

## **PERSONNEL BOARD**

### **Minutes of a meeting of the Personnel Board held on Tuesday 13th February 2012 at 4.30 pm at the Civic Offices, Telford**

#### **PRESENT**

Councillors: K Sahota (Chair), R Evans, W McClements, R Overton and C Smith.

Officers: Angie Astley (Assistant Director: Customer & People Services), John Harris (Human Resources Manager) and Wendy Buckley (Democratic Services Support Officer).

#### **PEB-28 MINUTES**

**RESOLVED** – that the minutes of the meeting of the Personnel Board held on 13th December 2011 be confirmed and signed by the Chairman.

#### **PEB-29 APOLOGIES FOR ABSENCE**

Councillors A Eade and A Lawrence.

#### **PEB-30 DECLARATIONS OF INTEREST**

None

#### **PEB-31 COUNCIL PAY POLICY STATEMENT**

The Human Resources Manager presented the report of the Assistant Director: Customer and People Services which was received by the Board to agree the content and format of the Council's Pay Policy Statement and recommend its acceptance at Council on 1<sup>st</sup> March 2012.

The Draft Policy was a working document which would be amended as necessary, in conjunction with national guidance, to meet the April timescale of the publishing of the annual pay policy. This was to meet a requirement of the Localism Act 2011 for all local authorities to detail their remuneration policies at various tiers.

Attached to the report and draft pay policy statement was an appendix detailing Unitary and Parish Council – Electoral Fees and also National Joint Council Car Allowances. The Board agreed that the Unitary Council – Electoral Fees may require amending, where necessary, by the Council's legal team.

Following full consideration of all the information, it was unanimously

#### **RESOLVED** –

- (a) **TO RECOMMEND TO COUNCIL that the draft Pay Policy Statement, as attached to the report, be approved.**

- (b) that authority be delegated to the Assistant Director: Customer and People Services, in consultation with the Cabinet Member for Resources and Service Delivery, to amend the Draft Policy as necessary in line with any national guidance that is issued following the meeting of the Board.

Meeting closed at 4.50 pm.

Chair.....

Date.....