer appropriate support for all children, young people and their families.
- 2.39 An extended school audit under taken in 2005/6, and then in 2007/8, identified over 1500 different activities that were being delivered throughout the year in and around schools. Over 40,000 children and young people access these activities.
- 2.40 Schools are supported in the development of extended services through the coordination and delivery of a range of local authority based programmes/initiatives, such as: Integrated Childcare, Change for Children, School Sports Partnership, Playing for Success, Creative Arts, and Family Learning.

Deprivation and Economy

- 2.41 As well as attracting people, the borough has been successful in attracting new investment, with over 130 foreign owned firms operating within Telford. Manufacturing remains a key sector of the local economy, employing some 28% of the local workforce, compared to 15% nationally. Although unemployment is low, opportunities remain relatively narrow and concentrated in service and unskilled occupations. At face value, the borough may appear prosperous; however there is a substantial minority of local people subject to poverty, disadvantage and hardship. The borough is ranked 112th most deprived local authority from 354 in England.
- 2.42 The availability of jobs in the local economy is focused at the lower skills end and the standard of skills and qualifications is lower locally than nationally. Some 18% of the working population has no or limited qualifications. The number (9.7%) of young people not in employment, education or training is a specific focus for action.
- 2.43 Some of the lowest attaining schools are located in the New Town estates of South Telford where much of the housing and physical infrastructure is in need of renewal. These parts suffer from serious deprivations which are

comparable with inner city areas, with five neighbourhoods ranking among the 10% most deprived in England. The authority is determined to challenge these barriers to learning and ensure that all pupils have the opportunity to achieve.

Healthy Schools

- 2.44 Telford & Wrekin currently has 57 primary schools and these are served by 15 production kitchen units, 8 full export and 32 stand alone finishing units.
- 2.45 In 2002 the Education Catering Service underwent a Best Value review and as a consequence, the Council invested £1.6 million for the upgrade of a number of kitchens. The identified programme of work saw 19 of the larger kitchens remodelled to create production units (providing main food items that travel well to their affiliated finishing kitchens). All units received new service equipment i.e. heated trolleys and utensils. The provision of new service equipment enhanced the look of the food and ensured that all foods are kept at correct temperatures for service.
- 2.46 Telford & Wrekin Council Education Catering Services have been running with a set main meal for over a year, with the focus being to provide a nutritionally well balanced meal despite limiting the choice. This has not only seen the provision of better quality main meals, it has also encouraged healthier eating for the children.

SEN Provision

- 2.47 There are around 400 pupils on roll in special schools maintained by the local authority, which is just less than 1.7% of the total school population. Within this total, 175 are primary age pupils (1.3% of the primary school population). A further 15 pupils are on roll at specially resourced provision within mainstream primary schools.
- 2.48 The LA has completed a review of special needs school provision which led to some the rebuilding or remodelling of all four special schools in the Borough. There is a commitment to providing mainstream school places for children with special needs and there are resourced primary schools in the Borough that are able to cater for children with a wide range of needs. The number of children placed in special schools will continue to decline as more children are included within mainstream settings in the future.
- 2.49 There has been a significant amount of capital funding injected into the special school sector over recent years. All of the LA's special school buildings are of excellent quality and are appropriate for the needs of the pupils. All building works undertaken on school sites fully comply with the Disabled Discrimination Act (DDA), with over 50% of the LA's primary schools having had major building works undertaken incorporating access improvements, since the implementation of Asset Management Planning in 2000.

3 Long-Term Aims

- 3.1 The Vision for Campus Telford & Wrekin is to create 0-19 learning communities that really are at the heart of their local communities. This can be accomplished through offering extended services for at least 50 weeks of the year with hours appropriate to the needs of the community. The Learning Communities will link with borough wide initiatives and will be the focus of co located childcare, co located arts, sports and community facilities, wrap around care, extended services and out of hours provision. Such joined up services will increase the participation of the community and especially of parents in the life of the school. They should reduce offending rates and improve health outcomes through access to drop in health clinics. They will contribute to broader regeneration efforts by improving the skills base within the local community and learners will be more active citizens.
- 3.2 All successful organisations have, at their heart, a clear vision of what they want to achieve: This vision sets out their direction, defines their priorities and guides their actions and challenges them to constantly strive for improvements.
- 3.3 Our vision as a council is about the sort of community that we want Telford and Wrekin to become and also about the sort of organisation that we want the council to be and the way it works with the community.

Our Vision - "Building a successful, prosperous and healthy community which offers a good quality of life for all the people of Telford & Wrekin"

- 3.4 Our vision is very much linked to a number of shared local and national priorities that have been developed between central government and the Local Government Association. These are:
- Creating safer and stronger communities.
 - Improving the quality of life for all children and young people.
 - Improving the quality of life of older people and vulnerable adults and promoting healthier communities.
 - Developing sustainable communities.

These priorities are what the council, and its partners, are working to achieve.

- 3.5 During 2004/05 the Council was selected by the government to spearhead the development of a major new policy initiative - Local Area Agreements (LAAs). The Council's LAA was formally signed by the Deputy Prime Minister in March 2005.
- 3.6 Within the LAA for Children & Young People, our key priority outcomes (also reflected within the Children's Plan) are based around the five national outcomes of:
- Staying safe
 - Being healthy

- Enjoying & achieving attainment in school
 - Achieving economic well-being
 - Making a positive contribution
- 3.7 Telford & Wrekin schools already work in partnership with each other in clusters and school development groups, with the local authority and wider parties to debate, agree and deliver improvement. The LA promotes the Campus Telford & Wrekin vision which seeks schools and their learning communities to further commit to combining energies, talents and opportunities for the good of children and young people across the borough.
- 3.8 Such genuine collaboration is based on trust that is founded on jointly developed learning strategies, supported by clear agreements on resources and responsibilities for delivery within a framework of professional respect. It is intended that, with focused collaboration, more stimulating buildings and more engaged learners will result in the needs of underperforming schools and groups being addressed.
- 3.9 Collaborative working is also key to the current five geographical community clusters across the Borough. Several agencies are working together, to deliver joined up services for children and families, to meet local needs. As part of Campus Telford & Wrekin, it is envisaged that each of the secondary schools, apart from those in Newport, will become a hub for its community and provide facilities to be shared such as libraries, sports facilities etc.
- 3.10 Each of the secondary schools will have a primary school either on site or within a very short distance and in some cases there will be a children's centre providing pre school education and health facilities in partnership with the PCT. These learning communities principally comprising a secondary and its main contributory primary schools have produced draft visions for each learning community. They have established a shared educational ethos and plan to take advantage of a continuum of learning e.g.
- The scope for developing a continuum of pedagogies
 - Continuity of knowledge of learners
 - Tackles the dips associated with transfers and transitions
 - Greater opportunities for staff within a larger and integrated staff community
 - Extended opportunities for parental engagement
 - Offering educational opportunities for all ages
- 3.11 By expanding the number of schools that have co-located primary schools and providing a continuum of personalised learning opportunities Campus Telford & Wrekin will allow expertise and resources to be shared across phases so that KS2 results will improve.

Admissions, Diversity and Age Range of Schools

- 3.12 It is an accepted principle within the Borough that primary schools should be sited in the community they serve. Ideally they are within a safe and easy walk from the pupil's home. In many cases they will incorporate a nursery class or have a preschool co-located with them. In some instances there will also be Children's Centres on the same site providing support and services to families and giving maximum opportunity to build strong links between the school and its community.
- 3.13 New schools will need to meet their communities needs and decisions about what kind of school will need to be made bearing in mind a wide range of factors. Planned new schools will be open to competition in order that other proposers in addition to the LA are given the opportunity to register interest.
- 3.14 Only children selecting a school on faith grounds or those living in more isolated rural communities will have to travel any significant distance to school.
- 3.15 Primary schools will be designed to be at the heart of their communities and to support economic and community regeneration. In some locations it is intended to create learning communities by co-locating primary and secondary schools and having a principal and governing body presiding over both schools. This will have benefits for the curriculum in both phases and enrich the experience of pupils and staff. It will also ease the transition between the phases for pupils and their families and foster stronger links between the schools and their communities.
- 3.16 It is being considered, in conjunction with our partners in the diocese, whether one of the learning communities should be composed of Roman Catholic schools.
- 3.17 Currently each of the schools within Telford & Wrekin has its own designated attendance area. In places these areas are shared between schools.
- 3.18 In its role as a commissioner of school places, the LA will seek to make capital investment decisions that increase access to popular and successful schools. As demographics change the designated areas of each school will be kept under review.
- 3.19 It is intended that all schools within the Telford town area will be modelled to accommodate at least one form of entry (30 children per year group, 210 children on roll) with schools of two forms of entry where local circumstances indicate that this many places are necessary. The mix of community, Church of England and Roman Catholic schools will be maintained. In areas of population growth, usually linked to extensive residential development, it is anticipated that new primary schools will be necessary to meet demand.
- 3.20 The majority of schools within Telford & Wrekin cater for the whole primary age range with just 15 schools being infant or junior schools. Over the duration of the project, and subject to local consultation, the aim will be to

combine these schools either to form a primary school or the primary phase within a 4 to 16 learning community.

Enhancements to the Learning Environment

- 3.21 The primary strategy for change programme for the next 15 years, will not only see the completion of the LA's school re-organisation programme, but will also see the need for at least 3 new primary schools to be built over the next 10 years. The new schools will all be one form entry in the first instance and will serve new housing developments in Lightmoor, Lawley and Central North Telford. The necessity for additional places to be added to other schools as a result of the projected growth in developed areas will also necessitate a small number of extensions to schools in the south west, north east and central areas of the town.
- 3.22 In addition re-modelling work will be carried out on those schools prioritised through the AMP programme with the emphasis on the removal of temporary buildings (i.e. demountables), remodelled community and staff facilities, improved reception entrances, second halls for larger primary schools and provision for changes to take account of future curriculum and ICT development.
- 3.23 Opportunities for enhancing extended school provision will be considered and the need to provide multi-agency facilities on school sites will be a key priority. This will include partnership working with the Primary Care Trust, West Mercia Police, Parish Councils, private and voluntary early years providers as well as other Council portfolio services.
- 3.24 There are already several examples of where the Council has successfully implemented partnership working on school sites, and these include Hadley Learning Community, Short Wood Primary and Old Park Primary. This good practice will be replicated across the Borough on any projects where multi-agency opportunities present themselves.

Voluntary Aided Sector

- 3.25 As well as the programmed new school build and remodelling planned as part of the Campus Telford & Wrekin vision for the Blessed Robert Johnson Catholic College site, the LA will continue to consult with the Diocesan and representative bodies over the future use of LCVAP allocations. It is possible that an element of the future funding could support these plans if prioritised and supported by the VA representative group.
- 3.26 Voluntary Aided Schools will form an integral part of the prioritisation of Primary Capital Programme funding in the same way all other categories of school. Where possible, joined up funding sources such as LCVAP and Devolved Formula Capital will also be considered to support schemes.

Curriculum and ICT

Curriculum

- 3.27 A curriculum needs to be developed which challenges and inspires children to achieve their best. High quality assessment for learning within every classroom will ensure that personalised learning is being used effectively to support and challenge children to make good progress. This is particularly crucial for those schools below the floor target, including those serving socially disadvantaged areas, where the need for accelerated progress is essential in order to narrow the attainment gap.
- 3.28 Creative contexts for learning need to be provided which engage the pupils in making links with, and developing their knowledge and understanding of, their local, national and global environment.
- 3.29 Increased use needs to be made of each school's outside environment to ensure that the children are challenged to use and apply their taught skills within a meaningful learning context. This needs to begin as integral to the Early Years curriculum, and then added to as the children move through each phase. The primary curriculum needs to be linked to local, national and global aspect of learning, focusing on issues related to community cohesion and sustainability. This includes providing extensive ICT opportunities, enhancing each child's learning experience.
- 3.30 Each school's accommodation needs to ensure that the teaching and learning approaches being deployed are fit for purpose. Opportunities need to be provided for team work, collaborative learning and problem solving. This demands a more fluid approach to the classroom environment, as well as the outside areas available for school use. Pupils would benefit from access to outside area that enable them to learn in the same way outdoors as they do indoors. To this end, safe 'freeflow' access to both the indoor and outdoor learning environment motivates learners and dedicated 'forest school' areas within the school grounds further enhances creative curriculum opportunities and supports the development of sustainable education.
- 3.31 Schools have been encouraged to develop Learning Community vision statements as part of the Campus Telford & Wrekin project. These will inform design to ensure it is fit for purpose.

ICT

- 3.32 Our next objective will be to develop and enhance this service to:
- Extend our computer and telecommunication network into a truly 'networked learning community', so that learner data, course information, learning content and resources are available to pupils, carers, teachers and support services, as appropriate, anywhere that they have Internet access.

- Provide a 'personal learning space' where learners can store their own resources, publish information, communicate and collaborate with others to support an individualised curriculum.
 - Expand the excellent advisory and support services to develop the workforce, enabling the effective use of ICT to support learning, school management and administration.
 - Use the integrated network to support working across phases and between institutions to facilitate personalised curriculum opportunities.
- 3.33 The existence of a large, scaleable, flexible network will allow the incorporation of data and information from other agencies, national and local, to fulfil all the objectives of 'Every Child Matters'

Deprivation

- 3.34 Telford & Wrekin is establishing a strategic approach to the regeneration of its most deprived wards. Consideration of the educational and community needs is an integral part of the overall vision for Campus Telford & Wrekin. The Primary Capital Programme will link closely with the wider regeneration initiatives for key areas which are prioritised for addressing the issue of deprivation. This will see the provision of new schools and wider extended school provision incorporating multi-agency and community facilities, as part of the drive to raise aspirations for children, young people and their families.

Early Years – The Future

- 3.35 The need to engage with parents and the wider community, as well as with the children themselves, will be a key component of the Council's consultation process. The LA will monitor outcomes through the raising of attainment and reduction in deprivation indicators such as free school meals and percentage of pupils with special education needs.
- 3.36 The Government vision is to develop 3,500 children's centres by 2010 and we are well on our way to achieving this national target. In Telford & Wrekin we are planning;
- To embed children's centre developments in to Campus Telford
 - Potential roll out of Phase 3 of Children's Centres
 - Continuing work to ensure that the current capital programme is complete in both maintained and non-maintained.
- 3.37 Each centre will be;
- Implementing and embedding the children's centre core offer across all 13 Children's Centres
 - Focusing on priority and excluded groups in order to support their access to Children's Centres

- Reducing inequality by improving access to Health, employment and specialist services
- Performance management and monitoring of service delivery by means of a Self Evaluation Framework (SEF).

Healthy Schools

- 3.38 Our immediate aim is to support all our schools in achieving Healthy School Status over the next two years and taking present achieving schools through the new process of review. This will entail setting up and implementing the Quality Assurance Framework and moderation process.
- 3.39 This will enable pupils to have the opportunity to explore healthy lifestyles and develop knowledge, skills and attitudes to make informed choices. This will see a continuation of the LA's nutritious meals strategy and develop the healthier food and drink options in breakfast clubs.
- 3.40 The LA will encourage play and sporting activity and has implemented a number of play area projects on primary school sites and this strategy will continue over the lifetime of the capital programme. Partnership funding to deliver multi use games courts and other recreational play areas will be explored and the use of schools own funding will continue to be prioritised.

Extended Services

- 3.41 The long term strategy for T&W is orientated around the development of integrated learning communities which will encourage secondary schools and their feeder primary schools to work together to help raise the achievement, aspiration and self-esteem of CYP and their families by developing appropriate locality specific provision.
- 3.42 The creation of a learning community will better facilitate the development of a sustainable programme of activities, in line with the extended school core offer, throughout the year, which is appropriate to the needs of the community and offers continuity within and between each of the Key Stages.
- 3.43 By developing a local partnership of schools, resources can be more efficiently distributed to ensure that bespoke services are commissioned which remove specific barriers to participation, therefore improving attendance and attainment.
- 3.44 Learning community governance arrangements will also better facilitate partnership working at the locality level.

4 Approach to Change

Achieving the Vision

- 4.1 Telford & Wrekin Council, as commissioner of local services, is responsible for preparing, maintaining and implementing the Primary Strategy for Change.

- 4.2 The proposals incorporated within the strategy form an integral part of the Council's overall vision for transforming the learning provision for young people aged 0 to 21 across the whole Borough.
- 4.3 The LA has over the past 10 years established an effective planning of school places strategy which has implemented 10 infant and junior amalgamations as well as other school re-organisations. Over the lifetime of the Primary Capital Programme, it is envisaged that as opportunities present, further consolidation around learning communities will be consulted upon. In January 2009 the creation of an all-through school at Dothill is scheduled as part of proposals to establish the Dothill Learning Community.
- 4.4 The main emphasis of the LA's Building Schools for the Future proposal is the establishment of Learning Communities centred around secondary school sites, as part of the Campus Telford & Wrekin vision. This incorporates the establishment of the Lakeside Learning Community based on the Stirchley site, comprising of Lord Silkin, Three Oaks and Stirchley Primary Schools. In addition, a further 2 primary schools (Woodlands Primary and St Patrick's Catholic Primary) are earmarked to be co-located with their linked secondary schools, one of which is an Academy in the South of Telford (Abraham Darby) and the other a VA Catholic College in the north (Blessed Robert Johnson).
- 4.5 Further school re-organisations, including the establishment of a number of all-through schools are to be considered, and in each case a full consultation process will be implemented prior to any decisions being made. These include the creation of all-through schools on the following sites:
- The Donnington Wood Schools in north east Telford that would see the relocation of the existing infant school and children's centre onto the existing junior school site.
 - Madeley Infant and John Fletcher Junior schools site to include the co-location of the existing LA maintained Madeley Nursery School. The infant and junior schools are currently in separate buildings on adjacent sites, with the proposal being to provide a primary facility with the LA nursery forming part of the new build all through 2-11 age provision.
 - William Reynolds infant and junior schools located in south Telford in an area of high deprivation. This would entail the adjoining of the two existing buildings together with the remodelling of staff accommodation.
 - An all-through school combining Church Aston Infant and Moorfield Primary school on the existing primary school site. This would see new classbases being provided with some re-modelling of staff accommodation.
- 4.6 Besides those proposed school re-organisations listed above, consideration will also be given to further school reorganisations as the need and opportunity arise, as part of community regeneration projects or initiatives.

- 4.7 There will also be the need to deliver 3 new one form entry primary schools over the next 10 years. Two of these schools will be located in the south west of Telford and the sites have already been identified. The first will serve the Lightmoor village, and is due to open in September 2009. The second will serve the Lawley village, and is due to open post 2012 (the site has the potential to be extended to provide a two form entry primary). The third will be located in central north Telford in an area known as Hadley Quarry, which has been identified for major housing development post 2016.
- 4.8 Over the next 5 to 6 years additional places will need to be added in several areas of housing development served by existing primary schools. These include extending both Newdale Primary and Lawley Primary by 60 places (i.e. 2 classbases) in the south west of the Telford.
- 4.9 To support the projected housing development in the central area of north Telford, additional places will need to be provided at HLC Primary, Meadows Primary and Teagues Bridge Primary schools. The likelihood is that these places will be added in the period 2010 – 2013. In total 360 places will be needed at these schools, and the delivery dates will be dependent on the pace at which housing development materialises. This situation will be monitored closely in liaison with the Planning department.
- 4.10 Further housing development is proposed for the Priorslee area on the eastern perimeter of Telford. It is anticipated that Priorslee Primary School will be extended by 90 places (3 classbases) and Redhill Primary school, which opened in 1998 and has since had two further extensions to create a two form entry provision (420 places) will provide the necessary additional places by utilising existing surplus.

Consultation and Communication

- 4.11 Telford & Wrekin recognises the need to work closely with local communities and key stakeholders to ensure that the over-arching vision is shared by all those affected.
- 4.12 The primary strategy will need to be robust enough to ensure the engagement of school staff, governors and parents. Whilst the overall vision for Campus Telford & Wrekin seeks to provide common outcomes for the Borough as a whole, it is vitally important that individual schools needs are considered and that the necessity for individuality is respected.
- 4.13 In conducting reviews of provision and undertaking major building projects, all those involved will need to keep the focus on change and innovation. Telford & Wrekin prides itself on delivering building projects fit for the 21st Century and through liaison with key stakeholders will ensure that all future projects are visionary and achieve best value, meeting the needs of end users.
- 4.14 The LA will ensure that the prioritisation of projects is transparent and forms part of the Campus Telford & Wrekin strategy. As such, the prioritisation of primary projects will be significantly influenced by the Building Schools for

the Future phasing which will be determined by the forthcoming Outline and Final Business Case submissions.

- 4.15 Telford & Wrekin recognises that early and thorough consultation is essential for the success of its vision for Campus Telford & Wrekin. The LA has already carried out an extensive programme of consultation with its primary schools and other stakeholders, including parents as part of the wider BSF consultation, which is already underway. In addition, parents have been actively consulted on all of the school reorganisations that have taken place to date. There has also been a programme of “Visioning Days” which have involved all primary and secondary schools. The outcome from this consultation process so far has been positive around the shared vision of Campus Telford and Wrekin.
- 4.16 For all major schemes pupils are consulted as part of the design process to involve them and ensure their views are taken into consideration, particularly on classroom layout, design features and furniture and equipment. In addition, pupils are actively involved in the design process for external play areas, both as part of larger and standalone projects. The engagement of pupils on all future new build schemes will be a key focus embedded into the design process.
- 4.17 The BSF Project Team includes a public relations professional who has developed the “Communication and Stakeholder Engagement Strategy”. This is based on an analysis of the project’s stakeholders, their information requirements, the stages at which they need to be consulted and the best method of providing information to the various groups. Use will be made of a wide range of media, from personal presentations to the local press. Key messages will be agreed.
- 4.18 The development of individual Learning Community visions and strategies for change has started, guided by the overall strategy provided by the Campus Telford and Wrekin agenda. They will be based on the needs of each learning community.
- 4.19 The consultation process with all Telford & Wrekin Schools (including secondary and special) is already at an advanced stage in terms of the LAs vision for Campus Telford & Wrekin. This is due to the Council being part of wave 4 of the Building Schools for the Future programme, which is already well established.
- 4.20 The Campus Telford & Wrekin vision proposes a number of 0-16/19/21 facilities which will incorporate early years, primary, secondary and post 16 provision on one site. As a consequence all primary schools, but particularly those directly affected by these proposals, have been consulted with, as have partners and key stakeholders where appropriate.
- 4.21 Further Campus Telford & Wrekin consultations together with face to face meetings will take place over the next 12 months. In addition, the school re-organisation programme has already seen a number of successful primary

school reorganisations, and further all-through schools will be considered as opportunities arise.

Programme Prioritisation

- 4.22 The capital programme will be prioritised so that it runs parallel with the Building Schools for the Future programme. Some of the larger projects to create all through schools as part of the Campus Telford & Wrekin vision will be the first to be commissioned and it is envisaged subject to Partnership for Schools (PfS) approval that all 3 of the primary co-locations onto shared secondary school sites will be undertaken in the period 2011 to 2014.
- 4.23 The other schemes identified in the programme will be prioritised on the need for;
- Additional places in developing areas/removal of surplus places in established areas or schools with poor local parental perception.
 - Through the evaluation of a school(s) position with regard to the effect of deprivation and under-achieving schools, i.e. key stage results, % of SEN and free school meal pupils and ward deprivation statistics.
 - Condition and modernisation data which is reviewed annually.
 - Annual Health & Safety and risk assessment reviews.
- 4.24 The prioritisation of the capital programme will be influenced by the cost of identified works (and the opportunities for joining up of relevant funding sources) and the positive impact the scheme would have on the need to raise educational standards.

Funding

- 4.25 Capital funds will be joined together to maximise the benefits for the primary programme. Available funding sources include:
- Primary Capital Programme
 - Formulaic Pupil Places
 - Modernisation
 - Access Initiative
 - LEA Co-ordinated Voluntary Aided Programme
 - Capital Receipts
 - Section 106 Agreements
 - School Devolved Formula Capital
 - Early Years and Sure Start funding
 - Extended Schools Capital
 - Miscellaneous grants funding
- 4.26 Since unitary status the LA has gained significant experience at joining up its funding streams and accessing external funding to enable a number of partnership funded projects to be delivered. These include partnership working with English Partnerships, the Primary Care Trust, Housing

Developers such as Bournville Village Trust, West Mercia Police, Advantage West Midlands and also other Councils.

- 4.27 The LA will endeavour to include all primary schools in the process, however it needs to be recognised that this strategy is seen as a continuation of what has proved to be a successful planning of places strategy already implemented for the benefit of a number of schools. Therefore those schools that have already benefited from complete new build or significant remodelling will not necessarily receive further investment to their physical environment, however all schools will benefit from plans to enhance the curriculum and ICT infrastructure.
- 4.28 In the period 2006 to 2008 Telford & Wrekin received £2.8m capital through the Sure Start Early Years and Childcare Grant (SSEYCG) to support the development of Children's Centres, Extended Schools and Childcare. This funding has provided new and refurbished facilities for the delivery of services across the borough which has benefited local families.

Capital Receipt and Developer Contributions

- 4.29 Where possible, the LA will continue to maximise capital receipt from the disposal of surplus land, to directly support proposals identified for Campus Telford & Wrekin. The LA will also continue to seek contributions from housing developers where new developments would impact the proposals put forward for the Primary Capital Programme.

Procurement and Capacity to Deliver

- 4.30 Telford & Wrekin's own Architecture, Landscape & Buildings Team (ALB) has vast experience of delivering major capital building projects. This includes 6 new schools, as well as at least 10 large scale remodelling projects involving 50% or more of the school building footprint. In addition, a number of medium sized adaptation projects (up to 50%) have also been overseen by ALB. On a small number of occasions the Council has sub-contracted large scale projects to external consultants if resourcing has been an issue due to the scheduled programme of works. In such cases ALB have acted in a Project Management role on behalf of the LA.
- 4.31 In January 2007 the Council opened its first Private Finance Initiative project at Hadley Learning Community, which incorporated a secondary, primary and Severe Learning Difficulties (SLD) Schools together with a Children's Centre and community facilities such as a Library, Theatre and swimming Pool, all on one site. ALB Consultants worked closely alongside the PFI Contractor to ensure deliver of this highly acclaimed facility on time and in budget, which has subsequently won a number of prestigious awards.
- 4.32 The Council is also currently delivering its first partnership project with Bournville Village Trust and English Partnerships at Lightmoor in the south west of the town. This will provide a one form entry primary school with community facilities to serve the 800 home development. This partnership

working demonstrates the Council's ability to be innovative and flexible in its approach to procuring and delivering major projects.

- 4.33 The Council will also explore the possibility of using the Local Education Partnership being provided through Building Schools for the Future, for delivery of some aspects of the Primary Strategy.
- 4.34 The Council undertake a number of different procurement routes, dependant on the nature of the project and which route will deliver the most efficiency. The routes vary from traditional contracts to partnering where the contractor is partly appointed on their ability to bring expertise from past projects.

Sustainability

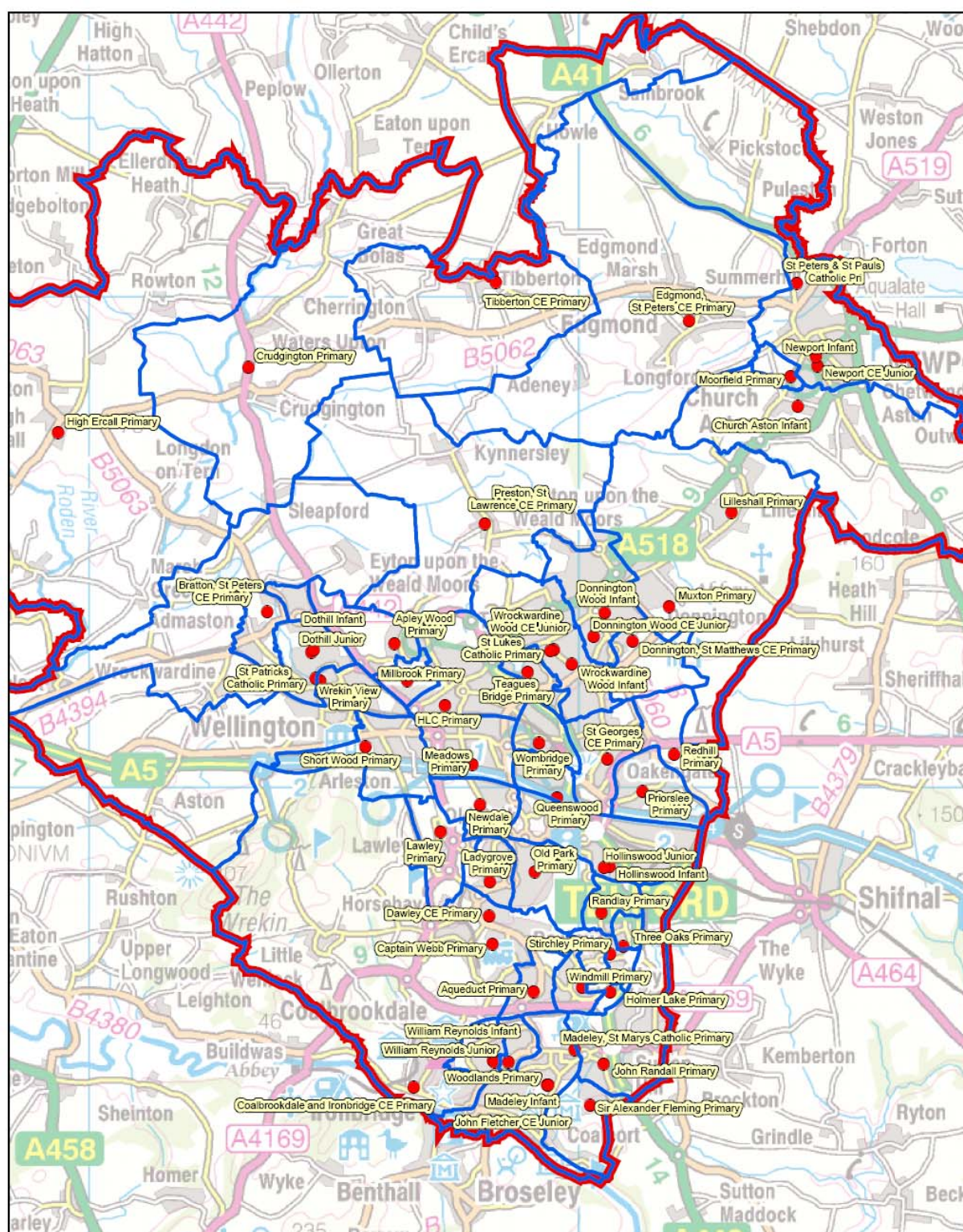
- 4.35 The Council's commitment to climate change is demonstrated in the Authorities "A Climate for Change", for the community of Telford and Wrekin, and has established a baseline for CO₂ emissions for the Council and target settings to reduce levels by ensuring all major developments reduce predicted CO₂ emissions over and above building regulations by at least 10%.
- 4.36 The Council ensure that sustainability is embedded at the core of all major school developments both within the design and subsequent operation phase. This can be demonstrated a number of projects where technologies such as biomass heating, light sensors, natural ventilation is included as part of standard design. This, dovetailed with the Councils commitment to consult local communities on major projects allows the Authority to achieve BREEAM Very Good standard.
- 4.37 During the operational phase the Council are supporting schools to reduce operational energy consumption by providing support to monitor energy usage and invest or undertake actions to reduce usage where possible. A number of schools have been assessed and measures have been implemented.


Evaluation

- 4.38 There are a number of ways the LA will assess its progress against the main improvement criteria of the Primary Strategy. Most of the evaluation data is already measured for current national and local performance indicators:
- No school with over 25% surplus places, unless the places are anticipated to be needed in the near future (e.g. new schools).
 - No school with over 10% overcrowding.
 - A reduction in Condition backlog elements to less than £5M, and addressing all 1st priority elements over the period of the Strategy.

- Removal of the 5% worst condition school buildings and removal of 20% of the worst condition accommodation in the most deprived areas of the Borough.
- An improvement in educational standards achieved at both key stage 1 and key stage 2, in line with the LA's set targets.
- Improve ICT infrastructure to ensure all schools have access to the networked learning community, and provide personal learning space for all pupils.
- To enable all school to achieve Healthy Schools status within the next 2 years.
- Monitoring the successful delivery of phase 3 Children's Centre proposals in support of the Primary Capital Programme Strategy.
- Achieve both behaviour and attendance improvements, monitored through BVPI's annually.
- Sustainability – Aim to achieve at least BREEAM 'Very good' rating for all newly built or refurbished accommodation.

Appendix 1



<p>Children & Young People Civic Offices P.O. Box 440 TELFORD TF3 4WF +44(0)1952 380932</p>	<p>Telford & Wrekin Primary Schools</p>	<p>Scale: 1:101,196</p>	<p>April 2008</p>	
		<p>Drawn By: C&YP/C&F/SS</p>		
		<p>Drawing No: 1</p>	<p>Reproduced from the Ordnance Survey mapping with the permission of the Controller of Her Majesty's Stationery Office in Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings. Borough of Telford & Wrekin Council Licence No.: 1000100101, Date: 2008</p>	

Appendix 2

Type of Establishment	Phase of Education	DCSF No	School Name	Address 1	Address 2	Address 3	Address 4	Postcode
Nursery								
Community	Nursery	1000	Madeley Nursery School	Bridle Road	Madeley	Telford	Shropshire	TF7 5ET
Community	Nursery	1001	Oakengates Children's Centre	The Place	Lime Walk	Oakengates	Telford	TF2 6EP
Primary								
Community	Primary	2190	Apley Wood Primary School	Pool Farm Avenue	Leegomery	Telford	Shropshire	TF1 6FQ
Community	Primary	2175	Aqueduct Primary School	Castlefields Way	Aqueduct	Telford	Shropshire	TF4 3RP
Community	Primary	2174	Captain Webb Primary School	Webb Crescent	Pool Hill	Dawley	Telford	TF4 3DU
Voluntary Aided	Primary	3315	Coalbrookdale & Ironbridge CE Primary School	Dale End	Coalbrookdale	Telford	Shropshire	TF8 7DS
Community	Primary	2038	Crudgington Primary School	Crudgington	Nr Telford	Shropshire		TF6 6JF
Voluntary Aided	Primary	3317	Dawley CE Primary School	Doseley Road North	Dawley	Telford	Shropshire	TF4 3AL
Community	Primary	2051	High Ercall Primary School	High Ercall	Nr. Telford	Shropshire		TF6 6AF
PFI Community	Primary	2034	HLC Primary Phase	Waterloo Road	Hadley	Telford	Shropshire	TF1 5NU
Community	Primary	2153	Holmer Lake Primary School	Brookside	Telford	Shropshire		TF3 1LD
Community	Primary	2176	John Randall Primary School	Queen Street	Madeley	Telford	Shropshire	TF7 4DS
Community	Primary	2168	Ladygrove Primary School	Old Office Road	Dawley	Telford	Shropshire	TF4 2LF
Community	Primary	3366	Old Park Primary	Off Alma Avenue	Dawley	Telford	Shropshire	TF4 2ED
Community	Primary	2061	Lawley Primary School	Lawley	Telford	Shropshire		TF4 2PR
Community	Primary	2062	Lilleshall Primary School	Limekiln Lane	Lilleshall	Newport	Shropshire	TF10 9EY
Community	Primary	3362	Meadows Primary School	Riddings Close	Ketley	Telford	Shropshire	TF1 4HF

Community	Primary	3361	Millbrook Primary School	Grainger Drive	Leegomery	Telford	Shropshire	TF1 4UJ
Foundation	Primary	5203	Moorfield Primary School	Wellington Road	Newport	Shropshire		TF10 7QU
Community	Primary	2195	Muxton Primary School	Marshbrook Way	Muxton	Telford	Shropshire	TF2 8SA
Community	Primary	2203	Newdale Primary School	Marlborough Way	Newdale	Telford	Shropshire	TF3 5HA
Community	Primary	2181	Priorslee Primary School	Priorslee Avenue	Priorslee	Telford	Shropshire	TF2 9RS
Community	Primary	2128	Queenswood Primary School	Yates Way	Ketley Bank	Telford	Shropshire	TF2 0AZ
Community	Primary	2172	Randlay Primary School	Randlay	Telford	Shropshire		TF3 2LR
Community	Primary	2201	Redhill Primary School	Gatcombe Way	Priorslee	Telford	Shropshire	TF2 9GZ
Community	Primary	3364	Short Wood Primary School	Limekiln Lane	Wellington	Telford	Shropshire	TF1 2JA
Community	Primary	2202	Sir Alexander Fleming Primary School	Southgate	Sutton Hill	Telford	Shropshire	TF7 4HG
Community	Primary	3154	St George's CE Primary School	London Road	St Georges	Telford	Shropshire	TF2 9LJ
Community	Primary	3091	St Lawrence CE Primary School	Preston On The Wealdmoors	Nr. Telford	Shropshire		TF6 6DH
Voluntary Aided	Primary	3359	St Luke's Catholic Primary School	Church Road	Trench	Telford	Shropshire	TF2 7HG
Voluntary Aided	Primary	3357	St Mary's Catholic Primary School, Madeley	Coronation Crescent	Madeley	Telford	Shropshire	TF7 5EJ
Voluntary Aided	Primary	3358	St Matthew's CE Primary School	Church Road	Donnington Wood	Telford	Shropshire	TF2 7PZ
Voluntary Aided	Primary	3356	St Patrick's Catholic Primary School	North Road	Wellington	Telford	Shropshire	TF1 3ER
Voluntary Aided	Primary	3352	St Peter's & St Paul's Catholic Primary School	Coppice Drive	Newport	Shropshire		TF10 7HU
Community	Primary	3157	St Peter's CE Primary School, Bratton	Squirrel Meadow	Shawburch	Telford	Shropshire	TF5 0NT
Community	Primary	3039	St Peter's CE Primary School, Edgmond	Stackyard Lane	Edgmond	Nr Newport	Shropshire	TF10 8JQ
Community	Primary	2198	Stirchley Primary School	District Centre	Stirchley	Telford	Shropshire	TF3 1FD

Community	Primary	2191	Teagues Bridge Primary School	Teagues Crescent	Trench	Telford	Shropshire	TF2 6RE
Community	Primary	2155	Three Oaks Primary School	Calcot Centre	Stirchley	Telford	Shropshire	TF3 1YQ
Community	Primary	3109	Tibberton CE Primary School	Off Maslan Crescent	Tibberton	Nr. Newport	Shropshire	TF10 8NN
Community	Primary	3365	Windmill Primary School	Beaconsfield	Brookside	Telford	Shropshire	TF3 1LG
Community	Primary	2112	Wombridge Primary School	Hartshill	Oakengates	Telford	Shropshire	TF2 6AN
Community	Primary	3363	Woodlands Primary School	Wensley Green	Woodside	Telford	Shropshire	TF7 5NW
Community	Primary	2204	Wrekin View Primary	North Road	Wellington	Telford	Shropshire	TF1 3ES
Infant								
Community	Primary	2033	Church Aston Infant School	Church Aston	Newport	Shropshire		TF10 9JN
Community	Primary	2041	Donnington Wood Infant School	Baldwin Webb Avenue	Donnington	Telford	Shropshire	TF2 8EP
Community	Primary	2125	Dothill Infant School	Severn Drive	Wellington	Telford	Shropshire	TF1 3JB
Community	Primary	2161	Hollinswood Infant School	Dale Acre Way	Hollinswood	Telford	Shropshire	TF3 2EP
Community	Primary	2066	Madeley Infant School	Upper Road	Madeley	Telford	Shropshire	TF7 5DL
Community	Primary	2074	Newport Infant School	Granville Avenue	Newport	Shropshire		TF10 7DX
Community	Primary	2151	William Reynolds Infant School	Westbourne	Woodside	Telford	Shropshire	TF7 5QW
Community	Primary	2116	Wrockwardine Wood Infant School	Church Road	Wrockwardine Wood	Telford	Shropshire	TF2 7AH
Junior								
Community	Primary	3035	Donnington Wood CE Junior School	Leonards Close	Donnington	Telford	Shropshire	TF2 8BH
Community	Primary	2126	Dothill Junior School	Severn Drive	Wellington	Telford	Shropshire	TF1 3JB
Community	Primary	2200	Hollinswood Junior School	Dale Acre Way	Hollinswood	Telford	Shropshire	TF3 2EP
Community	Primary	3152	John Fletcher Junior School	Upper Road	Madeley	Telford	Shropshire	TF7 5DL

Community	Primary	3082	Newport CE Junior School	Avenue Road	Newport	Shropshire		TF10 7EA
Community	Primary	2158	William Reynolds Junior School	Westbourne	Woodside	Telford	Shropshire	TF7 5QW
Community	Primary	3129	Wrockwardine Wood CE Junior School	Church Road	Trench	Telford	Shropshire	TF2 7HG
Secondary								
Foundation	Secondary	5403	Abraham Darby School	Hill Top	Madeley	Telford	Shropshire	TF7 5HX
Voluntary Aided	Secondary	5400	Adams Grammar School	High Street	Newport	Shropshire		TF10 7BD
Voluntary Aided	Secondary	5405	Blessed Robert Johnson Catholic College	Whitchurch Road	Wellington	Telford	Shropshire	TF1 3DY
Community	Secondary	4405	Burton Borough School	Audley Avenue	Newport	Shropshire		TF10 7DS
Foundation	Secondary	5404	Charlton School	Severn Drive	Dothill	Wellington	Telford	TF1 3LE
Foundation	Secondary	5402	Ercall Wood Technology College	Golf Links Lane	Wellington	Telford	Shropshire	TF1 2DT
PFI Community	Secondary	4439	HLC Secondary Phase	Waterloo Road	Hadley	Telford	Shropshire	TF1 5NU
Community	Secondary	4425	Lord Silkin School	District Centre	Stirchley	Telford	Shropshire	TF3 1FA
Community	Secondary	6905	Madeley Academy	Court Street	Madeley	Telford	Shropshire	TF7 5DZ
Community	Secondary	4364	Newport Girls' High School	Wellington Road	Newport	Shropshire		TF10 7HL
Community	Secondary	4408	Phoenix School	Manor Road	Dawley	Telford	Shropshire	TF4 3DZ
Community	Secondary	4438	Sutherland School	Gibbons Road	Trench	Telford	Shropshire	TF2 7JR
Community	Secondary	4401	Wrockwardine Wood School	New Road	Wrockwardine Wood	Telford	Shropshire	TF2 6JZ
Special								
Community	Special	7001	Haughton School	Queen Street	Madeley	Telford	Shropshire	TF7 4BW
Community	Special	7018	Mount Gilbert School	Hinkshay Road	Dawley	Telford	Shropshire	TF4 3PP
Community	Special	7012	Southall Special School	Off Rowan Avenue	Dawley	Telford	Shropshire	TF4 3PX
Community	Special	7017	The Bridge at HLC	Crescent Road	Hadley	Telford	Shropshire	TF1 5NQ

Campus Telford & Wrekin
Communications and Consultation
Programme to date

Date	Event	Audience
2006		
10 Oct	Vision Day Planning Session	T&W Officers
12 Oct	Wrockwardine Wood Secondary School	Headteacher
18 Oct	Lakeside meeting at Ricoh	Ricoh & Senior T&W Officers
19 Oct	Visioning Day	Headteachers & T&W Officers
19 Oct	Wrockwardine Wood Junior School	Headteacher
25 Oct	Wrockwardine Wood meeting	Cllr Veronica Fletcher (Ward Member)
3 Nov	Lakeside meeting	Ricoh & Senior T&W Officers
14 Nov	SHAP & Primary Heads	Secondary & Primary Heads
24 Nov	Vision Group Meeting	Representative group of Headteachers & T&W Officers
7 Dec	Lakeside Project Meeting	T&W Officers & G Bennett Uni of Wolverhampton
15 Dec	Scrutiny meeting	Cllrs/Members of Scrutiny Commission Group
21 Dec	BSF Strategy Meeting	T&W Officers
2007		
10 Jan	SHAP (Secondary heads meeting)	Secondary Headteachers & T&W Officers
11 Jan	BSF Project Team Meeting	BSF Project Team Members
17 Jan	Badger Set	Senior T&W Officers
2 Feb	BSF Remit Meeting	PfS/DfES/OSC & T&W Officers
8 Feb	C&YP Strategic Partnership Board	PCT/CaMHS/Social Care/Council Members & Senior T&W Officers
8 Feb	Planning of School Places meeting	Senior T&W Officers
9 Feb	Wave 4 Kick Off Meeting	PfS/4Ps/Senior T&W Officers
9 Feb	Diocesan Directors Meeting	Diocesan reps & Senior T&W Officers
21 Feb	Environment & Regeneration Managers Briefing	Senior T&W Officers
22 Feb	Health & Early Years Briefing	Health & Early Years Senior colleagues
26 Feb	BSF Project Board	BSF Project Board Members
28 Feb	Lakeside Meeting	Senior T&W Officers
28 Feb	Moorfield School Governors Briefing	School Governors
01 Mar	Legal Advisors Day	Senior T&W Officers & Legal Advisors
02 Mar	Children & Young People Managers Forum	Senior T&W Officers
02 Mar	BSF Team Meeting	BSF Project Team Members
05 Mar	BSF Update Meeting	Senior T&W Officers
08 Mar	Opposition Briefing	Councillors from the Opposition Party
09 Mar	BSF Vision Briefing	T&W Senior Officers
12 Mar	Planning of School Places Cabinet Meeting	T&W Cabinet Members
13 Mar	Members BSF presentation	Council Members and Senior Officers
14 Mar	School Improvement Team	Senior Officers from SI Team
15 Mar	Lifelong Learning Team Briefing	Lifelong Learning Team
23 Mar	BSF Project Steering Group Meeting	Senior T&W Officers
23 Mar	School Improvement Partners Briefing	SI Partners
27 Mar	BSF Meeting	Senior T&W Officers
04 Apr	Wrockwardine Wood Infants	Reverend Matthews
19 th Apr	Briefing	Chairs of Governors
20 th Apr	Priorslee	School Development Meeting

27 th Apr	GF Briefing	Learning & School Imp PD Day
9 th May	Visioning Event	Project Team & Key Stakeholders
9 th May	Visioning Event	School Heads & Senior Managers
10 th May	BSF Update	Primary Heads Forum
23 rd May	Headteachers Briefing	Janet Mitchell, Richard Thorpe, John Sullivan
6 th June	BSF Update	Dothill Junior Governors Meeting
12 th June	BSF Meeting	West Mercia Police
13 th June	BSF Update at SHAP Meeting	Secondary Heads & Principals
20 th June	Visioning Event	School Heads Visioning Event
21 st June	Visioning Event	Newport Learning Community
26 th June	Visioning Event	Ercall Wood & The Phoenix School
27 th June	Visioning Event	Abraham Darby & BRJ Schools
28 th June	Visioning Event	Southall & The Lord Silkin Schools
28 th June	BSF Update	Primary Heads
2 nd July	Initial discussion and update	Mike Atherton – Adult Social Care
2 nd July	Visioning Event	Wrockwardine Wood & Sutherland
3 rd July	Visioning Event	The Charlton School
4 th July	Visioning Event	The Phoenix & Abraham Darby Schools
5 th July	Visioning Event	The Lord Silkin & Newport Learning Community
9 th July	Visioning Event	Wrockwardine Wood School
9 th July	BSF Meeting	Linking tech for BSF & BESS
11 th July	Visioning Event	Sutherland School
11 th July	BSF Update	Dothill Parent Consultation
11 th July	BSF Update	Dothill Governor Consultation
12 th July	Visioning Event	Southall School
16 th July	Visioning Event	BRG & Ercall Wood Schools
17 th July	Visioning Event	The Phoenix School
18 th July	Visioning Event	Newport Learning Community
30 th July	BSF Update	Headteachers Irene Baxter, Meg Thompson, Geoff Pickles & Cyril Plant
30 th July	BSF Update	Christine Brown Headteacher
31 st July	BSF Update	David Wright MP
1 st Aug	BSF Initial discussion	Gill Rallings – Inclusion Team
6 th Sept	BSF Update	Chair of Governors Briefing
21&27 Sept	BSF Update	Jane Smith – Storchley Parish Council
27 th Sept	BSF Update	Storchley Parish Council
3 rd Oct	BSF Update	Campus T&W Monitoring Group
15 th Oct	BSF Update	Parish Clerks Meeting
25 th Oct	BSF Update	Geoff Harding – Int. Services Manager
25 th Oct	BSF Update	Diane Partridge – Int. Svcs Manager
29 th Oct	BSF Update	Debbie Lloyd – Int. Services Manager
30 th Oct	BSF Update	Jane Clark – Int. Services Manager
19 th Nov	BSF Update	Members Briefing
29 th Nov	BSF Update	Sarah Stembridge – CYP Active Involvement Service
1-30 Nov	BSF Option Appraisals Day 1	All BSF Schools
1-22 Dec	BSF Option Appraisals Day 2	All BSF Schools
10 th Dec	BSF Workshop/Visioning	BSF Partner Visioning Workshop
2008		
7 th Jan	BSF Workshop/Visioning	Leisure & Culture Managers Workshop

14 th Jan	BSF Update	KPMG – External Audit
25 th Jan	BSF Workshop/Visioning	PRU Visioning Event
29 th Jan	BSF Update	DCMS & Sport England
1-31 Mar	BSF Visioning Events with Damien Madine	All BSF Schools
25 Feb – 14 Apr	Campus Telford & Wrekin Scrutiny Monitoring Group	Scrutiny Group Members
June 07 – Feb 08	BSF update	Mike Atherton – Head of Service
April 08 – May 08	Individual Meetings with all Headteachers of schools within programme up to 2014	Headteachers
15 April 08	Diocesan Representatives Group Meeting	All VA School & Diocese representatives
1 May 08	Primary Heads Executive Group	Representative Primary Heads
6 May 08	Chief Executive & Corporate Directors	Telford & Wrekin Council Executive
8 May 08	Primary Schools Forum	All Primary Headteachers
9 May 08	BSF Project Board	Project Board for Building Schools for the Future
2 June 08	Council's Cabinet	Cabinet Members
10 June 08	Diocesan Representative Follow up Meeting	All VA School & Diocese representatives
May 08 - June 08	Planned meetings with Governing Bodies	Governors
Sept 08 – Dec 09	Consultation Meetings for Parents, Staff and Governors for schools included in initial investment priorities	Parents, Staff and Governors

Primary Pupil Projections

Projection for all Primary Pupils (WITHOUT Housing)

PLASC	Yr	Rec	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Total
	2008	1,824	1,873	1,830	1,956	1,989	2,008	2,103	13,583
	2009	1,876	1,826	1,875	1,832	1,945	1,980	1,997	13,332
	2010	1,959	1,878	1,827	1,877	1,822	1,937	1,970	13,270
	2011	1,999	1,961	1,879	1,830	1,867	1,814	1,927	13,276
	2012	1,947	2,001	1,962	1,882	1,820	1,858	1,805	13,275
	2013	1,960	1,949	2,002	1,965	1,871	1,812	1,849	13,408
	2014	1,970	1,962	1,951	2,005	1,954	1,863	1,802	13,507
	2015	1,986	1,972	1,963	1,953	1,994	1,946	1,853	13,668
	2016	2,011	1,988	1,974	1,966	1,943	1,985	1,935	13,802
	2017	2,039	2,013	1,990	1,976	1,955	1,934	1,975	13,882
	2018	2,063	2,041	2,015	1,992	1,965	1,946	1,924	13,947

Projection for all Primary Pupils (INCLUDING Housing)

PLASC	Yr	Rec	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Total
	2008	1,824	1,873	1,830	1,956	1,989	2,008	2,103	13,583
	2009	1,915	1,865	1,914	1,872	1,985	2,020	2,037	13,608
	2010	1,998	1,957	1,906	1,956	1,901	2,016	2,049	13,782
	2011	2,038	2,040	1,998	1,948	1,985	1,932	2,044	13,985
	2012	1,987	2,080	2,081	2,040	1,977	2,015	1,961	14,140
	2013	1,999	2,028	2,121	2,123	2,068	2,008	2,044	14,391
	2014	2,010	2,041	2,069	2,163	2,151	2,098	2,036	14,568
	2015	2,026	2,051	2,082	2,111	2,190	2,181	2,127	14,768
	2016	2,051	2,067	2,092	2,124	2,139	2,220	2,209	14,902
	2017	2,078	2,092	2,108	2,134	2,152	2,169	2,248	14,982
	2018	2,103	2,120	2,133	2,150	2,162	2,182	2,197	15,047

Notes:

Our forecasting methodology incorporates the following elements:

- Data on the number and location of 0 to 5 year old 'known children' (i.e. not just live births) which can be geographically plotted using GIS. This is provided for us through an agreement with the PCT.
- The previous 5 years PLASC data by year group, which is interrogated to provide an uptake percentage from attendance area 'known children', and staying on rates between year groups. The percentages are then weighted to give priority to the most recent trends, in the ratio 3:2:1:1:1 over the five year period, most recent first. This weighted survival ratio is then used in projecting forward.

The impact of housing proposed within the next 5 year period (or 10 years if appropriate) is assessed from Planning Department information, and can normally be broken down into individual attendance areas geographically. Where it is not known when development may begin, the number of new homes is evenly split over the appropriate number of years. Telford & Wrekin currently use a ratio of 0.23 new primary pupils per new home, and 0.1 secondary (this is currently under review following an externally led local survey). The impact of housing is spread evenly and cumulatively across all year groups.

Initial Investment Priorities

(Please see attached spreadsheet)

PRIMARY CAPITAL PROGRAMME

Please input your Local Authority three digit Identification number here >

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Telford and Wrekin

Overall Output Assumptions

Number of primary schools.	Number of schools that Local Authority has already reported as modernised since 1997	Assessment of number of schools that need to be rebuilt / taken out of use.	Assessment of number of schools that need to be refurbished.
57	11	14	17

Balance of PCP Grant and PFI (Capex) Capital

(See Guidance Notes)

	2008-09	2009-10	2010-11
PCP Allocation	0	3,000,000	5,378,000
Of Which PFI Credits	0	0	0

PRIMARY CAPITAL PROGRAMME
Initial Investment Priorities 2008-09 to 2010-11

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Telford and Wrekin

Name of School/Description of Project		DCSF NO	Project Type	Est. Start Date	Est. Finish Date	Est. Cost	How Funded	+25% Surplus Places	No. Additional places	No. places removed	Deprivation	Standards	Condition	Other School Improvement Support	New extended and community services	Sustainability / efficient use of energy	New Facilities.	ICT	SEN Provision	Interface with PFI	Additional comments/notes
Ref No.	Notes: Please insert name of school wherever possible. For projects beyond the CSR period, the Department recognises that LAs may not be in a position to name individual projects. In such a brief description of the project will suffice. Please refer to guidance notes before completing this proforma	Where Known please insert the relevant DCSF establishment No. using the following format: 320/3300	Please select from the drop down menu	Please insert expected start date (dd/mm/yyyy)	Please insert planned completion date (dd/mm/yyyy)	Please provide an indication of estimated costs in £	Please indicate each of the funding sources the LA is planning to use for each project using the numerical key provided in the guidance notes. Classifications should be separated by a semi-colon. (e.g. 1-4-7)	Please indicate whether the school currently has more than 25% surplus places	Please indicate how many additional places the project is expected to deliver	Please indicate how many places will be taken out of use	Please confirm whether the school is located in one of the 20% most disadvantaged SOAs	Please indicate whether the school has been less than 65% in each of the last 4 years	Please indicate whether the school is one of the 5% worst physical condition	Please indicate using the numerical key provided in the guidance the nature of any additional school improvement support	Please indicate using the numerical key provided whether the project will deliver new extended or community services	For refurbishment/ extension projects please indicate, using the numerical key provided, whether the project will include any of the following: a new teaching accommodation, assembly hall, kitchen/dining provision, play facilities. Classifications should be separated by a semi-colon. (e.g. 1-4-7)	For new schools please confirm using the drop-down menu that the project will meet 60% reduction in carbon emissions and BREEM very good.	Please indicate using the numerical key provided the nature of any new ICT provision. Classifications should be separated by a semi-colon. (e.g. 1-4-7)	Please indicate using the numerical key in the guidance notes whether the project will deliver new provision for children with SEN. Classifications should be separated by a semi-colon. (e.g. 1-4-7)	Please indicate using the drop down menu, whether there are any implications for existing PFI contracts.	
1	Lighthouse Primary	894/3367	1. New school	Aug-2008	Sep-2009	£6,018,000	1,7-8	No	210		No	N/A	No		4. Community Use	Yes	1-2-3-4-5	1-2-3-5		No	
2	Ladyspoor Primary	894/2168	7. Refurb < 50%/Minor works	Apr-2009	Dec-2009	£150,000	1-11	No	0		Yes	Yes	No							No	
3	Agendust Primary	894/2170	7. Refurb < 50%/Minor works	Apr-2009	Dec-2009	£350,000	1-11	No	0		No	Yes	No							No	
4	Wormingale Primary	894/2112	7. Refurb < 50%/Minor works	Jan-2009	Dec-2009	£500,000	7	No	0		No	Yes	No					3		No	
5	Dodhill Infant		8. Schools taken out of use																		
6	Dodhill Junior		8. Schools taken out of use																		
7	Dodhill Primary (Amalgamation of Dodhill Infant and Junior)		2. New replacement school																		
8	Hadley Learning Community	894/2034	7. Refurb < 50%/Minor works	Jan-2010	Sep-2010	£800,000	7	No	120		Yes	Yes	No			Yes	1			Yes	
9	Lewley Primary	894/2061	3. Extension	Jan-2010	Sep-2010	£400,000	1-8	No	60		No	No	No							No	

PRIMARY CAPITAL PROGRAMME
Initial Investment Priorities 2011-12 to 2013-14

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Telford and Wrekin

	Name of School/Description of Project	DCSF NO	Project Type	Est. Start Date	Est. Finish Date	Est. Cost	Now Funded	+25% Surplus Places	No. Additional places	No. places removed	Deprivation	Standards	Condition	Other School Improvement Support	New extended and community services	Sustainability / efficient use of energy	New Facilities	ICT	SEN Provision	Interface with PFI	Additional comments/notes
Ref No.	Notes: Please insert name of school wherever possible. For projects beyond the CSR period, the Department recognises that LAs may not be in a position to name individual projects. In such a brief description of the project will suffice. Please refer to guidance notes before completing this proforma	Where Known please insert the relevant DCSF establishment No. using the following format: 320/3300	Please select from the drop down menu	Please insert expected start date (dd/mm/yyyy)	Please insert planned completion date (dd/mm/yyyy)	Please provide an indication of estimated costs in £	Please indicate each of the funding sources the LA is planning to use for each project using the numerical key provided in the guidance notes. Classifications should be separated by a semi-colon. (e.g., 1,4,7)	Please indicate whether the school currently has more than 25% surplus places	Please indicate how many additional places the project is expected to deliver	Please indicate how many places will be taken out of use	Please confirm whether the school is located in one of the 20% most disadvantaged SOAs	Please indicate whether the combined % of pupils achieving level 4+ in English and maths has been less than 65% in each of the last 4 years	Please indicate whether the school is one of the 5% worst physical condition	Please indicate using the numerical key provided in the guidance the nature of any additional school improvement support	Please indicate using the numerical key provided the whether the project will deliver new extended or community services	For new schools please confirm using the drop-down menu that the project will meet 60% reduction in carbon emissions and BREAM very good.	For refurbishment/ extension projects please indicate, using the numerical key provided, whether the project will include any of the following: a new teaching accommodation, assembly hall, kitchen/dining provision, play facilities. Classifications should be separated by a semi-colon. (e.g., 1,4,7)	Please indicate using the numerical key provided the nature of any new ICT provision. Classifications should be separated by a semi-colon. (e.g., 1,4,7)	Please indicate using the numerical key provided the nature of any new provision for children with SEN. Classifications should be separated by a semi-colon. (e.g., 1,4,7)	Please indicate using the drop down menu, whether there are any implications for existing PFI contracts.	
1	Newcastle Primary	894/2203	3. Extension	Jan-2011	Sep-2011	£400,000		1	Yes	60	No	Yes	No					1	3		
2	Woodlands Primary	894/3363	2. New replacement school	Apr-2011	Sep-2012	£9,000,000		3,8	No		Yes	Yes	Yes		3. Extended School provision	Yes	1,2,3,4,5	2,3			
3	Meadows Primary	894/3362	3. Extension	Sep-2011	Sep-2012	£900,000		7	No	90	No	Yes	No					1	3		
4	Treagus Ridge Primary	894/2191	3. Extension	Sep-2012	Sep-2013	£900,000		7	No	120	No	Yes	No					1	3		
5	Stirchley Primary	894/2198	6. Schools taken out of use	Apr-2012	Sep-2013	£0		No		210	Yes	Yes	No								
6	Three Oaks Primary	894/2155	6. Schools taken out of use	Apr-2012	Sep-2013	£0		No		210	Yes	No	No								
7	New Primary at Stirchley (amalgamation of Stirchley Primary & Three Oaks Primary)		2. New replacement school	Apr-2012	Sep-2013	£9,000,000		3,8	No	420	No	N/A	No		3. Extended School provision	Yes	1,2,3,4,5	2,3			
8	New Primary School at Lawley		1. New school	Apr-2012	Sep-2013	£6,000,000		1,7	No	210	No	N/A	No		4. Community Use	Yes	1,2,3,4,5	2,3			
9	St Patrick's Catholic Primary	894/3356	2. New replacement school	Apr-2013	Sep-2014	£5,000,000		3,8	No		No	No	Yes		3. Extended School provision	Yes	1,2,3,4,5	2,3			
10	Priorities Primary	894/2181	3. Extension	Apr-2013	Sep-2013	£600,000		1	No	90	No	No	No					1	3		

TELFORD & WREKIN COUNCIL

CABINET – 2 JUNE 2008

ADULT HEALTH AND WELL BEING PARTNERSHIP

REPORT OF CORPORATE DIRECTOR ADULT & CONSUMER CARE

1.0 PURPOSE

The Adult Health & Well-being Partnership terms of reference have been reviewed by the Partnership Executive and approval is now being sought for the revised version. It is also proposed that there should be changes in the arrangements for pooled budgets that reflect current funding and management arrangements.

2.0 RECOMMENDATIONS

2.1 Members are requested to:-

- consider the arrangements proposed;
- approve the terms of reference and pooled budget changes; and
- confirm nominations for membership of the Adult Health & Well-being Partnership.

3.0 SUMMARY

- 3.1 This report provides details of proposals for governance of the Adult Health & Well-being Partnership which have been up-dated following review of the present arrangements.
- 3.2 Approval is also requested for changes in Section 31 Health Act 1999 pooled budgets so that the continuing nature of these successful arrangements is consolidated into renewed agreements. Also, that the management of the pooled budget for the joint commissioning teams should transfer to the Council following the initial period from 2003 in which the PCT accounted for this budget.

4.0 PREVIOUS MINUTES

- 4.1 CB-147 – 12 March 2007 - The Health & Well-Being Partnership

5.0 INFORMATION

5.1 Terms of Reference

Revised arrangements for the Adult Health and Well-being Partnership were considered by the PCT Board on 13 February 2007 and subsequently by Council Cabinet on 12 March 2007 and then endorsed through the LSP.

There was agreement that the new arrangements would be reviewed and developed during 2007/08 and this has been undertaken through the Health & Well-being Executive Group. This resulted in the attached terms of reference which include proposals for the full Adult Health & Well-being Partnership to meet twice per annum and for membership to be drawn from the PCT Board, Council Cabinet, Voluntary Sector and Senior Management.

These arrangements will continue to be reviewed in the future to ensure that they are working effectively.

5.2 Pooled Budgets

There are a number of Partnership Agreements and pooled budgets for Telford & Wrekin that are managed by the designated person within the PCT or Council and monitored under Health Act 1999 flexibilities through Section 31 Groups.

These arrangements have worked well and pooled budgets have been managed within resources allocated. Proposals for the establishment of a further pooled budget for Alcohol Harm Reduction are also being taken forward and will be put to Cabinet and PCT Board once work is completed through DAAT (Drug & Alcohol Action Team).

The pooled budgets were considered by the Health & Well-being Executive in March 2008 and it was agreed that the arrangements should continue on a rolling basis, subject to one year notice by any of the partner agencies. It was also agreed that the pooled budget for the Joint Commissioning Teams should be managed by the Council from April 2008.

5.3 Equal Opportunities

The partnership arrangements and pooled budgets will aim to actively promote equality and diversity in accordance with PCT and Council policies.

5.4 Environmental Impact

Not applicable.

5.5 Legal Comment

To update the Legal Comment in the 12th March 2007 Cabinet report, The Local Government and Public Involvement in Health Act 2007 received Royal Assent on 30th October 2007. Chapter 1 (Sections 103-118) relating to Local Area Agreements and Community Strategies came in to force on 30th December 2007, save for Section 116 relating to health and social care joint needs assessments, which came into force on 1st April 2008.

On 1st March 2007, Section 31 Health Act 1999 was superseded by Section 75 of the National Health Service Act 2006. The provision is in exactly the same terms as Section 31 and pre-existing Section 31 pooled budget arrangements and legal agreements continued from 1st March 2007 as if made under the new powers. The NHS Bodies and Local Authorities Partnership Arrangements Regulations 2000 continue to apply. Any variations

to existing Section 31 agreements and any new Section 75 agreements will need to be recorded in writing in accordance with the Regulations and the Council's Constitution.

5.6 Links with Corporate Priorities

The proposals in this report are relevant to the corporate priorities for:

- Creating a Safe, Strong and Cohesive Community;
- Promoting Healthy Communities and Improving the Quality of Life of Vulnerable and Older People;
- Strengthening the Local Economy & Skills of Local People;
- An Efficient, Effective and Customer-Focused Council that delivers Value for Money for the Community.

5.7 Opportunities and Risks

The opportunities and risks associated with this decision/option/project have been identified and assessed. Arrangements will be put in place to manage the risks and maximise the opportunities that have been identified.

5.10 Financial Implications

There are no direct financial implications. The changes will be managed within existing resource allocations for the current partnership arrangements. Pooled budgets have 'Section 31' monitoring groups that involve commissioning and financial managers from the Council and PCT as part of the governance structure.

6.0 WARD IMPLICATIONS

This report has District-wide implications; there are no implications for specific wards.

7.0 BACKGROUND PAPERS

The partnership arrangements are central to government policy and effective local working. Numerous policy documents and reports are relevant to the background but key papers are:-

- Our Health Our Care Our Say – White Paper 2006
- Strong & Prosperous Communities – White Paper 2006
- Putting People First – Protocol 2007

End of Report

Report prepared by Paul Donohue, Head of Service Development, Adult & Consumer Care

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TELFORD AND WREKIN ADULT HEALTH & WELL-BEING PARTNERSHIP

Terms of reference

1 Purpose

To lead and coordinate a partnership approach to delivery of the vision and seven key outcomes for adult services within “Our Health, Our Care, Our Say” across Telford & Wrekin, encompassing a preventive approach to care and wellbeing for adults, families and communities

2 Objectives

- (i) To bring distinctive and added value to existing local partnerships concerned with adult health and wellbeing (for example, Local Implementation Teams), by improving their fitness for purpose, accountability and communication
- (ii) To promote the strategic shift from institutionalised to personalised care
- (iii) Through a partnership approach, to improve health and address local health inequalities, through prevention and addressing the “Choosing Health” priorities
- (iv) To support the development of neighbourhood working from a health and wellbeing perspective, so that it underpins better engagement with local communities, including around the development of services for adults and older people
- (v) To explore, identify and realise opportunities for collaboration with the voluntary and community sector in developing adult services
- (vi) Working with the Children’s Trust, to ensure a joined-up approach in the planning and delivery of services for children and adults, particularly transitional issues
- (vii) To inform and influence delivery of the community safety agenda through active links with its programmes
- (viii) To identify and track a manageable set of high level output and outcome measures by which the success of the Partnership will be judged (including relevant LAA and LPSA targets)

3 Approach

The full Partnership Board will meet twice a year. It will focus specifically on agreeing the overall strategic direction for the partnership and for reviewing and agreeing performance and success criteria.

Membership will consist of the following voting members:

- Two CVS senior representatives

- The T&W Council Cabinet Member for Adult and Consumer Care
- The T&W Council Cabinet Member for Community Services
- The T&W PCT Chair
- A T&W PCT Non-Executive Director

The PCT Chief Executive and Council Corporate Director for Adult and Consumer Care will be in attendance. The Partnership will be chaired from amongst the voting members on an annual rotational basis. The Chair and Vice-Chair will be representatives of different organisations.

The Partnership Executive will meet six times a year (usually bi-monthly). Chair to be agreed at first meeting. Membership will include:

- A CVS senior representative
- the T&W Council Corporate Director Adult and Consumer Care
- the T&W Council Head of Service Development Adult and Consumer Care
- the T&W Council Corporate Director Children & Young People (or nominated representative)
- the T&W Council Corporate Director Community Services (or nominated representative)
- the T&WPCT Chief Executive
- the T&WPCT Director of Health Improvement
- the T&WPCT Director of Commissioning & Service Improvement
- other participants may be invited to attend for specific items or meetings

Arrangements for any onward business will be agreed as necessary at the time, but will normally be discharged through established organisational/Directorate business planning arrangements and LITs/planning and partnership groups / other thematic partnerships.

4 Secretariat

To be provided jointly by the PCT and the Council

5 Accountability

Local Strategic Partnership

6 Date of Review of Terms of Reference

Six months following initial agreement, then two yearly

01.04.08

TELFORD & WREKIN COUNCIL

CABINET – 02.06.08

TRANSFORMING TELFORD QUARTERLY MONITORING REPORT

REPORT OF CORPORATE DIRECTOR OF ENVIRONMENT AND REGENERATION

1. PURPOSE

- 1.1 To provide an overview of performance and update on the key performance activities of Transforming Telford Ltd for the period April 2007 – March 2008.

2. RECOMMENDATION

- 2.1 To note the current performance of Transforming Telford Ltd in relation to its performance against economic development services and company led capital projects

3. PREVIOUS MINUTES

- 3.1 Cabinet 10th March 2008

4. INFORMATION

- 4.1 Appended is Transforming Telford's report on their performance for the period April 2007 – March 2008, with particular focus on January – March 2008 (Quarter Four).

4.2 Background

- 4.2.1 On 10th March the last quarter performance (September – December 2007) was taken to Cabinet for information.
- 4.2.2 The Council undertake periodic reviews of Transforming Telford's quality management systems through Internal Audit scrutinising the information provided to us. The Council's Internal Audit of Transforming Telford demonstrated the company's systems and monitoring procedures as 'best practice'.
- 4.2.3 The attached performance report demonstrates a reasonable performance by Transforming Telford for 2007/08 as outturns on eight out of ten key performance indicators have well exceeded target. The other two targets have not been achieved due to delays in investment decisions.

- 4.2.4 The performance of Transforming Telford can be set within a wider trend of population and job increases within the local economy. Figures for unemployment at December 2007 stand at 2.0% compared to 2.9% in the West Midlands region and 2.1% nationally, which is the lowest unemployment rate in the Borough since April 2005. Earnings have also increased both in absolute terms and relative to the region. However global and national indicators reflect a tightening of the financial markets that will restrict business finance, therefore a slow down in investment is likely.
- 4.2.5 A small amount of benchmarking on performance has been conducted by Transforming Telford on the number of VAT registered business per 10 000 of the population against best practice agencies, local agencies and other agencies comparable in size. Transforming Telford compares favourably with most other agencies – out of eleven agencies benchmarked against only UKTI, In Staffs, Opportunity Peterborough and Isle of Wight Economic Partnership are performing better. However, the local nature of the performance indicators means that we do not have quality assurance on data from other agencies.
- 4.2.6 The introduction of a new national indicator set means that Transforming Telford will be responsible for four national indicators:- NI 151, 166, 171 and 172, with 172 proposed as part of the basket of indicators for LAA2. This will enable more accurate performance benchmarking. The contractual agreement and performance indicators will be reviewed for 2008/09.
- 4.2.7 In 2007/08 two customer satisfaction surveys relating to Transforming Telford were conducted. The local business survey in December 2007 had a poor response with a high 'don't know' and 'neither satisfied or dissatisfied' rate when asked about how satisfied business were with Transforming Telford services. The survey was of a small sample size and had a poor response rate of 13%. The Woodside resident satisfaction survey in 2007 demonstrated a further increase in Woodside as a place to live, with satisfaction levels at 57% which was higher than targeted. In January 2008, Transforming Telford outlined an improved customer satisfaction reporting structure to the Board, and in future years more detailed reporting on this will be released to the Council before May each year.

4.3 Equal Opportunities

- 4.3.1 Transforming Telford's commitment to equal opportunities is set out in its Business Plan and responsibilities defined within the Contractual Service Level Agreement.

4.4 Environmental Impact

- 4.4.1 Transforming Telford's commitment to sustainable development is set out in its business plan.

4.5 Legal Comment

4.5.1 There are no legal implications arising directly out of this report.

4.6 Links with Corporate Priorities

4.6.1 Transforming Telford's performance is linked most closely to:

Priority 1: Transforming Telford and Wrekin

Priority 6: Strengthening the Local Economy and Skills of the Local People

4.6.2 Transforming Telford has contributed significantly to the Council's Priority Plan process, and was a lead organisation in 'Strengthening the Local Economy and Skills of the Local People' Priority Plan.

4.7 Financial Implications

4.7.1 Committee and the Board. The most recent monitoring statement to the end of March 2008 shows that the company is forecast to finish the year within operating revenue resources of £2.2 million. The funding for the Company comes mainly through AWM, EP and the Council.

4.7.2 The capital projects referred to in the monitoring report are also closely monitored. Where the Council provides funding or is accountable through means of being the lead grant applicant, financial advice is given to Corporate Directors Board and Cabinet through dedicated reports or by means of the Council's monthly financial monitoring reporting system.

5. WARD IMPLICATIONS

5.1 District Wide Implications

6. BACKGROUND PAPERS

6.1 Previous Cabinet Reports

End of Report

Report prepared by

Charlotte Bull, Senior Portfolio Management Officer

Tel: 01952 384018



Transforming Telford
Contractual Agreement Monitoring Report

January – March 2008
Quarter 4 2007/2008

Project Reports

QUARTER 4 MONITORING REPORT 2007/08

1. Introduction

This report covers the quarter for January – March 2008 (Quarter 4 2007/08) of Transforming Telford's performance in the named capital projects as set out in the Contractual Service Level Agreement.

2 Performance Overview

2.1 Town Centre

Considerable progress has been made with the Green Book Review and Options Appraisal and are largely complete. The Hark and Apollo proposals were published in December and there has been ongoing dialogue with Hark / Apollo since.

The key priorities for Transforming Telford over the quarter have been to:-

- Co-ordinate the activities of Telford & Wrekin Council, Advantage West Midlands and English Partnerships in delivery of the Town Centre
- Develop a programme for delivery of the project through the planning stages
- Complete the scoping study on the future of Meeting Point House
- Support Apollo/Hark in the expansion of Primark and the further development of 'The Round'
- Support Telford International Centre in developing their proposals

The work to date has emphasised the potential for a Community Infrastructure Levy as a means of integrating planning obligations and investment in the Town Centre. Consultants have been appointed to undertake a feasibility study of the implementation of a Community Infrastructure Levy to the central Telford area.

Further work will take place to complete the case for public investment in the Town Centre and to advance the project to the planning stage later in 2008.

2.2 Lakeside

Lakeside is a key project in the Wolverhampton – Telford Technology Corridor (WTTC). The year has seen some very good progress to bring this to fruition. The proposals provide for office, hotel and residential development with a new road access to the University of Wolverhampton, the proposed new Learning Campus and the Ricoh site.

Following close partnership working between the majority landowner (and planning applicant) Bovale Ltd, Telford and Wrekin Council and Transforming Telford, proposals were agreed between partners in September 2007, leading to a planning application incorporating the employment and residential development including infrastructure across the site. This was supported by the TWC Plans Board and referred to Government Office on 31 October 2007. Further information has been requested by the Highways Agency. Transforming Telford will continue to work with TWC and all parties in order to assist in this process.

The outline application was made to Advantage West Midlands for Wolverhampton-Telford Technology Corridor funds in Quarter 3. This received an outline endorsement from Advantage West Midlands in March 2008, giving approval to preliminary expenditure to develop roadway designs from the Bovale site to the University of Wolverhampton campus and the proposed school site. A full application to procure and complete the proposed roadway extension to the University and school will be submitted later in 2008.

Next Steps:

- Resolution of Highways Agency Holding Objection and granting of planning consent for Bovale development in the first quarter of 2008/09
- Preliminary design and in principle approvals to roadway extension during 2008
- Submission of full application to AWM for procurement of the road by Autumn 2008
- Submission of a planning application for road extension in late 2008
- Define a Learning and Technology concept for the site by the key education and business support partners to link learning and innovation

2.3 Woodside

The second phase of the estate re-modelling work, to 435 properties in the area known as West 2, is now due for the completion in autumn 2008. The overall scheme cost is between £7.5M and £8M and it is due to complete in the summer 2008. This project is jointly funded by EP and TWC. The contract is progressing well, with generally good levels of resident satisfaction.

On 19th March 2008, Bellway Homes secured planning consent for 191 properties on the site of the Courts in Park Lane.

The Wrekin Housing Trust (WHT) Extra Care housing scheme in Park Lane started in January 2008 and is progressing well. The scheme will provide 53 units of accommodation for older people. WHT have completed 7 infill houses in the West 1 area and has acquired 16 new houses in the centre of the estate from a private developer, providing affordable housing for rent.

Work has been on-going to bring forward the redevelopment of the Local Centre. A full application was made to AWM for scheme funding at the end of March 2008.

A number of social regeneration projects, led by the estate's Neighbourhood Manager, continue to support the overall objectives of the project. The results of the latest resident satisfaction survey show increasing levels of satisfaction with Woodside as a place to live and with the way that the estate is managed. However, the survey also identified areas where resident satisfaction levels remain low, such as the range of facilities for young people and the lack of shopping facilities on the estate. The regeneration of the local centre is planned to deal with these issues, amongst others.

Transforming Telford hopes to make progress during early 2008/09 with the local centre application to AWM to enable its development in 2009. Work will also focus with key partners on the funding of the regeneration of North Woodside.

2.4 Telford Technology Park (Nedge Hill)

We are working closely with landowners, English Partnerships on developing early proposals for this significant project under the WTTC. Discussions with EP, AWM and TWC Planning are taking place for the creation of a high quality Technology Park for Telford to complement the Lakeside project, and further strengthen the WTTC offer within the town.

This is an exciting project for the town and its ability to encourage the growth of new technologies.

Potential delivery mechanisms for this project are being explored with partners that will lead to the preparation and submission of an outline funding application to Advantage West Midlands for WTTC monies in

2008. This follows the appointment of the Programme & Projects Manager in March 2008.

Next Steps:

- Rebrand Nedge Hill Science Park as Telford Technology Park by mid 2008.
- Consider a feasibility study for renewable energy sources for the site.
- Submit outline funding application to AWM by June 2008.
- Complete feasibility work for development of the first phase and masterplanning for the remainder of this substantial site during 2008. This will include suitable business and technology clusters.

2.4 Employment Areas (Industrial Estates)

The title for this area of work has been changed to reflect the broad area of work across new employment sites and the New Town Industrial Estates.

Major investment is taking place on a number of sites in the town. These include the NOM Dairy at Donnington Wood, the St Modwen development at Hadley and the Northern Trust industrial development at Halesfield.

Transforming Telford is developing proposals for a signage improvement programme. The local highways authority, TWC, has been consulted and this has established the parameters for the project. Discussions have taken place regarding a funding application to AWM. We will also be developing initial ideas for entrance features to the estates and agree with stakeholders how the industrial estate occupiers should be consulted on the options for these features.

Discussions are progressing through our appointment of TWC Asset & Property Management on a significant strategic site acquisition in Halesfield. We have secured the support of AWM to this initiative. The business case for seeking funding from AWM for the acquisition is being developed.

Transforming Telford is exploring the potential with Shropshire Chamber of Commerce of the establishment of Business Improvement Districts for Halesfield and Stafford Park. This could encourage further investment in the estates.

Early discussions are taking place with TWC and AWM for securing funding for the creation of a new access road at Halesfield. This could

facilitate the development of new business units on TWC owned land and improve access to existing businesses.

Transforming Telford continues to work closely with EP to assist in a targeted release of employment sites for both speculative and end user development across the borough.

Next Steps:

- Completion of proposals for signage improvements in Quarter 1 of 2008/09
- Detailed applications to AWM for a programme of investment including signage and acquisitions/development by autumn 2008
- Conclude negotiations to acquire key sites by Quarter 3
- Develop Business Improvement Districts into proposals during Quarter 1 and Quarter 2
- Provide support to EP on development of key English Partnership employment sites

Telford & Wrekin Council led Projects

Transforming Telford is also supporting the delivery of three projects which are being led by Telford and Wrekin Council; the World Heritage Site, Rail Freight Terminal and TSLEC projects.

Appendix 1	Town Centre	
Appendix 2	Lakeside	
Appendix 3	Woodside	
Appendix 4	Telford Technology Park	
	Appendix 5	Industrial Estates

Project: Town Centre			
Quarter ending:	Q4 2007/08	Report prepared by: Alan Bishop	
Project Start	Oct 2006	Projected Completion	10 year programme
Summary position:			
<ul style="list-style-type: none"> • Extensive financial modelling has been further undertaken during Q4. As a result 5 options were identified and the Partnership Board endorsed option 5. The modelling information was formally issued to Amion during January to enable them to conclude their Green Book review. • With the launch of Hark/Apollo's development proposals in December 2007, it was recognised that the Green Book Review should also capture other investment in the town centre. Furthermore, the partners recognised the potential opportunity to pursue a joint development agreement with Hark/Apollo and instructed Transforming Telford to pursue this route. Consequently, the Green Book exercise was concluded at an appropriate point to enable it to be picked up at a later date as required. • A number of meetings have been held with Hark/Apollo during the Quarter and it was agreed during March that a development brief would be provided to Hark/ Apollo's master planners; Benoy; to capture the Southwater Core, Civic Quarter and TIC proposals. These briefs would then be used to develop a joint master plan which could be used as the basis for a planning application and negotiating a potential development agreement between the parties or a fall back position. • The financial modelling and Greenbook review emphasised the need for a Community Infrastructure Levy and good progress has been made in this regard. A scoping document has been prepared and formed the basis on which JonesLangLaSalle were appointed in March. An inception meeting was held on the 10th March and during May, JLL are to report on whether a Community Infrastructure Levy is appropriate for Telford Central. The findings from this work will also inform the update of the CTAAP during Q1 of 2008/09 and will also rest alongside other work TWC have instructed in regards to a Community Infrastructure Levy for the wider Telford and Wrekin area. • TWC Assets & Property were appointed to start negotiations on the acquisition of the Leisure interests and discussions have taken place with them. DBA Management was appointed to prepare a vision and option study for the relocation of Meeting Point House (MPH) in November 2007. Working with MPH Trustees, DBA engaged with a wide range of stakeholders to develop a mutually agreed way forward in the preparation of the report. The DBA report was presented to the Board of MPH Trustees on 10th March 2008. It reviewed a range of options for the future of MPHs business, including their aspirations for relocation. The Trustees have indicated that they expect to respond to the report by June 2008 			

Planned activities for Q1	Progress against those planned activities
<ul style="list-style-type: none"> Complete Green Book Review and Options Appraisal 	<p>Options appraisal complete and Information provided to Amion during January. Greenbook complete in current format although will need to be interrogated further to capture investment from Hark and Apollo. Given the partners aspirations to pursue the potential for a development arrangement with Hark/Apollo, further iterations of the Greenbook will be necessary to secure partner investment.</p>
<ul style="list-style-type: none"> Establish programme for development of a Planning Tariff for Central Telford to supplement the public investment programme 	<p>Work has commenced on this activity and the feasibility of implementing a Community Infrastructure levy will be established in Quarter 1. Should a CIL be appropriate further work will be necessary to define and implement. Jones LangLaSalle appointed March 2007. To report by 2 June 2008</p>
<ul style="list-style-type: none"> TWC Assets & Property have been commissioned to open negotiations with the leisure interests to acquire the Freehold and Leasehold for the site. 	<p>Negotiations have been opened.</p>
<ul style="list-style-type: none"> Secure approvals by EP, AWM, TWC to public investment 	<p>Approvals not secured. Partners have instructed TT to review opportunity for joint working with Hark / Apollo before committing further funds to next stages.</p>
<ul style="list-style-type: none"> Complete Meeting Point House study 	<p>The DBA report was presented to the Board of MPH Trustees on 10th March 2008. It reviewed a range of options for the future of MPHs business, including their aspirations for relocation. The Trustees have indicated that they expect to respond to the report by June 2008</p>
<ul style="list-style-type: none"> Finalise planning position for Town Centre 	<p>Requires the commitment of funds from partners. Moving forward two options being considered : (1) submit joint planning application with Hark Apollo / TIC; (2) Submit individual Planning Application for Southwater and Civic Quarter.</p>
<ul style="list-style-type: none"> Address relationship of Southwater with emerging proposals from Apollo/Hark Group Ltd & TIC 	<p>Master planning meetings are being held with Hark/Apollo, Telford International Centre and English Partnerships and will form the basis of establishing future relationship.</p>

Planned activities for next quarter Q1 2008/09 and Key Milestones	
<ul style="list-style-type: none"> • Secure early funding from partners to progress project (April) 	
<ul style="list-style-type: none"> • Complete Memorandum of Understanding (May) 	
<ul style="list-style-type: none"> • Complete Heads of Terms (May) 	
<ul style="list-style-type: none"> • Commission further Project Management support (June) 	
<ul style="list-style-type: none"> • Draft masterplan complete by Benoy (July) 	
<ul style="list-style-type: none"> • Develop options for delivery with/without Apollo/Hark (June 2008) 	
<ul style="list-style-type: none"> • Develop proposals for joint development with Telford International Centre (June 2008) 	
Planned activities for Q2 2008/09 and Key Milestones	
<ul style="list-style-type: none"> • Develop master programme & Project Implementation Plan for 2 delivery options 	
<ul style="list-style-type: none"> • TWC and EP consider feasibility of adopting Planning Tariff for the Town Centre 	
<ul style="list-style-type: none"> • Review and comment on Benoy masterplan 	
Planned activities for Q3 2008/09 and Key Milestones	
<ul style="list-style-type: none"> • Establish joint master plan with Hark & Apollo, TIC and TWC (Sept) 	
<ul style="list-style-type: none"> • Complete Green Book Review & Options Appraisal (July) 	
<ul style="list-style-type: none"> • Secure approvals by EP, AWM, TWC to public investment (September) 	
<ul style="list-style-type: none"> • Prepare outline planning application (September) 	
<ul style="list-style-type: none"> • Consider potential for combined Heat & Power/ Energy Company for Town Centre 	
Risks, issues and concerns	Proposed action
A Risk workshop was held in December 2007. The next Risk Workshop is to be held during Q1(2008/09).	Risk Register complete and last updated on the 3 rd March.
Variance against project management budget or resource plan	
<p>Public Funding for the Town Centre is included in the Transforming Telford Business Plan.</p> <p>Outline endorsement of the AWM monies was secured in May 2007.</p> <p>Greenbook and process to be completed following conclusion of negotiations with Hark / Apollo.</p>	

Project: Lakeside			
Quarter ending:	Q4 2007/08	Report prepared by: Alan Bishop/David Charmbury	
Project Start	Oct 2006	Projected Completion	2013
Summary position:			
<ul style="list-style-type: none"> Transforming Telford, Bovale Ltd and Telford & Wrekin Council representatives have reached agreement on proposals for an employment led mixed use development including residential at Lakeside. TWC's Plans Board supported the proposals on 31st October and referred the planning application to the Government Office for West Midlands (GOWM). Consideration by GOWM has been delayed due to a holding objection submitted by the Highway Agency objection which TT is assisting partners in resolving. The outline funding application submitted to AWM for Wolverhampton –Telford Technology Corridor support towards the construction of an extension of a road from the Bovale site to serve the University, Ricoh and proposed Learning Campus was endorsed by AWM on 25 March 2008. The direct road link and improved primary access to the university from the M54 will help improve the learning & technology offer and encourage technology based development in Telford in tandem with the emerging Telford Technology Park proposals The Bovale proposals provide for 51,095m² of employment space, a hotel, housing and the creation of a link road across the site to the Ricoh site. Beyond this is the proposed Learning Campus funded through the Building Schools for the Future programme which is adjacent to the University campus. 			
Planned activities for Q1 2008/09		Progress against those planned activities	
<ul style="list-style-type: none"> Assist in resolving the Highways Agency holding objection and the securing of planning consent for the Bovale development, including S106 agreement. 		Direct representation submitted to Highways Agency in support of the Bovale application and a meeting has been held with TWC and Bovale representatives	
<ul style="list-style-type: none"> Scope out and prepare full application to AWM under Wolverhampton-Telford Technology Corridor. 		Preliminary design, costings and in-principle approvals being scoped and obtained in support of full application.	
<ul style="list-style-type: none"> Learning Campus proposal to be worked up and advanced. Continue to meet/liaise with Ricoh 		Building Schools for the Future business case and funding application in preparation. Meetings are ongoing with Ricoh over land acquisition.	
<ul style="list-style-type: none"> Continue to liaise with UoW/TWC education/ WTTC to advance Learning & Technology proposals 		A specific meeting has taken place with partners over high technology employment and learning needs with more detailed work to take place.	
<ul style="list-style-type: none"> Continue to review Risk Register for the project. 		Continual review ongoing following initial Risk Workshop.	

Planned activities for next quarter Q2 2008/09 and Key Milestones	
Finalise S106.278 Agreement between Bovale Ltd and TWC Planning for Q1 08/09.	
<ul style="list-style-type: none"> Finalise full AWM funding application for infrastructure under WTTC 	Preliminary design, costings and in-principle approvals being scoped and obtained in support of full application
Risks, issues and concerns	Proposed action
Risk Management Workshop	The initial risk workshop was held on 22 February 2008 and further regular risk management workshops will be held.
Planning consent not granted	Continued close partnership working with Bovale, TWC planning and Highways Agency to facilitate consent. Broad principles in place for development proposals and S106/278 contributions.
AWM reject full application for WTTC funds	Close working with AWM on content of and procedure for the full application. Regular liaison on preparation of application ahead of submission.
Variance against project management budget or resource plan	
Public funding for Lakeside within the Transforming Telford Business Plan via application for WTTC funds.	

Project: Woodside Regeneration			
Quarter ending:	Q4 2007/08	Report prepared by: Will Schofield	
Project Start	2002	Projected Completion	2015
Summary position:			
<ul style="list-style-type: none"> • First phase of estate remodelling complete, and second phase on site (West 2 due for completion autumn 2008) • Park Lane (multi-user) Centre constructed and operating effectively. Short-listed for national (BURA) award and winner of two regional (RegenWM) awards • Courts demolished and sites on Park Lane prepared for development. Bellway Homes have secured planning consent for 191 properties • With exception of Dolphin PH, all local centre buildings demolished. Development proposals to be market-tested and full funding application submitted to AWM • Wrekin Housing Trust (WHT) on site with a 53 unit Extra Care scheme in the centre of the estate • WHT have completed 7no. new infill houses in the West 1 area and acquired 16 new houses in the centre of the estate for social renting • Funding secured from Telford & Wrekin Council for 2008/09 to 2010/11. Working with partners (EP, Housing Corporation and RSLs) to secure funding package for interventions in Wildwood and Willowfield in North Woodside 			
Planned activities for Q1 2008/09		Progress against those planned activities	
<ul style="list-style-type: none"> • Decision from AWM on funding application to support development of local centre • Issuing of development brief for local centre scheme • Business Plan workshop with partners to develop agreed proposals for next 3 years • Based on the outcome of above workshop, work up proposals for initial intervention in North Woodside 		<p>Full application submitted to AWM end March 2008</p> <p>Brief prepared – awaiting outcome of AWM application</p> <p>Brief under preparation for discussion with partners</p>	

Planned activities for next quarter Q2 2008/09 and Key Milestones	
<ul style="list-style-type: none"> • Interim evaluation of West 2 scheme • Selection of development partner for local centre scheme 	
Risks, issues and concerns	Proposed action
Inability to maximise funding from partners for next phases of the project	Working with partners at Transforming Telford Board to determine priorities and at Woodside Regeneration Partnership to secure funding
No approval from AWM to local centre application	Working with AWM to ensure the application meets their needs
Variance against project management budget or resource plan	
To date, the projects that have been completed have been achieved broadly on time and to budget. The financial position for the projects is reported each quarter to the Regeneration Partnership.	

Appendix 4

Project: Telford Technology Park (Nedge Hill)			
Quarter ending:	Q4 2007/08	Report prepared by: Alan Bishop/David Charmbury	
Project Start	April 2007	Projected Completion	10 years
Summary position:			
<ul style="list-style-type: none">Transforming Telford has met with English Partnerships as landowner, TWC and AWM to advance the proposals which have been positively received. The project parameters continue to be established. We are working closely with EP on developing early proposals for this significant project under the WTTC.Discussions with EP, AWM and TWC Planning are taking place for the creation of a Science and Technology Park to complement the Lakeside project. The proximity to the University campus will greatly strengthen the technology offer within the town. Transforming Telford would like to consider the potential for business clustering including building technologies to be located on the site and further work needs to be carried out to examine the potential.Potential delivery mechanisms for this project are being explored with partners that will lead to the preparation and submission of an outline funding application to Advantage West Midlands for WTTC monies in 2008.Transforming Telford/EP propose improved maintenance of the site entrance, new entrance features and individual plot markets, supporting by a re-brand and focussed marketing of the area as Telford Technology Park.			
Planned activities for Q1 2008/09		Progress against those planned activities	
<ul style="list-style-type: none">Assist EP in rebranding as Telford Technology Park		Working closely with EP.	
<ul style="list-style-type: none">Submit outline application to AWM for WTTC funding		Working closely with TWC, AWM & EP.	
<ul style="list-style-type: none">Continue to assist EP in advancing development proposals		Working closely with EP.	
<ul style="list-style-type: none">Continue to liaise with TWC Planning on planning brief and early development proposals		Meetings arranged with Planners to discuss proposals and land uses.	
Planned activities for next quarter Q2 2008/09 and Key Milestones			
<ul style="list-style-type: none">Complete scope of projects for Technology Park and infrastructure with English Partnerships, AWM and TWC; establish outputs and outcomes;Agree planning brief and uses for the site;Prepare Marketing Plan;Identify potential AWM & EP investment in project;Secure endorsement of AWM to outline WTTC bid;Prepare detailed funding application to AWM;			

Risks, issues and concerns	Proposed action
Addressing planning and development issues	Discussion with EP, AWM and TWC
AWM reject outline application for WTTC funds	Close working with AWM on content of and procedure for the outline application. Regular liaison on preparation of application ahead of submission.
Confirm EP investment	Continue to engage EP
Risk Management Workshop	Need to complete Project Initiation and establish regular Risk Management workshops.
Addressing planning and development issues	Discussion with EP, AWM and TWC
Variance against project management budget or resource plan	
Public investment is identified for Telford Technology Park within the approved Transforming Telford Business Plan. The outline bid will seek to secure this through WTTC monies.	

Appendix C

Project: Employment Areas (Industrial Estates)			
Quarter ending:	Q4 2007/08	Report prepared by: Alan Bishop/ Will Schofield	
Project Start	April 2007	Projected Completion	10 years
Summary position:			
<ul style="list-style-type: none">• The title of this area of work has changed to reflect the broad area of work across the new employment sites and the New Town Industrial Estates.• A collaboration agreement has been concluded between English Partnerships and Transforming Telford to provide business and development support to EP. This aims to capture investment and bring forward development proposals on a key number of EP employment sites.• Transforming Telford is developing proposals for improved signage to the industrial estates and improving entrance features. Meetings with the highways authority (TWC) have established the parameters within which the project can be developed. Match funding from TWC is being identified and this will form the basis of a detailed application for AWM funding.• A project brief has been drafted and costs obtained from Jacobs Babbie (TWCs signage partner) for developing proposals for a signage project. A proposal has been put to AWM to discuss how the project should be taken forward.• Discussions were held with West Mercia Police considering the potential for a Business Improvement District (BID) in the Halesfield Industrial Estate with the aim of reducing crime levels. This has been extended to discussions with Shropshire Chamber of Commerce on BIDs for Stafford Park and Halesfield.• TWC Assets & Property have commenced negotiations to acquire a strategic site for future development at Halesfield.• Discussions are also taking place with AWM and TWC regarding a new road access in Halesfield to open up sites for business expansion.• The Programme and Projects Manager has taken responsibility for the Employment Areas.			
Planned activities for this quarter Quarter 1 (2008/09)		Progress against those planned activities	
<ul style="list-style-type: none">• Signage improvements programme		Proposals worked up by Jacobs Babbie and to be considered by AWM	
<ul style="list-style-type: none">• Arrange meeting with GOWM/ West Mercia Police to discuss Business Improvement District.		Initial contacts made. Shropshire Chamber of Commerce engaged in process	
<ul style="list-style-type: none">• Arrange risk workshop			
Planned activities for next quarter (Q4 2007/08)			
<ul style="list-style-type: none">• Open discussions with Business Community on Halesfield for a Business Improvement District. Consider same for Stafford Park.• Establish the potential to acquire key strategic site.			

- Establish basis for development of access road.

Risks, issues and concerns	Proposed action
Risk workshop to be arranged	Risk issues to be addressed.
Variance against project management budget or resource plan	
£2.9m has been allocated within the Transforming Telford Business Plan for this project. Outline endorsement of the AWM monies was secured in May 2007.	

TELFORD & WREKIN COUNCIL

CABINET – 02.06.08

TRANSFORMING TELFORD QUARTERLY MONITORING REPORT

REPORT OF CORPORATE DIRECTOR OF ENVIRONMENT AND REGENERATION

1. PURPOSE

- 1.1 To provide an overview of performance and update on the key performance activities of Transforming Telford Ltd for the period April 2007 – March 2008.

2. RECOMMENDATION

- 2.1 To note the current performance of Transforming Telford Ltd in relation to its performance against economic development services and company led capital projects

3. PREVIOUS MINUTES

- 3.1 Cabinet 10th March 2008

4. INFORMATION

- 4.1 Appended is Transforming Telford's report on their performance for the period April 2007 – March 2008, with particular focus on January – March 2008 (Quarter Four).

4.2 Background

- 4.2.1 On 10th March the last quarter performance (September – December 2007) was taken to Cabinet for information.
- 4.2.2 The Council undertake periodic reviews of Transforming Telford's quality management systems through Internal Audit scrutinising the information provided to us. The Council's Internal Audit of Transforming Telford demonstrated the company's systems and monitoring procedures as 'best practice'.
- 4.2.3 The attached performance report demonstrates a reasonable performance by Transforming Telford for 2007/08 as outturns on eight out of ten key performance indicators have well exceeded target. The other two targets have not been achieved due to delays in investment decisions.

- 4.2.4 The performance of Transforming Telford can be set within a wider trend of population and job increases within the local economy. Figures for unemployment at December 2007 stand at 2.0% compared to 2.9% in the West Midlands region and 2.1% nationally, which is the lowest unemployment rate in the Borough since April 2005. Earnings have also increased both in absolute terms and relative to the region. However global and national indicators reflect a tightening of the financial markets that will restrict business finance, therefore a slow down in investment is likely.
- 4.2.5 A small amount of benchmarking on performance has been conducted by Transforming Telford on the number of VAT registered business per 10 000 of the population against best practice agencies, local agencies and other agencies comparable in size. Transforming Telford compares favourably with most other agencies – out of eleven agencies benchmarked against only UKTI, In Staffs, Opportunity Peterborough and Isle of Wight Economic Partnership are performing better. However, the local nature of the performance indicators means that we do not have quality assurance on data from other agencies.
- 4.2.6 The introduction of a new national indicator set means that Transforming Telford will be responsible for four national indicators:- NI 151, 166, 171 and 172, with 172 proposed as part of the basket of indicators for LAA2. This will enable more accurate performance benchmarking. The contractual agreement and performance indicators will be reviewed for 2008/09.
- 4.2.7 In 2007/08 two customer satisfaction surveys relating to Transforming Telford were conducted. The local business survey in December 2007 had a poor response with a high 'don't know' and 'neither satisfied or dissatisfied' rate when asked about how satisfied business were with Transforming Telford services. The survey was of a small sample size and had a poor response rate of 13%. The Woodside resident satisfaction survey in 2007 demonstrated a further increase in Woodside as a place to live, with satisfaction levels at 57% which was higher than targeted. In January 2008, Transforming Telford outlined an improved customer satisfaction reporting structure to the Board, and in future years more detailed reporting on this will be released to the Council before May each year.

4.3 Equal Opportunities

- 4.3.1 Transforming Telford's commitment to equal opportunities is set out in its Business Plan and responsibilities defined within the Contractual Service Level Agreement.

4.4 Environmental Impact

- 4.4.1 Transforming Telford's commitment to sustainable development is set out in its business plan.

4.5 Legal Comment

4.5.1 There are no legal implications arising directly out of this report.

4.6 Links with Corporate Priorities

4.6.1 Transforming Telford's performance is linked most closely to:

Priority 1: Transforming Telford and Wrekin

Priority 6: Strengthening the Local Economy and Skills of the Local People

4.6.2 Transforming Telford has contributed significantly to the Council's Priority Plan process, and was a lead organisation in 'Strengthening the Local Economy and Skills of the Local People' Priority Plan.

4.7 Financial Implications

4.7.1 Committee and the Board. The most recent monitoring statement to the end of March 2008 shows that the company is forecast to finish the year within operating revenue resources of £2.2 million. The funding for the Company comes mainly through AWM, EP and the Council.

4.7.2 The capital projects referred to in the monitoring report are also closely monitored. Where the Council provides funding or is accountable through means of being the lead grant applicant, financial advice is given to Corporate Directors Board and Cabinet through dedicated reports or by means of the Council's monthly financial monitoring reporting system.

5. WARD IMPLICATIONS

5.1 District Wide Implications

6. BACKGROUND PAPERS

6.1 Previous Cabinet Reports

End of Report

Report prepared by

Charlotte Bull, Senior Portfolio Management Officer

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TELFORD & WREKIN COUNCIL

CABINET – 2ND JUNE 2008

POST OFFICE CLOSURES IN TELFORD AND WREKIN

REPORT OF CORPORATE DIRECTOR: COMMUNITY SERVICES

1. PURPOSE

- 1.1 To report on the information gathered from the post offices that have been proposed for closure in Telford and Wrekin, and to recommend how Telford and Wrekin Council should respond to the proposals.

2. RECOMMENDATIONS

- 2.1 That the Post Offices which are under threat and opposing closure be supported in their case to remain open through a submission from Telford and Wrekin Council to Post Offices Ltd.
- 2.2 That the network development manager for Post Offices Ltd and Post Watch be invited to meet the Council to hear the cases against closure prior to the consultation period ending.

3. SUMMARY

On April 1st 2008 Post Office Ltd announced the proposed closure of 4 post offices in the Telford and Wrekin area. The post offices affected are Church Aston, Randlay, Sambrook and Wellington Park Corner.

Consultation with parish councils and post masters has highlighted concern over the consultation process and the evidence that has been used to make the decisions on which post offices should be closed.

Randlay has a large campaign running working with the community and Hollinswood & Randlay Parish Council. Church Aston and Wellington have petitions circulating in the community and Wellington Town Council and Church Aston Parish Council have written letters opposing the closures. We are not aware of any campaign that has been developed by the local community against the closure of Sambrook, the Chetwynd and Woodcote Parish Council have not made any public statement and the post master is not making a case to remain open.

4. PREVIOUS MINUTES

Not applicable

5. INFORMATION

5.1 Background

At the end of 2006 the Government carried out a 12 week national public consultation, on a range of proposed measures to modernise and reshape the network and put it on a more stable financial footing. This response was published in May 2007. As a result of this Post Office Ltd put in place a Network Change Programme which involves the compulsory compensated closure of up to 2,500 branches. It is planned that 500 of these will be replaced with "Outreach" service points.

The public consultation for the Shropshire and Staffordshire area started on 1st April 2008 when the proposal was released, the consultation period finishes on Monday 9th June. Subject to the conclusion of the local public consultation period and after consideration of feedback received, no changes would be implemented before August 2008.

Four post offices in the Telford and Wrekin area have been identified for closure by Post Office Ltd. These are Church Aston, Randlay, Sambrook and Wellington Park Corner. In each case an alternative post office has been identified however no "outreach" service is being offered as has been provided in Shropshire.

Contact has been made with both the postmasters and the Parish Councils in these areas to monitor public opinion and to assess the impact that closures will have on their communities.

5.2 Key points from consultation

From this consultation key points have been highlighted in relation to the closures.

- There is a perception that the post offices being proposed for closure have been selected using a crude geographical calculation. No account has been taken of how the communities surrounding them work and the contribution that post offices play as part of wider community life.
- No account is being taken of new developments and regeneration schemes being proposed in Telford, specifically at Randlay local centre.
- There are two alternatives offered for Randlay, the town centre which already has an issue with capacity and would require customers to pay for parking. There is also a distance from car parks and the bus station which would particularly impact upon older people and those with mobility issues.
- The second alternative is Brookside which a lot of Randlay customers would choose not to use, due to its position at the centre of the estate.
- Church Aston Parish Council fears that older people will find it difficult to get into Newport. Parking is not easy in Newport either.

- Sambrook Post Master feels that closure is inevitable and there's no point in opposing the proposal however the villages around Sambrook have already lost many of their local services so people are having to travel further to access them. There are no direct bus services to the alternative post offices.
- The Wellington Post Mistress has said that many of their customers are distressed by the impending closure and that the loss of the post office will be a significant loss to the town.

5.3 The cases against closure

Randlay

- Is used by up to 1000 customers every week
- A development scheme to include a new supermarket and Post Office is commencing in Autumn 2008
- There will also be a major housing development in the area before 2012
- There is no free parking at the Town Centre, which is proposed as an alternative
- The Post Office provides a service to the near by Stafford Park Industrial Estate and a parcel service for small Businesses which generates 15-50 mail sacks daily
- 25% of the population in the catchment area have no car
- Hollinswood and Randlay Parish Council are making a submission to Post Office Ltd opposing the closure

Wellington – Park Corner

- Is used by up to 750 customers every week
- 17% of people in the catchment area are retired and 26% do not have a car
- It is a particular resource for elderly and infirm people in the area
- There is significant regeneration work being undertaken in the Town
- Wellington Town Council have written to Post Office Ltd opposing the closure

Church Aston

- Is used by up to 300 people each week
- Closure of the Post Office will also lead to the closure of the convenience store which is the only shop in the village
- 20% of the population in the catchment area are retired and 19% do not have a car
- Parking and access to the alternative proposed in Newport is restricted
- Church Aston Parish Council have opposed the closure

Sambrook

- Is used by up to 50 people each week

- It is a very rural area with no other services based within 2 miles of the village
- 21% of the catchment area are retired, 11% do not have a car
- There is no public transport available to the alternatives proposed
- The route to the alternative is 2 miles via country lanes
- The convenience store will close if the Post Office is closed

6.0 EQUALITY & DIVERSITY

Local post offices play a vital role in the community and shutting them down will result in:-

- Problems for the elderly and disabled and for anyone with restricted mobility, such as mothers with young children who may experience difficulty travelling to branches further away.
- Transportation problems for many people, especially those without private transport, who will have to rely on and pay for public transport.

7.0 ENVIRONMENTAL IMPACT

It is very likely that there will be increased car use as people will have to travel further to access the alternative branches. This will be especially the case in the rural areas.

8.0 LEGAL COMMENT

The Council has powers to act in support of post offices under threat, under Section 2 of the Local Government Act 2000 (promotion of economic, social or environmental well-being). Other than this, there are no legal implications for the Council arising directly out of this report.

9.0 LINKS WITH CORPORATE PRIORITIES

Priority 4: Creating a Safe, Strong and Cohesive Community

Priority 5: Promoting Healthy Communities and Improving the Quality of Life of Vulnerable and Older People

Priority 6: Strengthening the Local Economy

10.0 OPPORTUNITIES AND RISKS

The opportunities and risks associated with this decision have been identified and assessed. Arrangements will be put in place to manage the risks and maximise the opportunities that have been identified.

By approving this decision Telford & Wrekin Council will be assisting in highlighting the position of vulnerable people losing access to valuable services and will be supporting the communities in their opposition to the closures.

11.0 FINANCIAL IMPLICATIONS

Officer time involved in producing submissions to support local post offices to Post Office Ltd will be met from within existing resources.

12.0 WARD IMPLICATIONS

Four wards are affected by the closures these are:

- Church Aston & Lilleshall
- The Nedge
- Edgmond
- College / Park

13. BACKGROUND PAPERS

Post Office Ltd consultation papers -

<http://www.postoffice.co.uk/portal/po/content1?catId=57600693&mediaId=57600697>

**Report prepared by Pete Jackson Head of Community and Neighbourhoods
82100 and Caroline Oakes Locality Manager (Newport & Rural) 82136**